



Board of Trustees

William J. Fountain, Supervisor
Larry N. Ciofu, Clerk
Kathleen A. Horning, Treasurer

Joseph W. Colaianne, Trustee
Matthew J. Germane, Trustee
Glenn E. Harper, Trustee
Joseph M. Petrucci, Trustee

Board Regular Meeting Agenda
Tuesday, July 2, 2019
7:00 PM

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Meeting Agenda
 - a. Approval of Meeting Agenda
5. Call to the Public
6. Approval of Consent Agenda
 - a. Approve Payment of Bills
 - b. Approve Post Audit of Disbursements Between Board Meetings
 - c. Board of Trustees - Regular Meeting - Jun 4, 2019 7:00 PM
 - d. Board of Trustees - Special Meeting - Jun 12, 2019 6:30 PM
 - e. Approve Settlers Park Signs and Budget Amendment (\$9,926)
7. Applicant
 - a. Special Use Permit #19-003, Fries Riding Arena, 5234 Cullen Road
8. Pending & New Business
 - a. Resolution - Parshallville Lake Hunting Area Control Ordinance
 - b. Road Commission Agreement - Pleasant Valley Road Design
 - c. Road Commission Agreement - Bergin Road Design
 - d. Bullard Lake Road Funding
9. Board Reports

[BRIEF RECESS]
10. Information / Discussion
 - a. 2019 Strategic Plan Status
11. Closed Session
 - a. At the request of the Township Manager, to consider his six-month personnel evaluation
12. Adjournment

Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: Susan Case

Subject: Approve Payment of Bills

Date: June 25, 2019

Recommended Action

Move to approve the bills as presented for payment.

Discussion

Bills presented total \$733,795.07. The bills are available in the Finance office for review.

Notable invoices include:

\$13,519.29 - Brown Drilling - (Replace Well #2)

\$18,882.60 - Chloride Solutions - (Dust Control)

\$24,983.86 - Foster, Swift, Collins & Smith - (March-May 2019 legal services)

\$300,075.75 - Hartland Deerfield Fire Authority - (2nd Qtrly payment due 7/8/19)

\$20,000.00 - Hartland Enrichment Recreation Organization - (Payment due 7/15/19 per agreement)

\$11,000.00 - Hartland Senior Center - (Payment due 7/31/19 per agreement)

\$77,947.38 - Hartland Township General Fund - (1st & 2nd Fiscal Qtrs Salary Allocations & Rental for Cable Studio from 7/1 - 9/30/19)

\$183,069.27 - Livingston County Drain Commission - (May 2019 Sewer System O&M)

\$19,000.00 - Pfeffer, Hanniford & Palka - (2019 Audit)

\$13,220.00 - Preiss Companies - (various invoices)

Financial Impact

All expenses are covered under the adopted FY20 budget.

Attachments

Bills for 07.02.19 (PDF)

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
AIR1	AIR 1 MECHANICAL SERVICE LLC	06/23/2019	1992	FOA	6 TON ROOFTOP UNIT & ECONOMIZER	
42111	7111 DIXIE HWY. #263	07/02/2019		N		7,930.00
06/23/2019	CLARKSTON MI, 48346	/ /	0.0000	N		0.00
		07/02/2019		N		7,930.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-970.000	CAPITAL OUTLAY	7,930.00
VENDOR TOTAL:		<u>7,930.00</u>

ALLSTAR	ALLSTAR ALARM LLC	05/24/2019	257358	FOA	CONNECT PWR TO DUCT DETECTOR FRM RTU	
42009	8345 MAIN STREET	07/02/2019		N		170.00
05/24/2019	WHITMORE LAKE MI, 48189	/ /	0.0000	N		0.00
		07/02/2019		Y		170.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-801.000	CONTRACTED SERVICES	170.00

ALLSTAR	ALLSTAR ALARM LLC	06/15/2019	258941	FOA	7/1/19 - 9/30/19 MONITORING HERO TEE	
42097	8345 MAIN STREET	07/02/2019		N		150.00
06/15/2019	WHITMORE LAKE MI, 48189	/ /	0.0000	N		0.00
		07/02/2019		Y		150.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-801.000	CONTRACTED SERVICES	150.00
VENDOR TOTAL:		<u>320.00</u>

APPLIED	APPLIED IMAGING	06/19/2019	1359831	FOA	BAD HDD ON CANON COPIER	
42125	7718 SOLUTION CENTER	07/02/2019		N		150.00
06/19/2019	CHICAGO IL, 60677-7007	/ /	0.0000	N		0.00
		07/02/2019		N		150.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
577-000-930.000	REPAIRS & MAINTENANCE	150.00
VENDOR TOTAL:		<u>150.00</u>

BEAUCHAMPW	BEAUCHAMP WATER TREATMENT & SUPPLY	05/31/2019	053119	FOA	CLACK 32K WATER CONDITIONER/HAMMER A	
42100	872 NORTH OLD U.S. 23	07/02/2019		N		1,695.00
05/31/2019	BRIGHTON MI, 48114	/ /	0.0000	N		0.00
		07/02/2019		N		1,695.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000-930.003	REPAIRS & MAINTENANCE BLD&GRDS	1,695.00

Attachment: Bills for 07.02.19 [Revision 1] (3083 : Approve Payment of Bills)

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

VENDOR TOTAL: 1,695.00

2900	BROWN DRILLING	06/20/2019	28399	FOA	REPLACE PUMP - WELL #2	
42126	7215 HIGHLAND ROAD	07/02/2019		N		13,519.29
06/20/2019	HOWELL MI, 48843	/ /	0.0000	N		0.00
		07/02/2019		Y		13,519.29

Open

GL NUMBER	DESCRIPTION	AMOUNT
539-000-930.000	REPAIRS & MAINTENANCE	13,519.29

VENDOR TOTAL: 13,519.29

CARASOFT	CARASOFT TECHNOLOGY CORPORATION	06/01/2019	IN649398	FOA	JUNE 2019	
41976	1860 MICHAEL FARADAY DR, STE 100	07/02/2019		N		648.90
05/28/2019	RESTON VA, 20190	/ /	0.0000	N		0.00
		07/02/2019		N		648.90

Open

GL NUMBER	DESCRIPTION	AMOUNT
577-000-946.000	PEG SERVER & SOFTWARE RENTAL	648.90

VENDOR TOTAL: 648.90

CHLORIDESO	CHLORIDE SOLUTIONS, LLC	05/18/2019	403	FOA	DUST CONTROL	
42010	672 NORTH M-52	07/02/2019		N		8,694.51
05/18/2019	WEBBERVILLE MI, 48892	/ /	0.0000	N		0.00
		07/02/2019		Y		8,694.51

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-463-969.002	ROAD CHLORIDE	8,694.51

CHLORIDESO	CHLORIDE SOLUTIONS, LLC	05/25/2019	413	FOA	DUST CONTROL	
42011	672 NORTH M-52	07/02/2019		N		6,307.90
05/25/2019	WEBBERVILLE MI, 48892	/ /	0.0000	N		0.00
		07/02/2019		Y		6,307.90

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-463-969.002	ROAD CHLORIDE	6,307.90

CHLORIDESO	CHLORIDE SOLUTIONS, LLC	05/29/2019	417	FOA	DUST CONTROL	
42012	672 NORTH M-52	07/02/2019		N		1,942.13
05/29/2019	WEBBERVILLE MI, 48892	/ /	0.0000	N		0.00
		07/02/2019		Y		1,942.13

Open

GL NUMBER	DESCRIPTION	AMOUNT
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Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

101-463-969.002	ROAD CHLORIDE					1,942.13
CHLORIDESO	CHLORIDE SOLUTIONS, LLC	06/01/2019	425	FOA	DUST CONTROL	
42036	672 NORTH M-52	07/02/2019		N		1,938.06
06/01/2019	WEBBERVILLE MI, 48892	/ /	0.0000	N		0.00
		07/02/2019		Y		1,938.06

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-463-969.002	ROAD CHLORIDE	1,938.06

VENDOR TOTAL: 18,882.60

CINTAS	CINTAS CORPORATION	05/24/2019	4022538888	FOA	MATS ON 5/24/19	
42046	P.O. BOX 630910	07/02/2019		N		39.57
05/24/2019	CINCINNATI OH, 45263	/ /	0.0000	N		0.00
		07/02/2019		N		39.57

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-801.000	CONTRACTED SERVICES	39.57

CINTAS	CINTAS CORPORATION	06/10/2019	4023528448	FOA	MATS	
42032	P.O. BOX 630910	07/02/2019		N		44.55
06/10/2019	CINCINNATI OH, 45263	/ /	0.0000	N		0.00
		07/02/2019		N		44.55

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-801.000	CONTRACTED SERVICES	44.55

CINTAS	CINTAS CORPORATION	06/24/2019	4024411541	FOA	MATS	
42112	P.O. BOX 630910	07/02/2019		N		39.57
06/24/2019	CINCINNATI OH, 45263	/ /	0.0000	N		0.00
		07/02/2019		N		39.57

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-801.000	CONTRACTED SERVICES	39.57

VENDOR TOTAL: 123.69

CITYOFFENT	CITY OF FENTON	06/14/2019	3599	FOA	BACTERIOLOGICAL SAMPLES	
42106	301 S LEROY ST	07/02/2019		N		16.00
06/14/2019	FENTON MI, 48430	/ /	0.0000	N		0.00
		07/02/2019		Y		16.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-740.000	OPERATING SUPPLIES	16.00

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Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

OPEN

VENDOR TOTAL: 16.00

DOUGIES	DOUGIE'S DISPOSAL & RECYCLING	06/01/2019	53814	FOA	JUNE 2019 - TRASH PICKUP AT PARKS	
42004	PO BOX 241	07/02/2019		N		375.00
06/01/2019	HARTLAND MI, 48353	/ /	0.0000	N		0.00
		07/02/2019		Y		375.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751-801.000	CONTRACTED SERVICES	375.00

VENDOR TOTAL: 375.00

DRURYBROS	DRURY BROTHERS, INC.	06/14/2019	10253	FOA	ROLLOFF DUMPSTER AT CLEANUP DAY EVEN	
42094	11950 E. NEWBURG RD.	07/02/2019		N		2,460.00
06/14/2019	DURAND MI, 48429	/ /	0.0000	N		0.00
		07/02/2019		N		2,460.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-441-801.000	CONTRACTED SERVICES	2,460.00

VENDOR TOTAL: 2,460.00

0070	DTE ENERGY	05/11/2019	877391508-05/201	FOA	MAY 2019 HERO TEEN CTR/EMERG SIRENS	
42088	P.O BOX 740786	07/02/2019		N		191.00
06/12/2019	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		07/02/2019		N		191.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-920.002	UTILITIES - ELECTRIC	174.30
206-000-920.002	UTILITIES - ELECTRIC	16.70
		191.00

VENDOR TOTAL: 191.00

0071	DTE ENERGY-STREET LIGHTS	05/31/2019	200081526010	FOA	MAY 2019 - STREETLIGHTS INCL MILLPOI	
42019		07/02/2019		N		1,385.74
05/31/2019	P.O. BOX 630795	/ /	0.0000	N		0.00
	CINCINNATI OH, 45263-0795	07/02/2019		N		1,385.74

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-448-921.000	STREET LIGHTS	1,110.06
701-000-290.400	MILPOINT STREET LIGHT ESCROW	254.20

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

701-000-290.410	FIDDLERS GROVE STREETLIGHT					21.48
						<u>1,385.74</u>

VENDOR TOTAL: 1,385.74

1115	ECONO PRINT	06/12/2019	64117	FOA	INSERTING NEWSLETTER TO 2019 SUMMER	
42087	10312 DEXTER-PICKNEY ROAD	07/02/2019		N		88.58
06/12/2019	PINCKNEY MI, 48169	/ /	0.0000	N		0.00
		07/02/2019		N		88.58

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-577-900.000	PRINTING & PUBLICATIONS	88.58

VENDOR TOTAL: 88.58

EJUSA	EJ USA, INC.	06/03/2019	110190037926	FOA	MANHOLE COVER FOR POLE BARN FLOOR DR	
42066	P.O. BOX 644873	07/02/2019		N		155.53
06/03/2019	PITTSBURGH PA, 15264	/ /	0.0000	N		0.00
		07/02/2019		N		155.53

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-930.001	REPAIRS & MAINTENANCE SYSTEM	155.53

VENDOR TOTAL: 155.53

ETNA	ETNA SUPPLY COMPANY	06/20/2019	S103117545.001	FOA	IPERL METERS & METER HORNS	
42114	P.O. BOX 772107	07/02/2019		N		5,877.16
06/20/2019	DETROIT MI, 48277-2107	/ /	0.0000	N		0.00
		07/02/2019		N		5,877.16

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-741.000	METER COSTS	5,877.16

VENDOR TOTAL: 5,877.16

FSOM	FIRE SYSTEMS OF MICHIGAN	06/11/2019	1765036	FOA	FIRE STATION 61 REPAIRS	
42101	2710 NORTHRIDGE DR NW, STE F	07/02/2019		N		503.54
06/11/2019	GRAND RAPIDS MI, 49544	/ /	0.0000	N		0.00
		07/02/2019		N		503.54

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000-930.001	REPAIRS & MAINT. EQUIPMENT	503.54

VENDOR TOTAL: 503.54

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Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
FIRSTIMPRE	FIRST IMPRESSION PRINT & MARKETING	06/20/2019	73140	FOA	SUMMER NEWSLETTER	
42110	907 FOWLER ST.	07/02/2019		N		1,617.75
06/20/2019	HOWELL MI, 48843	/ /	0.0000	N		0.00
		07/02/2019		N		1,617.75

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-577-900.000	PRINTING & PUBLICATIONS	1,617.75
VENDOR TOTAL:		1,617.75

FISH	FISH WINDOW CLEANING	06/11/2019	3046-45422	FOA	CLEAN EXTERIOR WINDOWS OF TWP HALL	
42047	PO BOX 251302	07/02/2019		N		240.00
06/11/2019	WEST BLOOMFIELD MI, 48325	/ /	0.0000	N		0.00
		07/02/2019		N		240.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-930.000	REPAIRS & MAINTENANCE	240.00
VENDOR TOTAL:		240.00

5888	FOSTER, SWIFT, COLLINS & SMITH	04/01/2019	760052	FOA	MARCH 2019	
41830	313 S. WASHINGTON SQUARE	07/02/2019		N		3,515.50
04/24/2019	LANSING MI, 48933-2193	/ /	0.0000	N		0.00
		07/02/2019		Y		3,515.50

Open

GL NUMBER	DESCRIPTION	AMOUNT
401-444-826.000	LEGAL FEES	635.50
101-209-826.000	LEGAL FEES	45.00
590-595-826.000	LEGAL FEES	67.50
101-400-826.000	LEGAL FEES	2,767.50
3,515.50		

5888	FOSTER, SWIFT, COLLINS & SMITH	04/30/2019	761669	FOA	APRIL 2019	
42030	313 S. WASHINGTON SQUARE	07/02/2019		N		8,127.00
05/15/2019	LANSING MI, 48933-2193	/ /	0.0000	N		0.00
		07/02/2019		Y		8,127.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-209-826.000	LEGAL FEES	2,092.50
590-595-826.000	LEGAL FEES	90.00
401-444-826.000	LEGAL FEES	5,404.50
101-101-826.000	LEGAL FEES	540.00
8,127.00		

5888	FOSTER, SWIFT, COLLINS & SMITH	05/31/2019	762771	FOA	MAY 2019	
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Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
42031	313 S. WASHINGTON SQUARE	07/02/2019		N		13,341.36
06/07/2019	LANSING MI, 48933-2193	/ /	0.0000	N		0.00
		07/02/2019		Y		13,341.36

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-209-826.000	LEGAL FEES	12,117.36
401-444-826.000	LEGAL FEES	1,111.50
101-101-826.000	LEGAL FEES	112.50
		<u>13,341.36</u>

VENDOR TOTAL: 24,983.86

GFL	GFL ENVIRONMENTAL USA INC.	05/26/2019	RS0003152482	FOA	ROLLOFF WASTE AT WTP	
42006	26999 CENTRAL PARK BLVD, STE 200	07/02/2019		N		350.00
05/26/2019	SOUTHFIELD MI, 48076	/ /	0.0000	N		0.00
		07/02/2019		N		350.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-801.000	CONTRACTED SERVICES	350.00

GFL	GFL ENVIRONMENTAL USA INC.	05/31/2019	RS0003174281	FOA	CLEANUP DAY EVENT	
42035	26999 CENTRAL PARK BLVD, STE 200	07/02/2019		N		690.00
05/31/2019	SOUTHFIELD MI, 48076	/ /	0.0000	N		0.00
		07/02/2019		N		690.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-441-801.000	CONTRACTED SERVICES	690.00

VENDOR TOTAL: 1,040.00

GOLDENREFR	GOLDEN REFRIGERANT	05/29/2019	52333	FOA	REFRIGERANT RECOVERY CLEANUP DAY 5/1	
42005	31800 INDUSTRIAL RD	07/02/2019		N		315.00
05/29/2019	LIVONIA MI, 48150	/ /	0.0000	N		0.00
		07/02/2019		N		315.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-441-801.000	CONTRACTED SERVICES	315.00

VENDOR TOTAL: 315.00

HAYAA-F	HARTLAND AREA YOUTH ATHLETIC ASSOC	07/01/2019	071519	FOA	PAYMENT DUE 7/15/19 PER AGREEMENT	
41620	HAYAA - FOOTBALL	07/02/2019		N		440.00
	P.O. BOX 359	/ /	0.0000	N		0.00
07/01/2019	HARTLAND MI, 48353	07/02/2019		N		440.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751-801.000	CONTRACTED SERVICES	440.00
VENDOR TOTAL:		440.00

HAYAA-B	HARTLAND AREA YOUTH ATHLETIC ASSOC.	07/02/2019	071519	FOA	JULY 2019 PAYMENT PER AGREEMENT	
41509	HAYAA - BASEBALL	07/02/2019		N		1,000.00
	P.O. BOX 110					
07/02/2019	HARTLAND MI, 48353	/ /	0.0000	N		0.00
		07/02/2019		N		1,000.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751-801.000	CONTRACTED SERVICES	1,000.00
VENDOR TOTAL:		1,000.00

HCSA	HARTLAND COMMUNITY SOCCER ASSN	07/01/2019	071519	FOA	PAYMENT DUE 7/15/19 PER AGREEMENT	
41608	HARTLAND COMMUNITY EDUCATION	07/02/2019		N		840.58
	9525 HIGHLAND RD					
07/01/2019	HOWELL MI, 48843	/ /	0.0000	N		0.00
		07/02/2019		N		840.58

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751-801.000	CONTRACTED SERVICES	840.58
VENDOR TOTAL:		840.58

0150	HARTLAND CONSOLIDATED SCHOOLS	05/31/2019	0171999	FOA	MAY 2019 FUEL	
42131	9525 E HIGHLAND ROAD	07/02/2019		N		528.48
06/07/2019	HOWELL MI, 48843	/ /	0.0000	N		0.00
		07/02/2019		N		528.48

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-239-860.000	GASOLINE	152.31
536-000-860.000	GASOLINE	376.17
		528.48

VENDOR TOTAL: 528.48

HDFA	HARTLAND DEERFIELD FIRE	06/10/2019	19-20 2ND Q:H	FOA	2ND QTRLY PMT DUE BY 7/8/19	
42040	3205 HARTLAND RD	07/02/2019		N		300,075.75
06/10/2019	HARTLAND MI, 48353	/ /	0.0000	N		0.00
		07/02/2019		N		300,075.75

Open

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Ref #	Address	CK Run Date	PO	Hold		Gross Amount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Discount
		Due Date		1099		Net Amount

GL NUMBER	DESCRIPTION	AMOUNT
206-000-999.336	CONTRIBUTION TO FIRE AUTHORITY	300,075.75

VENDOR TOTAL: 300,075.75

HERO	HARTLAND ENRICHMENT/RECREATION ORG	07/02/2019	070219	FOA	PMT DUE BY 7/15/19 PER AGREEMENT	
40461	12354 GOLDEN OAKS DR.	07/02/2019		N		20,000.00
07/02/2019	MILFORD MI, 48380	/ /	0.0000	N		0.00
		07/02/2019		N		20,000.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-901-999.002	APPROPRIATIONS COMMUNITY CENTER	20,000.00

VENDOR TOTAL: 20,000.00

SENIORCENT	HARTLAND SENIOR CENTER	07/02/2019	070119	FOA	PAYMENT DUE 7/31/19 PER AGREEMENT	
41411	9525 HIGHLAND RD	07/02/2019		N		11,000.00
07/02/2019	HOWELL MI, 48843	/ /	0.0000	N		0.00
		07/02/2019		N		11,000.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-901-999.000	APPROPRIATIONS SENIOR CITIZENS	11,000.00

VENDOR TOTAL: 11,000.00

0001	HARTLAND TOWNSHIP GENERAL FUND	06/30/2019	04/01/2019	FOA	1ST FISCAL QTR 2019 SALARY ALLOCATIO	
41983		07/02/2019		N		37,350.69
04/01/2019	,	/ /	0.0000	N		0.00
		07/02/2019		N		37,350.69

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-720.000	ADMINISTRATIVE FEES	19,459.96
590-000-720.000	ADMINISTRATIVE FEES	17,890.73
		<u>37,350.69</u>

0001	HARTLAND TOWNSHIP GENERAL FUND	07/02/2019	07/01/2019	FOA	2ND FISCAL QTR 2019 SALARY ALLOCATIO	
41984		07/02/2019		N		37,350.69
07/02/2019	,	/ /	0.0000	N		0.00
		07/02/2019		N		37,350.69

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-720.000	ADMINISTRATIVE FEES	19,459.96
590-000-720.000	ADMINISTRATIVE FEES	17,890.73
		<u>37,350.69</u>

Attachment: Bills for 07.02.19 [Revision 1] (3083 : Approve Payment of Bills)

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

0001	HARTLAND TOWNSHIP GENERAL FUND	07/02/2019	070119	FOA	7/1 - 9/30/19 RENTAL FOR CABLE STUDI	
41977		07/02/2019		N		3,246.00
07/02/2019	,	/ /	0.0000	N		0.00
		07/02/2019		N		3,246.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
577-000-941.000	RENT	3,246.00

VENDOR TOTAL: 77,947.38

WATERO&M	HARTLAND TOWNSHIP WATER O & M	06/05/2019	070219	FOA	3RD FQ 2019 WATER STAFF OUT OF DEPT	
42020	2655 CLARK RD	07/02/2019		N		4,324.82
06/05/2019	HARTLAND MI, 48353	/ /	0.0000	N		0.00
		07/02/2019		N		4,324.82

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751-801.009	CONTRACT SERVICES - WATER SYSTEM	2,072.51
101-265-801.009	CONTRACT SERVICES - WATER SYSTEM	2,252.31
		4,324.82

WATERO&M	HARTLAND TOWNSHIP WATER O & M	06/05/2019	7/2/19	FOA	4TH FQ 2019 WATER STAFF OUT OF DEPT	
42021	2655 CLARK RD	07/02/2019		N		4,620.66
06/05/2019	HARTLAND MI, 48353	/ /	0.0000	N		0.00
		07/02/2019		N		4,620.66

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751-801.009	CONTRACT SERVICES - WATER SYSTEM	2,217.40
101-265-801.009	CONTRACT SERVICES - WATER SYSTEM	2,403.26
		4,620.66

VENDOR TOTAL: 8,945.48

HYL	HARTLAND YOUTH LACROSSE	07/01/2019	071519	FOA	PAYMENT DUE 7/15/19 PER AGREEMENT	
41614	P.O. BOX 56	07/02/2019		N		440.00
07/01/2019	HARTLAND MI, 48353	/ /	0.0000	N		0.00
		07/02/2019		N		440.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751-801.000	CONTRACTED SERVICES	440.00

VENDOR TOTAL: 440.00

1548	HORIZON LANDSCAPE INC.	06/04/2019	14385	FOA	MAY 2019 - MOWING OTHER AREA'S	
42056	11765 HIBNER RD	07/02/2019		N		175.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

06/04/2019	HARTLAND MI, 48353	/ /	0.0000	N		0.00
		07/02/2019		Y		175.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-463-802.000	LAWN/SNOW MAINTENANCE	175.00

1548	HORIZON LANDSCAPE INC.	06/04/2019	14392	FOA	MAY 2019 MOWING MEDIANS	
42057	11765 HIBNER RD	07/02/2019		N		675.00
06/04/2019	HARTLAND MI, 48353	/ /	0.0000	N		0.00
		07/02/2019		Y		675.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-463-802.000	LAWN/SNOW MAINTENANCE	675.00

1548	HORIZON LANDSCAPE INC.	06/04/2019	14393	FOA	MAY 2019 MOWING TOWNSHIP HALL	
42058	11765 HIBNER RD	07/02/2019		N		620.00
06/04/2019	HARTLAND MI, 48353	/ /	0.0000	N		0.00
		07/02/2019		Y		620.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-802.000	LAWN/SNOW MAINTENANCE	620.00

1548	HORIZON LANDSCAPE INC.	06/04/2019	14394	FOA	MAY 2019 MOWING STATION #61/HERO TEE	
42059	11765 HIBNER RD	07/02/2019		N		91.00
06/04/2019	HARTLAND MI, 48353	/ /	0.0000	N		0.00
		07/02/2019		Y		91.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000-802.000	LAWN/SNOW MAINTENANCE	58.00
101-265-802.000	LAWN/SNOW MAINTENANCE	33.00
		<u>91.00</u>

1548	HORIZON LANDSCAPE INC.	06/04/2019	14410	FOA	FERTILIZER SCHEDULES	
42060	11765 HIBNER RD	07/02/2019		N		1,361.15
06/04/2019	HARTLAND MI, 48353	/ /	0.0000	N		0.00
		07/02/2019		Y		1,361.15

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-802.000	LAWN/SNOW MAINTENANCE	881.98
101-463-802.000	LAWN/SNOW MAINTENANCE	479.17
		<u>1,361.15</u>

1548	HORIZON LANDSCAPE INC.	06/20/2019	14413	FOA	CLEAN UP DAY LABOR	
42130	11765 HIBNER RD	07/02/2019		N		480.00

Attachment: Bills for 07.02.19 [Revision 1] (3083 : Approve Payment of Bills)

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
06/20/2019	HARTLAND MI, 48353	/ /	0.0000	N		0.00
		07/02/2019		Y		480.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-441-801.000	CONTRACTED SERVICES	480.00

VENDOR TOTAL: 3,402.15

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
HUBBELROTH	HUBBELL, ROTH & CLARK, INC.	06/06/2019	170540	FOA	SEPTAGE RECEIVING STATION IMPROVEMEN	
42062	PO BOX 824	07/02/2019		N		650.00
06/06/2019	BLOOMFIELD HILLS MI, 48303-0824	/ /	0.0000	N		0.00
		07/02/2019		N		650.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-400-801.002	CONSULTING - SITE REVIEWS	650.00

VENDOR TOTAL: 650.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
ITRIGHT	I.T. RIGHT	06/13/2019	20160298	FOA	MID RANGE COMPUTER FOR CODE ENFORCEM	
42085	PO BOX 160	07/02/2019		N		780.00
06/13/2019	BATH MI, 48808	/ /	0.0000	N		0.00
		07/02/2019		N		780.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-400-970.000	CAPITAL OUTLAY	780.00

VENDOR TOTAL: 780.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
JCIJONES	JCI JONES CHEMICALS, INC	05/29/2019	789779	FOA	853 GALLONS HYPOCHLORITE SOLUTION	
41992	MSC#729	07/02/2019		N		2,168.50
	P.O. BOX 830674					
05/29/2019	BIRMINGHAM AL, 35283-0674	/ /	0.0000	N		0.00
		07/02/2019		N		2,168.50

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-740.001	WATER TREAT. CHEMICALS	2,168.50

VENDOR TOTAL: 2,168.50

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
K&J	K & J ELECTRIC, INC	06/20/2019	8816	FOA	HERITAGE PARK ELECTRICAL POWER TROUB	
42113	7219 EAST HIGHLAND RD	07/02/2019		N		90.00
06/20/2019	HOWELL MI, 48843	/ /	0.0000	N		0.00
		07/02/2019		N		90.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
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Attachment: Bills for 07.02.19 [Revision 1] (3083 : Approve Payment of Bills)

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

101-751-930.000	REPAIRS & MAINTENANCE					90.00
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VENDOR TOTAL: 90.00

LASHBROOK	LASHBROOK SEPTIC SERVICE	05/29/2019	A-45476	FOA	MEMORIAL DAY PARADE PORTA-JOHNS	
41987	4895 CURDY RD	07/02/2019		N		1,040.00
05/29/2019	HOWELL MI, 48855	/ /	0.0000	N		0.00
		07/02/2019		Y		1,040.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751-801.000	CONTRACTED SERVICES	1,040.00

VENDOR TOTAL: 1,040.00

2017	LIVINGSTON COUNTY ASSESSOR'S ASSOC	06/06/2019	060619	FOA	LCAA MEMBERSHIPS	
42027	TAMARA MATTIOLI, LCAA TREASURER	07/02/2019		N		30.00
	C/O DEERFIELD TOWNSHIP					
06/06/2019	LINDEN MI, 48451	/ /	0.0000	N		0.00
		07/02/2019		N		30.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-209-804.000		30.00

VENDOR TOTAL: 30.00

2909	LIVINGSTON CTY.DRAIN COMMISSIO	05/31/2019	3045	FOA	MAY 2019 SEWER SYSTEM O & M	
42003	2300 E. GRAND RIVER	07/02/2019		N		183,069.27
	STE. 105					
05/31/2019	HOWELL MI, 48843	/ /	0.0000	N		0.00
		07/02/2019		N		183,069.27

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-000-801.008	LCDC CONTRACT SERVICES	183,069.27

VENDOR TOTAL: 183,069.27

LIVLOCK&DO	LIVINGSTON LOCK & DOOR, LLC	06/13/2019	26271	FOA	KEYS	
42099	P.O. BOX 576	07/02/2019		N		50.00
06/13/2019	BRIGHTON MI, 48116	/ /	0.0000	N		0.00
		07/02/2019		N		50.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751-740.000	OPERATING SUPPLIES	50.00

LIVLOCK&DO	LIVINGSTON LOCK & DOOR, LLC	06/14/2019	26499	FOA	EMERGENCY LOCKOUT AT HERITAGE PARK P	
42107	P.O. BOX 576	07/02/2019		N		114.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
06/14/2019	BRIGHTON MI, 48116	/ /	0.0000	N		0.00
		07/02/2019		N		114.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751-930.000	REPAIRS & MAINTENANCE	114.00

VENDOR TOTAL: 164.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
LOWES	LOWES BUSINESS ACCT/SYNCB	06/10/2019	08420	FOA	CEILING TILES	
42124	P.O. BOX 530970	07/02/2019		N		111.81
06/10/2019	ATLANTA GA, 30353-0970	/ /	0.0000	N		0.00
		07/02/2019		N		111.81

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000-930.003	REPAIRS & MAINTENANCE BLD&GRDS	111.81

VENDOR TOTAL: 111.81

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
0400	MICHIGAN TOWNSHIPS ASSOCIATION	05/30/2019	0-2053	FOA	LEGAL DEFENSE ASSMT 7/1/19 - 6/30/20	
41999	P.O. BOX 80078	07/02/2019		N		177.78
05/30/2019	LANSING MI, 48908-0078	/ /	0.0000	N		0.00
		07/02/2019		N		177.78

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-101-804.000	MEMBERSHIP & DUES	177.78

VENDOR TOTAL: 177.78

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
ORKIN	ORKIN	06/06/2019	181721906	FOA	PEST CONTROL @ TOWNSHIP HALL	
42028	21068 BRIDGE ST.	07/02/2019		N		66.85
06/06/2019	SOUTHFIELD MI, 48034	/ /	0.0000	N		0.00
		07/02/2019		N		66.85

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-801.000	CONTRACTED SERVICES	66.85

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
ORKIN	ORKIN	06/06/2019	181722876	FOA	PEST CONTROL @ HERO TEEN CENTER	
42029	21068 BRIDGE ST.	07/02/2019		N		65.88
06/06/2019	SOUTHFIELD MI, 48034	/ /	0.0000	N		0.00
		07/02/2019		N		65.88

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-801.000	CONTRACTED SERVICES	65.88

VENDOR TOTAL: 132.73

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

PB PLUMBIN	PB PLUMBING	06/07/2019	3380	FOA	DIAPHRAGM/VACUUM BREAKER IN WOMENS H	
42045	2440 W HIGHLAND RD, STE 104	07/02/2019		N		288.00
06/07/2019	HOWELL MI, 48843	/ /	0.0000	N		0.00
		07/02/2019		N		288.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751-930.000	REPAIRS & MAINTENANCE	288.00

VENDOR TOTAL: 288.00

1180	PETER'S TRUE VALUE HARDWARE	06/04/2019	48128	FOA	RENTAL OF POST HOLE DIGGER	
42015	3455 W. HIGHLAND ROAD	07/02/2019		N		45.00
06/04/2019	MILFORD MI, 48380	/ /	0.0000	N		0.00
		07/02/2019		N		45.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751-930.000	REPAIRS & MAINTENANCE	45.00

1180	PETER'S TRUE VALUE HARDWARE	06/10/2019	48219	FOA	TRASH BAGS	
42041	3455 W. HIGHLAND ROAD	07/02/2019		N		8.99
06/10/2019	MILFORD MI, 48380	/ /	0.0000	N		0.00
		07/02/2019		N		8.99

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751-740.000	OPERATING SUPPLIES	8.99

1180	PETER'S TRUE VALUE HARDWARE	06/12/2019	48263	FOA	LAWN MOWER RENTAL	
42063	3455 W. HIGHLAND ROAD	07/02/2019		N		120.00
06/12/2019	MILFORD MI, 48380	/ /	0.0000	N		0.00
		07/02/2019		N		120.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-930.003	REPAIRS & MAINTENANCE BLD&GRDS	120.00

1180	PETER'S TRUE VALUE HARDWARE	06/24/2019	48457	FOA	BOLTS	
42129	3455 W. HIGHLAND ROAD	07/02/2019		N		13.60
06/24/2019	MILFORD MI, 48380	/ /	0.0000	N		0.00
		07/02/2019		N		13.60

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-930.002	REPAIRS & MAINTENANCE TRUCKS	13.60

1180	PETER'S TRUE VALUE HARDWARE	05/29/2019	K48033	FOA	OPEN S HOOKS	
41990	3455 W. HIGHLAND ROAD	07/02/2019		N		8.37
05/29/2019	MILFORD MI, 48380	/ /	0.0000	N		0.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

		07/02/2019		N		8.37
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Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-740.000	OPERATING SUPPLIES	8.37

1180	PETER'S TRUE VALUE HARDWARE	05/30/2019	K48054	FOA	PROPANE	
41991	3455 W. HIGHLAND ROAD	07/02/2019		N		12.99
05/30/2019	MILFORD MI, 48380	/ /	0.0000	N		0.00
		07/02/2019		N		12.99

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-740.000	OPERATING SUPPLIES	12.99

1180	PETER'S TRUE VALUE HARDWARE	06/03/2019	K48100	FOA	BATTERY	
42008	3455 W. HIGHLAND ROAD	07/02/2019		N		12.98
06/03/2019	MILFORD MI, 48380	/ /	0.0000	N		0.00
		07/02/2019		N		12.98

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751-740.000	OPERATING SUPPLIES	12.98

1180	PETER'S TRUE VALUE HARDWARE	06/04/2019	K48118	FOA	TRAIL REFLECTORS/BOLTS	
42014	3455 W. HIGHLAND ROAD	07/02/2019		N		19.55
06/04/2019	MILFORD MI, 48380	/ /	0.0000	N		0.00
		07/02/2019		N		19.55

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751-740.000	OPERATING SUPPLIES	19.55

1180	PETER'S TRUE VALUE HARDWARE	06/05/2019	K48134	FOA	WATER CONDITIONER SALT	
42018	3455 W. HIGHLAND ROAD	07/02/2019		N		21.96
06/05/2019	MILFORD MI, 48380	/ /	0.0000	N		0.00
		07/02/2019		N		21.96

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751-740.000	OPERATING SUPPLIES	21.96

1180	PETER'S TRUE VALUE HARDWARE	06/10/2019	K48216	FOA	CONTRA BAG	
42042	3455 W. HIGHLAND ROAD	07/02/2019		N		15.99
06/10/2019	MILFORD MI, 48380	/ /	0.0000	N		0.00
		07/02/2019		N		15.99

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751-740.000	OPERATING SUPPLIES	15.99

Attachment: Bills for 07.02.19 [Revision 1] (3083 : Approve Payment of Bills)

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

1180	PETER'S TRUE VALUE HARDWARE	06/11/2019	K48227	FOA	POLYCUT BLADES	
42044	3455 W. HIGHLAND ROAD	07/02/2019		N		10.95
06/11/2019	MILFORD MI, 48380	/ /	0.0000	N		0.00
		07/02/2019		N		10.95

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-740.000	OPERATING SUPPLIES	10.95

1180	PETER'S TRUE VALUE HARDWARE	06/11/2019	K48238	FOA	PAINTING FIRE HYDRANTS	
42052	3455 W. HIGHLAND ROAD	07/02/2019		N		13.98
06/11/2019	MILFORD MI, 48380	/ /	0.0000	N		0.00
		07/02/2019		N		13.98

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-930.001	REPAIRS & MAINTENANCE SYSTEM	13.98

1180	PETER'S TRUE VALUE HARDWARE	06/24/2019	K48448	FOA	PAPER TOWELS	
42115	3455 W. HIGHLAND ROAD	07/02/2019		N		14.47
06/24/2019	MILFORD MI, 48380	/ /	0.0000	N		0.00
		07/02/2019		N		14.47

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-740.000	OPERATING SUPPLIES	8.98
101-265-930.001	REPAIRS & MAINT - HERO TEEN CTR	5.49
		<u>14.47</u>

VENDOR TOTAL: 318.83

0102	PHP PFEFFER-HANNIFORD-PALKA	06/18/2019	06/18/19	FOA	AUDIT OF FINANCIAL STATEMENTS FYE 3/	
42109	225 E. GRAND RIVER	07/02/2019		N		19,000.00
	SUITE 104					
06/18/2019	BRIGHTON MI, 48116	/ /	0.0000	N		0.00
		07/02/2019		Y		19,000.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-101-807.000	AUDIT FEES	9,160.00
590-000-807.000	AUDIT FEES	4,990.00
536-000-807.000	AUDIT FEES	4,000.00
206-000-807.000	AUDIT FEES	850.00
		<u>19,000.00</u>

VENDOR TOTAL: 19,000.00

353	PITNEY BOWES, INC.	06/10/2019	1013148996	FOA	4/1/19 - 6/30/19 METER FOR DM300	
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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
42096	P.O. BOX 371896	07/02/2019		N		99.00
06/10/2019	PITTSBURGH PA, 15250--789	/ /	0.0000	N		0.00
		07/02/2019		N		99.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-299-930.000	REPAIRS & MAINTENANCE	99.00
VENDOR TOTAL:		99.00

PREISS	PREISS COMPANIES LLC	05/21/2019	012393	FOA	POLE BARN ELECTRIC	
42132	8211 CLYDE ROAD	07/02/2019		N		5,983.00
05/21/2019	FENTON MI, 48430	/ /	0.0000	N		0.00
		07/02/2019		Y		5,983.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
539-000-140.000	WATER SYSTEM	5,983.00

PREISS	PREISS COMPANIES LLC	05/21/2019	012394	FOA	WATER PLANT STORAGE BLDG CONSTRUCTIO	
42133	8211 CLYDE ROAD	07/02/2019		N		3,387.00
05/21/2019	FENTON MI, 48430	/ /	0.0000	N		0.00
		07/02/2019		Y		3,387.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
539-000-140.000	WATER SYSTEM	3,387.00

PREISS	PREISS COMPANIES LLC	05/21/2019	12390	FOA	FIELD VERIFIED WATER PLANS	
42025	8211 CLYDE ROAD	07/02/2019		N		3,850.00
05/21/2019	FENTON MI, 48430	/ /	0.0000	N		0.00
		07/02/2019		Y		3,850.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-816.000	ENGINEERING FEES	3,850.00

VENDOR TOTAL: 13,220.00

PUMMILL	PUMMILL PROMARK	06/18/2019	23273	FOA	11,000 WATER/SEWER BILL STOCK	
42108		07/02/2019		N		421.29
06/18/2019	P.O. BOX 140108	/ /	0.0000	N		0.00
	GRAND RAPIDS MI, 49514	07/02/2019		N		421.29

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-727.000	SUPPLIES/POSTAGE	210.65
590-000-727.000	SUPPLIES & POSTAGE	210.64
VENDOR TOTAL:		421.29

Attachment: Bills for 07.02.19 [Revision 1] (3083 : Approve Payment of Bills)

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

VENDOR TOTAL: 421.29

STAPLES	STAPLES	06/08/2019	8054637170	FOA	MISC SUPPLIES	
42103	PO BOX 660409	07/02/2019		N		183.62
06/08/2019	DALLAS TX, 75266-0409	/ /	0.0000	N		0.00
		07/02/2019		N		183.62

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-740.000	OPERATING SUPPLIES	36.38
101-751-740.000	OPERATING SUPPLIES	147.24
		<u>183.62</u>

STAPLES	STAPLES	06/15/2019	8054711019	FOA	MISC SUPPLIES	
42127	PO BOX 660409	07/02/2019		N		25.46
06/15/2019	DALLAS TX, 75266-0409	/ /	0.0000	N		0.00
		07/02/2019		N		25.46

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-740.000	OPERATING SUPPLIES	37.09
101-299-727.000	SUPPLIES & POSTAGE	16.86
101-265-740.000	OPERATING SUPPLIES	26.79
101-192-727.000	SUPPLIES & POSTAGE	(55.28)
		<u>25.46</u>

VENDOR TOTAL: 209.08

SPIRITOFI	THE SPIRIT OF LIVINGSTON	06/04/2019	50473	FOA	4 TSHIRTS WITH DIGITAL PRINT	
42026	3280 W GRAND RIVER	07/02/2019		N		40.00
06/04/2019	HOWELL MI, 48855	/ /	0.0000	N		0.00
		07/02/2019		N		40.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-441-727.000	SUPPLIES & POSTAGE	40.00

VENDOR TOTAL: 40.00

USA	USA BLUE BOOK	04/01/2019	711148	FOA	PVC BALL VALVE	
42048	P.O. BOX 9004	07/02/2019		N		(332.25)
10/16/2018	GURNEE IL, 60031-9004	/ /	0.0000	N		0.00
		07/02/2019		N		(332.25)

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-740.000	OPERATING SUPPLIES	(332.25)

Attachment: Bills for 07.02.19 [Revision 1] (3083 : Approve Payment of Bills)

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
USA	USA BLUE BOOK	04/01/2019	816458	FOA	CPVC SOCKET END CONNECTORS	
42049	P.O. BOX 9004	07/02/2019		N		158.90
02/19/2019	GURNEE IL, 60031-9004	/ /	0.0000	N		0.00
		07/02/2019		N		158.90

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-740.000	OPERATING SUPPLIES	158.90

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
USA	USA BLUE BOOK	04/16/2019	868876	FOA	TUBE ASSEMBLY	
42050	P.O. BOX 9004	07/02/2019		N		630.88
04/16/2019	GURNEE IL, 60031-9004	/ /	0.0000	N		0.00
		07/02/2019		N		630.88

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-740.000	OPERATING SUPPLIES	630.88

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
USA	USA BLUE BOOK	06/07/2019	917718	FOA	FIRE HYDRANT ACRYLIC ENAMEL	
42051	P.O. BOX 9004	07/02/2019		N		214.67
06/07/2019	GURNEE IL, 60031-9004	/ /	0.0000	N		0.00
		07/02/2019		N		214.67

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-740.000	OPERATING SUPPLIES	214.67

VENDOR TOTAL: 672.20

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
SCADA	UTILITIES INSTRUMENTATION SERVICE	05/31/2019	530357017	FOA	CALIBRATE ELEVATED TANK LEVEL	
42017	2290 BISHOP CIRCLE EAST	07/02/2019		N		556.00
05/31/2019	DEXTER MI, 48130	/ /	0.0000	N		0.00
		07/02/2019		N		556.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-930.001	REPAIRS & MAINTENANCE SYSTEM	556.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
SCADA	UTILITIES INSTRUMENTATION SERVICE	06/07/2019	530357144	FOA	TROUBLESHOOT STRAY VOLTAGE AT WELL #	
42037	2290 BISHOP CIRCLE EAST	07/02/2019		N		625.50
06/07/2019	DEXTER MI, 48130	/ /	0.0000	N		0.00
		07/02/2019		N		625.50

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-930.001	REPAIRS & MAINTENANCE SYSTEM	625.50

VENDOR TOTAL: 1,181.50

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
VARCOE	VARCOE, CRAIG	06/12/2019	061219	FOA	WATER HEATER REPAIR	

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
42064	1220 CEDAR	07/02/2019		N		196.00
06/12/2019	FOWLERVILLE MI, 48836	/ /	0.0000	N		0.00
		07/02/2019		N		196.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000-930.003	REPAIRS & MAINTENANCE BLD&GRDS	196.00
VENDOR TOTAL:		<u>196.00</u>

WATERTECH	WATER TECH	05/31/2019	45142	FOA	MAY 2019	
42038	718 S MICHIGAN	07/02/2019		N		66.00
06/06/2019	HOWELL MI, 48843	/ /	0.0000	N		0.00
		07/02/2019		N		66.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751-930.000	REPAIRS & MAINTENANCE	66.00
VENDOR TOTAL:		<u>66.00</u>

WOOD	WOOD ENVIRONMENT & INFRASTRUCTURE	06/03/2019	H06102314	FOA	WWTP MONITORING THRU 5/17/19	
42013	P.O. BOX 74008618	07/02/2019		N		2,530.62
06/03/2019	CHICAGO IL, 60674-8618	/ /	0.0000	N		0.00
		07/02/2019		N		2,530.62

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-441-801.007	TREATMENT PLANT SAMPLING	2,530.62
VENDOR TOTAL:		<u>2,530.62</u>

TOTAL - ALL VENDORS: 733,795.07

FUND TOTALS:	
Fund 101 - GENERAL FUND	113,760.51
Fund 206 - FIRE OPERATING	303,506.80
Fund 401 - CAPITAL PROJECTS FUND	7,151.50
Fund 536 - WATER SYSTEM FUND	57,957.52
Fund 539 - WATER REPLACEMENT FUND	22,889.29
Fund 577 - CABLE TV FUND	4,044.90
Fund 590 - SEWER OPERATIONS & MAINTENANCE FUND	224,208.87
Fund 701 - TRUST AND AGENCY	275.68

Attachment: Bills for 07.02.19 [Revision 1] (3083 : Approve Payment of Bills)

Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: Susan Case

Subject: Approve Post Audit of Disbursements Between Board Meetings

Date: June 25, 2019

Recommended Action

Move to approve the presented disbursements under the post-audit resolution.

Discussion

The following disbursements have been made since the last board meeting:

Accounts Payable - \$13,988.59

June 13, 2019 Payroll - \$62,786.57

June 27, 2019 Payroll - \$73,641.69

Financial Impact

All expenses are covered under the adopted FY20 budget.

Attachments

Payroll for 06.13.19 (PDF)

Payroll for 06.27.19 (PDF)

Post Audit Bills List 05.30.19 (PDF)

Post Audit Bills List 06.19.19 (PDF)

Check Register Report For Hartland Township
For Check Dates 06/13/2019 to 06/13/2019

6.b.a

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
06/13/2019	FOA	16508	GOODWIN, DENNIS R	180.75	139.69	0.00	Open
06/13/2019	FOA	16509	ICMA VANTAGEPOINT TRANSFER AGENT	1,339.65	1,339.65	0.00	Open
06/13/2019	FOA	16510	ICMA VANTAGEPOINT TRANSFER AGENTS	33.72	33.72	0.00	Open
06/13/2019	FOA	16511	ICMA VANTAGEPOINT TRANSFER AGENT	3,709.42	3,709.42	0.00	Open
06/13/2019	FOA	16512	ICMA VANTAGEPOINT TRANSFER AGENT	849.44	849.44	0.00	Open
06/13/2019	FOA	DD5870	BAGDON, KELLY M	1,615.10	0.00	1,135.17	Cleared
06/13/2019	FOA	DD5871	BEAUDOIN, DIANA K	1,401.91	0.00	1,194.64	Cleared
06/13/2019	FOA	DD5872	BELTZ, KRISTEN A	922.96	0.00	729.45	Cleared
06/13/2019	FOA	DD5873	CASE, SUSAN E	1,743.37	0.00	1,200.48	Cleared
06/13/2019	FOA	DD5874	CIOFU, LARRY N	2,583.33	0.00	1,890.47	Cleared
06/13/2019	FOA	DD5875	COBB, SUSAN M	65.52	0.00	57.73	Cleared
06/13/2019	FOA	DD5876	DELLISS, BRENT J	1,759.00	0.00	1,324.60	Cleared
06/13/2019	FOA	DD5877	DRYDEN-HOGAN, SUSAN A	3,211.28	0.00	2,234.56	Cleared
06/13/2019	FOA	DD5878	HEASLIP, JAMES B	2,825.58	0.00	1,920.65	Cleared
06/13/2019	FOA	DD5879	HORNING, KATHLEEN A	2,583.33	0.00	1,565.26	Cleared
06/13/2019	FOA	DD5880	JOHNSON, LISA	1,894.21	0.00	1,320.75	Cleared
06/13/2019	FOA	DD5881	KLINE, CORI L	529.57	0.00	462.76	Cleared
06/13/2019	FOA	DD5882	KUMAR, ANDREW M	1,685.85	0.00	1,110.85	Cleared
06/13/2019	FOA	DD5883	LANGER, TROY D	3,140.25	0.00	2,215.39	Cleared
06/13/2019	FOA	DD5884	LENAGHAN, WILLIAM J	801.38	0.00	721.60	Cleared
06/13/2019	FOA	DD5885	MACLEOD, JEAN E	145.05	0.00	133.96	Cleared
06/13/2019	FOA	DD5886	MITCHELL, KYLE J	2,186.92	0.00	1,688.24	Cleared
06/13/2019	FOA	DD5887	MORGANROTH, CAROL L	1,732.31	0.00	1,333.73	Cleared
06/13/2019	FOA	DD5888	NICHOLAS, DANIEL P	558.09	0.00	451.70	Cleared
06/13/2019	FOA	DD5889	SHOLLACK, DONNA M	1,976.54	0.00	1,413.68	Cleared
06/13/2019	FOA	DD5890	VERMILLION, KAREN L	1,600.21	0.00	1,180.77	Cleared
06/13/2019	FOA	DD5891	VERMILLION, NATHANIAL J	252.50	0.00	213.04	Cleared
06/13/2019	FOA	DD5892	VOLLBRECHT, LYNN J	237.15	0.00	208.93	Cleared
06/13/2019	FOA	DD5893	WEST, ROBERT M	3,203.04	0.00	2,068.73	Cleared
06/13/2019	FOA	DD5894	WICKMAN, JAMES T	4,634.59	0.00	3,660.26	Cleared
06/13/2019	FOA	DD5895	WYATT, MARTHA K	2,730.51	0.00	1,963.04	Cleared
06/13/2019	FOA	EFT495	FEDERAL TAX DEPOSIT	10,654.04	10,654.04	0.00	Cleared

Totals: Number of Checks: 032 62,786.57 16,725.96 33,400.44

Packet Pg. 26

Attachment: Payroll for 06.13.19 (3084 : Approve Post Audit of Disbursements Between Board Meetings)

Check Register Report For Hartland Township
For Check Dates 06/13/2019 to 06/13/2019

6.b.a

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
Total Physical Checks:				5			
Total Check Stubs:				27			

Attachment: Payroll for 06.13.19 (3084 : Approve Post Audit of Disbursements Between Board Meetings)

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
06/27/2019	FOA	16513	GOODWIN, DENNIS R	137.37	101.86	0.00	Open
06/27/2019	FOA	16514	PETRUCCI, JOSEPH M	500.00	416.56	0.00	Open
06/27/2019	FOA	16515	VOIGHT, KEITH R	90.00	79.28	0.00	Open
06/27/2019	FOA	16516	ICMA VANTAGEPOINT TRANSFER AGENT	1,359.74	1,359.74	0.00	Open
06/27/2019	FOA	16517	ICMA VANTAGEPOINT TRANSFER AGENTS	29.88	29.88	0.00	Open
06/27/2019	FOA	16518	ICMA VANTAGEPOINT TRANSFER AGENT	4,020.28	4,020.28	0.00	Open
06/27/2019	FOA	16519	ICMA VANTAGEPOINT TRANSFER AGENT	760.66	760.66	0.00	Open
06/27/2019	FOA	DD5896	BAGDON, KELLY M	1,735.64	0.00	1,245.69	Cleared
06/27/2019	FOA	DD5897	BEAUDOIN, DIANA K	1,187.66	0.00	1,027.32	Cleared
06/27/2019	FOA	DD5898	BELTZ, KRISTEN A	882.66	0.00	698.78	Cleared
06/27/2019	FOA	DD5899	CASE, SUSAN E	1,554.20	0.00	1,060.50	Cleared
06/27/2019	FOA	DD5900	CIOFU, LARRY N	2,583.33	0.00	1,890.49	Cleared
06/27/2019	FOA	DD5901	COLAIANNE, JOSEPH W	680.00	0.00	541.31	Cleared
06/27/2019	FOA	DD5902	DELLISS, BRENT J	1,738.39	0.00	1,315.66	Cleared
06/27/2019	FOA	DD5903	DRYDEN-HOGAN, SUSAN A	3,211.28	0.00	2,234.57	Cleared
06/27/2019	FOA	DD5904	FOUNTAIN, WILLIAM J	2,583.33	0.00	2,152.76	Cleared
06/27/2019	FOA	DD5905	FOX, LAWRENCE E	428.25	0.00	377.29	Cleared
06/27/2019	FOA	DD5906	GERMANE, MATTHEW J	600.00	0.00	529.10	Cleared
06/27/2019	FOA	DD5907	GRISSIM, SUSAN L	90.00	0.00	83.12	Cleared
06/27/2019	FOA	DD5908	HARPER, GLENN E	600.00	0.00	504.66	Cleared
06/27/2019	FOA	DD5909	HEASLIP, JAMES B	3,075.58	0.00	2,110.90	Cleared
06/27/2019	FOA	DD5910	HORNING, KATHLEEN A	2,583.33	0.00	1,565.29	Cleared
06/27/2019	FOA	DD5911	JOHNSON, LISA	2,013.80	0.00	1,415.54	Cleared
06/27/2019	FOA	DD5912	KENDALL, ANTHONY S	58.86	0.00	54.35	Cleared
06/27/2019	FOA	DD5913	KLINE, CORI L	464.89	0.00	409.56	Cleared
06/27/2019	FOA	DD5914	KUMAR, ANDREW M	1,494.16	0.00	980.91	Cleared
06/27/2019	FOA	DD5915	LANGER, TROY D	3,390.25	0.00	2,405.63	Cleared
06/27/2019	FOA	DD5916	LENAGHAN, WILLIAM J	642.10	0.00	581.27	Cleared
06/27/2019	FOA	DD5917	MITCHELL, KYLE J	2,354.37	0.00	1,818.45	Cleared
06/27/2019	FOA	DD5918	MITCHELL, MICHAEL E	180.00	0.00	166.23	Cleared
06/27/2019	FOA	DD5919	MORGANROTH, CAROL L	1,859.07	0.00	1,433.83	Cleared
06/27/2019	FOA	DD5920	MURPHY, THOMAS A	90.00	0.00	79.29	Cleared
06/27/2019	FOA	DD5921	NICHOLAS, DANIEL P	284.31	0.00	237.88	Cleared
06/27/2019	FOA	DD5922	SHOLLACK, DONNA M	1,596.21	0.00	1,132.25	Cleared

Check Register Report For Hartland Township
 For Check Dates 06/27/2019 to 06/27/2019

6.b.b

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
06/27/2019	FOA	DD5923	VERMILLION, KAREN L	1,441.73	0.00	1,063.53	Cleared
06/27/2019	FOA	DD5924	VERMILLION, NATHANIAL J	414.10	0.00	339.24	Cleared
06/27/2019	FOA	DD5925	VOLLBRECHT, LYNN J	830.03	0.00	679.73	Cleared
06/27/2019	FOA	DD5926	WEST, ROBERT M	3,503.04	0.00	2,297.05	Cleared
06/27/2019	FOA	DD5927	WICKMAN, JAMES T	4,634.59	0.00	3,660.27	Cleared
06/27/2019	FOA	DD5928	WYATT, MARTHA K	2,663.01	0.00	1,920.33	Cleared
06/27/2019	FOA	EFT496	FEDERAL TAX DEPOSIT	11,742.10	11,742.10	0.00	Cleared
06/27/2019	FOA	EFT497	MI DEPT OF TREASURY	3,553.49	3,553.49	0.00	Cleared
Totals:			Number of Checks: 042	73,641.69	22,063.85	38,012.78	
Total Physical Checks:			7				
Total Check Stubs:			35				

Attachment: Payroll for 06.27.19 (3084 : Approve Post Audit of Disbursements Between Board Meetings)

Check Date	Bank	Check #	Payee	Description	GL #	Amount
05/30/2019	FOA	39602	AT&T	TELEPHONE	101-265-851.000	345.65
05/30/2019	FOA	39603	HARTLAND TOWNSHIP GENERAL FUND	MOBILE HOME FEES ESCROW	701-000-290.300	264.00
05/30/2019	FOA	39604	LIVINGSTON COUNTY TREASURER	MOBILE HOME FEES ESCROW	701-000-290.300	1,320.00
05/30/2019	FOA	39605	PETTY CASH (TREASURER)	MISCELLANEOUS	101-209-956.000	18.76
		39605		EDUCATION/TRAINING/CONVENTION	101-209-957.000	18.90
		39605		MILEAGE	101-253-861.000	29.50
						<u>67.16</u>
05/30/2019	FOA	39606	VERIZON WIRELESS	TELEPHONE	101-265-851.000	222.42
		39606		TELEPHONE	536-000-851.000	107.12
						<u>329.54</u>
			TOTAL - ALL FUNDS	TOTAL OF 5 CHECKS		2,326.35

--- GL TOTALS ---

101-209-956.000	MISCELLANEOUS	18.76
101-209-957.000	EDUCATION/TRAINING/CONVENTION	18.90
101-253-861.000	MILEAGE	29.50
101-265-851.000	TELEPHONE	568.07
536-000-851.000	TELEPHONE	107.12
701-000-290.300	MOBILE HOME FEES ESCROW	1,584.00
	TOTAL	2,326.35

Attachment: Post Audit Bills List 05.30.19 (3084 : Approve Post Audit of Disbursements Between Board

Check Date	Bank	Check #	Payee	Description	GL #	Amount
06/19/2019	FOA	39630	AUTOZONE , INC	REPAIRS & MAINTENANCE	101-239-930.000	127.99
06/19/2019	FOA	39631	CHASE BANK	EDUCATION/TRAINING/CONVENTION	101-101-957.000	30.00
		39631		SUPPLIES & POSTAGE	101-172-727.000	18.44
		39631		EDUCATION/TRAINING/CONVENTION	101-172-957.000	135.00
		39631		TRAVEL/MEETING EXPENSES	101-172-957.002	271.04
		39631		EDUCATION/TRAINING/CONVENTION	101-192-957.000	27.00
		39631		MISCELLANEOUS	101-209-956.000	19.63
		39631		EDUCATION/TRAINING/CONVENTION	101-209-957.000	512.48
		39631		OPERATING SUPPLIES	101-239-740.000	13.23
		39631		EDUCATION/TRAINING/CONVENTION	101-253-957.000	248.85
		39631		OPERATING SUPPLIES	101-265-740.000	62.82
		39631		CONTRACTED SERVICES	101-265-801.000	648.00
		39631		TELEPHONE	101-265-851.000	1.99
		39631		SUPPLIES & POSTAGE	101-299-727.000	38.95
		39631		EDUCATION/TRAINING/CONVENTION	101-299-957.000	111.75
		39631		SUPPLIES & POSTAGE	101-400-727.000	(27.99)
		39631		OPERATING SUPPLIES	101-441-740.000	179.00
		39631		OPERATING SUPPLIES	101-577-740.000	66.63
		39631		CONTRACTED SERVICES	101-577-801.000	50.00
		39631		PRINTING & PUBLICATIONS	101-577-900.000	258.99
		39631		SPECIAL EVENTS	101-577-956.000	110.60
		39631		REPAIRS & MAINTENANCE BLD&GRDS	206-000-930.003	1,310.00
		39631		OPERATING SUPPLIES	536-000-740.000	55.99
		39631		INTERNET	536-000-805.000	118.23
		39631		TELEPHONE	536-000-851.000	151.00
		39631		OPERATING SUPPLIES	577-000-740.000	216.74
		39631		INTERNET	577-000-805.000	176.85
		39631		CABLE TV FEES	577-000-806.000	83.55
						<u>4,888.77</u>
06/19/2019	FOA	39632	CONSUMERS ENERGY	UTILITIES - GAS	101-265-920.001	90.77
		39632		STREET LIGHTS	101-448-921.000	148.31
		39632		UTILITIES - ELECTRIC	206-000-920.002	39.57
		39632		UTILITIES - GAS	536-000-920.001	46.09
						<u>324.74</u>
06/19/2019	FOA	39633	DTE ENERGY	UTILITIES - ELECTRIC	101-265-920.002	1,247.97
		39633		STREET LIGHTS	101-448-921.000	95.23
		39633		UTILITIES - ELECTRIC	101-751-920.002	125.84
		39633		UTILITIES - ELECTRIC	206-000-920.002	36.00
		39633		UTILITIES	209-000-920.000	32.70
						<u>1,537.74</u>
06/19/2019	FOA	39634	ECONO PRINT	TAX PREPARATION	101-253-811.000	2,556.86
06/19/2019	FOA	39635	HARTLAND TOWNSHIP GENERAL FUND	DOG LICENSES ESCROW	701-000-290.250	56.00
06/19/2019	FOA	39636	HUNTINGTON NATIONAL BANK	BOND FEES	358-000-996.000	500.00

Attachment: Post Audit Bills List 06.19.19 (3084 : Approve Post Audit of Disbursements Between Board

Check Date	Bank	Check #	Payee	Description	GL #	Amount
06/19/2019	FOA	39637	LIVINGSTON COUNTY TREASURER	DOG LICENSES ESCROW	701-000-290.250	654.00
06/19/2019	FOA	39638	LIVINGSTON DAILY PRESS & ARGUS	PRINTING & PUBLICATIONS	101-215-900.000	135.00
		39638		PRINTING & PUBLICATIONS	101-400-900.000	160.00
						295.00
06/19/2019	FOA	39639	STAPLES	SUPPLIES & POSTAGE	101-192-727.000	110.56
		39639		OPERATING SUPPLIES	101-265-740.000	51.96
		39639		OPERATING SUPPLIES	101-751-740.000	126.28
						288.80
06/19/2019	FOA	39640	XO COMMUNICATIONS	TELEPHONE	101-265-851.000	432.34
			TOTAL - ALL FUNDS	TOTAL OF 11 CHECKS		11,662.24

--- GL TOTALS ---

101-101-957.000	EDUCATION/TRAINING/CONVENTION	30.00
101-172-727.000	SUPPLIES & POSTAGE	18.44
101-172-957.000	EDUCATION/TRAINING/CONVENTION	135.00
101-172-957.002	TRAVEL/MEETING EXPENSES	271.04
101-192-727.000	SUPPLIES & POSTAGE	110.56
101-192-957.000	EDUCATION/TRAINING/CONVENTION	27.00
101-209-956.000	MISCELLANEOUS	19.63
101-209-957.000	EDUCATION/TRAINING/CONVENTION	512.48
101-215-900.000	PRINTING & PUBLICATIONS	135.00
101-239-740.000	OPERATING SUPPLIES	13.23
101-239-930.000	REPAIRS & MAINTENANCE	127.99
101-253-811.000	TAX PREPARATION	2,556.86
101-253-957.000	EDUCATION/TRAINING/CONVENTION	248.85
101-265-740.000	OPERATING SUPPLIES	114.78
101-265-801.000	CONTRACTED SERVICES	648.00
101-265-851.000	TELEPHONE	434.33
101-265-920.001	UTILITIES - GAS	90.77
101-265-920.002	UTILITIES - ELECTRIC	1,247.97
101-299-727.000	SUPPLIES & POSTAGE	38.95
101-299-957.000	EDUCATION/TRAINING/CONVENTION	111.75
101-400-727.000	SUPPLIES & POSTAGE	(27.99)
101-400-900.000	PRINTING & PUBLICATIONS	160.00
101-441-740.000	OPERATING SUPPLIES	179.00
101-448-921.000	STREET LIGHTS	243.54
101-577-740.000	OPERATING SUPPLIES	66.63
101-577-801.000	CONTRACTED SERVICES	50.00
101-577-900.000	PRINTING & PUBLICATIONS	258.99
101-577-956.000	SPECIAL EVENTS	110.60
101-751-740.000	OPERATING SUPPLIES	126.28
101-751-920.002	UTILITIES - ELECTRIC	125.84
206-000-920.002	UTILITIES - ELECTRIC	75.57
206-000-930.003	REPAIRS & MAINTENANCE BLD&GRDS	1,310.00
209-000-920.000	UTILITIES	32.70
358-000-996.000	BOND FEES	500.00

Attachment: Post Audit Bills List 06.19.19 (3084 : Approve Post Audit of Disbursements Between Board

Check Date	Bank	Check #	Payee	Description	GL #	Amount
536-000-740.000				OPERATING SUPPLIES		55.99
536-000-805.000				INTERNET		118.23
536-000-851.000				TELEPHONE		151.00
536-000-920.001				UTILITIES - GAS		46.09
577-000-740.000				OPERATING SUPPLIES		216.74
577-000-805.000				INTERNET		176.85
577-000-806.000				CABLE TV FEES		83.55
701-000-290.250				DOG LICENSES ESCROW		710.00
				TOTAL		11,662.24

HARTLAND TOWNSHIP BOARD REGULAR MEETING DRAFT MINUTES
June 4, 2019-7:00 PM

1. Call to Order - THE MEETING WAS CALLED TO ORDER BY SUPERVISOR WILLIAM FOUNTAIN AT 7:00 PM

2. Pledge of Allegiance

3. Roll Call

PRESENT: Larry N. Ciofu, William Fountain, Kathie Horning, Joe Colaianne, Matt Germane, Glenn Harper, Joe Petrucci

ABSENT:

Also present was Hartland Township Manager James Wickman and Communications Director Lynn Vollbrecht.

4. Meeting Agenda

a. Approval of Meeting Agenda

Move to approve the agenda for the June 4, 2019, Hartland Township Board meeting as presented.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kathie Horning, Treasurer
SECONDER:	Glenn Harper, Trustee
AYES:	Ciofu, Fountain, Horning, Colaianne, Germane, Harper, Petrucci

5. Call to the Public

No one came forward.

6. Approval of Consent Agenda

Move to approve the consent agenda for the June 4, 2019, Hartland Township Board meeting as presented.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Joe Petrucci, Trustee
SECONDER:	Matt Germane, Trustee
AYES:	Ciofu, Fountain, Horning, Colaianne, Germane, Harper, Petrucci

- Approve Payment of Bills
- Approve Post Audit of Disbursements Between Board Meetings
- Board of Trustees - Regular Meeting - May 21, 2019 7:00 PM
- Approve Revisions to Investment Policy - Board Policy Manual
- Ratify Hiring L. Vollbrecht - Communications Director (\$27.90/hour), Starting 05/30/2019
- Direct Clerk to Publish Notice of Intent for Liquor License Applications (to 08/29/19)

7. Presentation

a. HERO Teen Center Presentation

Susan Dewan, one of the HERO Teen Center Directors, came forward with some of the teens from the HERO Teen Center. The HERO Teen Center is a safe place for teens ages 12-18 to go to after school from 2:30-6:00 pm. They will be open this summer on Tuesday, Wednesday, and Thursday. There are 160 teens registered and on average 25 teens attend each day. It is a free service for teens to attend. Susan thanked the Township Board for letting the HERO Teen Center use the old Hartland Township building and for their generous donation to help keep them open and free for the teens. Several teens that attended the HERO Teen Center stepped forward to introduce themselves and tell them why they like to come to the Teen Center. A slideshow was then presented showing pictures of the past year. Ms. Dewan stated that if you know a teen interested in attending

HARTLAND TOWNSHIP BOARD REGULAR MEETING DRAFT MINUTES
June 4, 2019-7:00 PM

the HERO Teen Center just have them contact the TEEN Center on their Facebook page. Supervisor Fountain thanked Ms. Dewan, the HERO Board and the teens for their hard work and their presentation. Trustee Germane added that to supplement the cooking skills and job skills that the Teen Center espouses, a HOOP House will be constructed at the Teen Center that is approximately 20 feet by 26 feet. A HOOP House is another name for a greenhouse. The construction should begin this month. Trustee Germane anticipates additional community donations for tools, seeds and such to get the house started. They also have some expert horticulturists that will be helping with this project and he expects it will be very successful. Trustee Petrucci introduced Kay Fountain who first started the Hartland HERO Teen Center. She had an idea seven years ago and Trustee Petrucci and Ms. Fountain visited a Teen Center and came back and stated we can do better in Hartland. They received legal guidance from Trustee Colaianne and support from Trustee Germane to bring the idea to the Hartland Township Board. Trustee Petrucci stated that Ms. Fountain should be very proud of what she has started and that the Board is very proud of her. Ms. Fountain thanked Trustee Germane for obtaining the grant for the HOOP House and another Board Member, Pastor Russ Greer for obtaining a grant to be able to be open in the summer. She also thanked all of the HERO Board members. Trustee Colaianne reports that there will be an annual charitable golf outing at the Majestic on June 23, at 2:00 pm. This is a major fundraiser for the Hartland HERO Teen Center and he encouraged people to attend or sponsor a hole.

RESULT: INFORMATIONAL

8. New & Pending Business

No new or pending business to report.

9. Board Reports

- Trustee Harper - No report.
- Trustee Petrucci - No report.
- Clerk Ciofu - No report.
- Treasurer Horning - No report.
- Trustee Colaianne - No report.
- Trustee Germane - No report.
- Supervisor Fountain - No report.

[BRIEF RECESS]

10. Information / Discussion

a. Manager's Report

Manager Wickman reported that the Tony Biddix property re-zoning request to Industrial that was to come before the Board has been withdrawn. They have been given feedback by the Planning Commission that the property is Master Planned for PD, Research & Development and Light Industrial and have been encouraged to look at this as a PD in the future because of the unique characteristics of the property. A brief discussion was held on the Parshallville Pond Hunting Ordinance that was repealed. Manager Wickman stated that he and Supervisor Fountain met with several residents that responded to the township's repeal of the Ordinance, and subsequently we are recommending reconsidering a new ordinance that is more narrow and better clarifies the definition of the pond. It would specifically speak to no hunting on the lake or discharge of firearms on or over the lake. Although the reasons for repealing the Ordinance were thoroughly valid, the feedback received from the residents is that even though state law provides a de facto prohibition of hunting there, not only by foot but by careless discharge of firearms statutes, when the ordinance was enacted it stopped the hunters from coming to the pond. They have asked us to reconsider doing another ordinance and to put up new signs. They were informed that if a new Ordinance was passed, we are not in a position to enforce it. Discussion was held on Ordinance language, the DNR letter provided to us by the residents, prior Ordinance approval process, approval percentage of residents in the old ordinance, turnover in residents that may not understand the original circumstances, approval process of new Ordinance, signage, and enforcement process with the Michigan State Police. If we would to go forward we would be looking at a new ordinance in the very near future, but no later than September 1st. A discussion was held on the RPT property (formerly Ramco-Gershenson) residential

Minutes Acceptance: Minutes of Jun 4, 2019 7:00 PM (Approval of Consent Agenda)

HARTLAND TOWNSHIP BOARD REGULAR MEETING DRAFT MINUTES
June 4, 2019-7:00 PM

project. Redwood Homes came in three times with different concept plans and they received the feedback that their designs were not going to work on this particular property. Redwood Homes is looking at other properties in the area. RPT stated they have no current active leads on additional commercial development. They are disappointed that Redwood did not work out, but understood the reasoning behind the decision. Discussion was held on providing a more clear feedback to RPT that if they were to pursue residential at this site, what type of product would work. RPT has looked at mixed use, walkable types of developments at this site, but due to the location and traffic centered design of the intersection, they did not feel it would be feasible at this site and they are not actively looking at this option. Discussion was held on types of projects would be suitable here, whether we would look at a small part of the township park land to add to the development, lack of downtown area, new RTP management and philosophy, RPT's marketing efforts for residential product at this site and the Gibb's Retail Market analysis review. A brief discussion was also held on the traffic flow in the Meijer's complex and on the status of the Mayberry Homes development at Pleasant Valley and M-59. Manager Wickman stated the Redwood Homes has had preliminary discussions with Hartland Glen and we have a meeting scheduled for tomorrow to discuss the water issue. The final section of the Hartland Road sidewalk will be started once school lets out. Manager Wickman stated he had received the update to the rate study regarding the septage receiving station, but has not had time to review the data. The Livingston County Board of Public Works will discuss this issue at their meeting on Thursday, June 6th. The Partners in Progress joint Board meeting will be held on June 12th at 6:30 p.m. at the Old High School. Manager Wickman reached out to County Commissioners Wes Nakagiri and Bill Green to attend a Board Work Session and they are interested and Manager Wickman will coordinate dates. A good meeting was held with our neighboring townships on policing, including talks with the Post Commander of the Michigan State Police where we all learned some things. Manager Wickman introduced the new Communications Director, Lynn Vollbrecht. Trustee Germane inquired as to the township hall lobby project. Manager Wickman stated that they had difficulty getting proposals from designers, but have selected a designer that will bring concepts to the Admin Committee for discussion in the near future. Trustee Germane inquired as to the cause of the recent water main break, the impact to residents and the status of the repairs. DPW Director West stated that what was thought to be a water main break was actually a storm water issue. The water main was shut down as a precautionary measure and it was restored within 30 minutes. Excavation will need to be done to determine that it was actually a storm water issue. It was turned over to the Livingston County Drain Commission and they took over management of the project.

11. Adjournment

Move to adjourn the meeting at 8:00 p.m.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kathie Horning, Treasurer
SECONDER:	Joe Colaianne, Trustee
AYES:	Ciofu, Fountain, Horning, Colaianne, Germane, Harper, Petrucci

Minutes Acceptance: Minutes of Jun 4, 2019 7:00 PM (Approval of Consent Agenda)

HARTLAND TOWNSHIP BOARD SPECIAL MEETING DRAFT MINUTES

June 12, 2019-6:30 PM

1. Call to Order - THE MEETING WAS CALLED TO ORDER BY SUPERVISOR WILLIAM FOUNTAIN AT 6:30 PM**2. Roll Call**

PRESENT: Larry N. Ciofu, William Fountain, Kathie Horning, Matt Germane

ABSENT: Joe Colaianne, Glenn Harper, Joe Petrucci

Also present was Township Manager James Wickman. In addition the following were present from: Croomaine District Library: Mary Cafmeyer, Kate DeRosier, Stefanie Furge, Ceci Marlow, Kathleen Oemke and Don Thompson; Hartland Area Chamber of Commerce: Kevin Brennan, Katie Chuba, Joe Colliton, Maureen Elliot, Jerry Ellithorpe and Louise Weaver; Hartland Consolidated Schools: Scott Bacon, Chris Costa, Michelle Heymeyer, Chuck Hughes, Cyndi Kenrick, Dave Minsker, Michelle Otis, Scott Usher, Amanda Wright.

3. Partners in Progress

Hartland Consolidated Schools Superintendent Chuck Hughes welcomed the Partner's in Progress (PIP) group and then Hartland Living Communications Specialist Stefanie Furge gave a brief overview of the meeting goals. After introductions, each of the PIP's Directors gave an overview of their organizations activities in promoting the Hartland Living brand. Items presented in promoting the brand included organizational websites, use of screen savers and bulletin boards, cross promotion on social media sites, new member orientation packages, and promotional items such as key chains, pad folios, and logo apparel. Stefanie Furge gave an overview of the statistics being tracked for Facebook and Twitter and the potential outreach of Hartland Living on social media. She also provided a brief overview of the Hartland Living website featuring the News and Events page, the Community Calendar, and new features currently in progress, such as the business and organizational directory. Ms. Furge then provided a broad overview of methods and applications that can be used to further promote the Hartland Living brand, including use of the Logo, Brand Taglines, Brand Promise, and the website, Facebook and Twitter. Ms. Furge also presented a simplified Hartland Living logo that could be used on promotional items and apparel. The group discussed cross promotional aspects of being a community connected and related various testimonial stories of success such as Hartland SOUP and the full booth space at the Farmer' Market, that we need to continue communicating in promoting Hartland Living. Ms. Furge stressed the importance of using the tags #HartlandLiving and #CommunityConnected in various posts. A discussion was then held on where do we go from this point, centering on a measurable marketing plan. A PIP committee will be developing a marketing plan to be presented to the PIP Directors in the near future. Library Director Ceci Marlow stated that each of us should look at what we want Hartland Living to mean. Township Manager James Wickman stated that an important part of branding is to have leaders communicate this to their various staff personnel. Township Trustee Germane inquired as to how all of this is being funded. Superintendent Hughes stated that each of the Partner's were contributing to the financing cost of the website. Most of the funds were provided out of existing budgets, with the schools and the library covering the cost of the Hartland Living Communication Specialist through June 30, 2019. Township Manager Wickman stated that a portion of the PEG funds were eligible to be used for this project. It is not anticipated that there will be large expenditures going forward, but if something does arise it will be discussed by the PIP Directors and then presented to their respective Boards. Trustee Germane led a brief brainstorming session for new ideas for promoting the brand, such as new employees/businesses packages and student promotions emphasizing Hartland the Living brand. It was requested that any further ideas be forwarded to the committee for consideration of inclusion in the marketing plan. Discussion was held on the next meeting date and it was decided to have the PIP Directors get together and select a date in early October.

4. Adjournment

Move to adjourn the meeting at 7:25 p.m.

HARTLAND TOWNSHIP BOARD SPECIAL MEETING DRAFT MINUTES
June 12, 2019-6:30 PM

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Larry N. Ciofu, Clerk
SECONDER:	Kathie Horning, Treasurer
AYES:	Ciofu, Fountain, Horning, Germane
ABSENT:	Colaianne, Harper, Petrucci

Minutes Acceptance: Minutes of Jun 12, 2019 6:30 PM (Approval of Consent Agenda)

Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: Robert West

Subject: Approve Settlers Park Signs and Budget Amendment (\$9,926)

Date: June 13, 2019

Recommended Action

Approve the proposed Settlers Park signage plan and associated budget amendments in the amount of \$9,926 as presented. Furthermore, authorize the Public Works Director to act as the Township agent to secure subsequent contracts and purchases required to manage the proposed project.

Discussion

The Township Board allocated \$8,500 as part of the Township's approved budget for the installation of a monument sign for Settlers Park. The proposed sign will mimic the existing Township monument signs located at the Township Hall, HERO Center, and Fire Station 61.

The Township Board was provided with a survey regarding the proposed sign location, which resulted in favorable support for the Dunham Road entrance. Additionally, the Park Site Plan Committee recommended the north side of the driveway to sustain optimal sight distance. The Park Site Plan Committee also recommended an additional permanent sign (albeit smaller) to be installed at the pathway entrance near the Meijer location.

The original monument sign costs have increased beyond estimated projections, resulting in a cost increase to \$8,500 without the required-by-ordinance landscaping. Landscaping for said sign will be completed by in-house staff in an amount not to exceed \$450.

The additional pathway entrance sign was not part of the original budgeted scope of work, however it was intended to be a smaller, yet permanent sign. The estimated cost for the supplemental sign is \$786. Subsequent landscaping (required by ordinance) will be completed with in-house staff in an amount not to exceed \$200.

Public Works is recommending the approval of the plan as presented, as construction cost increases are out pacing the rate of inflation. Public Works is also seeking Board authorization to execute the proposed contract with Zimmerman Masonry, and the forthcoming purchases for

the remaining project balance of \$1,426 to complete the second sign and associated landscaping for both signs.

Financial Impact

\$8,500 was originally allocated for a monument sign for the park, however the expanded scope change will require a budget amendment. The additional funds will be covered by 401 Capital Projects fund balance surplus.

06/18/19 401-751-970.009 · SETTLERS PARK (\$9,926.00)

Signs for park

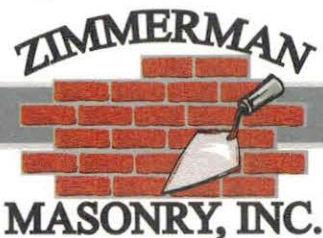
Attachments

Zimmerman 2019 quote (PDF)

Settlers Park Sign Design (PDF)

Supplemental Sign Rendering (PDF)

Settlers Park Supplemental Sign Estimate (PDF)



PROPOSAL

DATE:	May 28, 2019	Project:	Hartland Township Signage
TO:	Hartland Township Offices	<i>Architect</i>	None
<i>Contact</i>	Attn Robert West	<i>Date of Plans</i>	
<i>Phone</i>	(517) 861-7889		

We hereby propose to furnish labor, material, tools and equipment necessary to complete the masonry work on the above referenced project per plans.

BID BASED AS FOLLOWS

Construct footings, masonry, signage and cap for one new sign base to match the existing town hall signage.

Brick cleaning is included

Note:

Allow 2 to 3 weeks for Precast from the time of approved stencil work.

PRICE EXCLUDES

Winter work

Work other than specified

Caulking

All work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner for the sum of:

Eight Thousand Five Hundred and 00/100 ***Dollars*** ***\$8,500.00***

Payments to be made net 30 days after invoice.

Any alteration or deviation from above specifications involving extra costs, will be excuted only upon written orders, and will become an extra charge ov and above the estimate. All agreements contingent upon strikes/accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance upon above work. Workman's Compensation and General Liability Insurance on above work to be taken out by **Zimmerman Masonry Inc.**

Respectfully submitted _____

Zimmerman Masonry, Inc. - 5895 Brighton Pines Ct. - Howell, MI 48843

517-552-0200 phone - 517-552-0300 fax

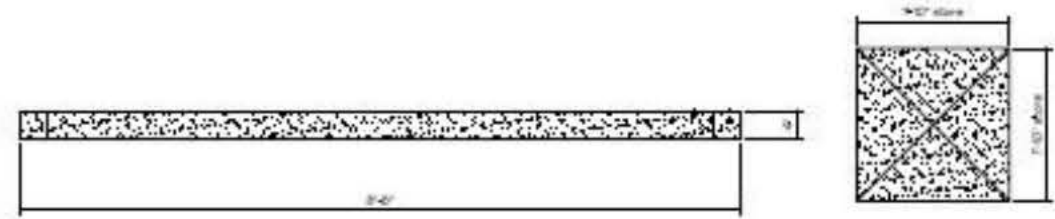
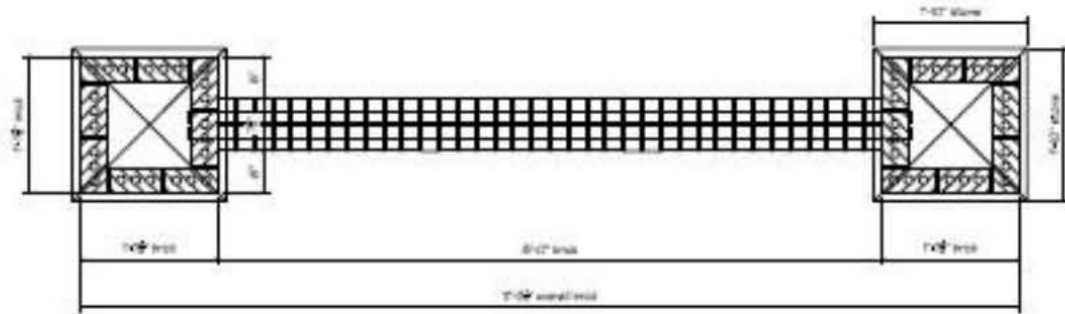
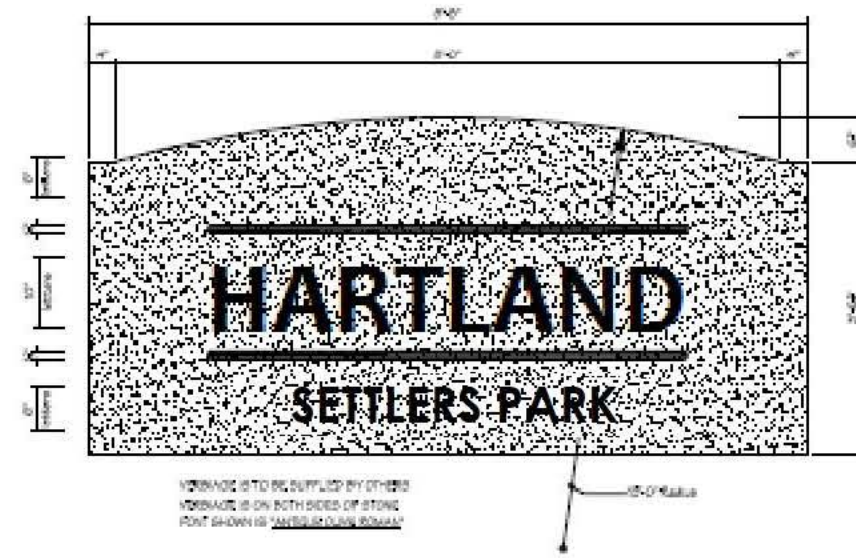
Note: This proposal may be withdrawn by us if not accepted within 10 Days.

ACCEPTANCE OF PROPOSAL

Accepted _____ *Date* _____ *Signature* _____ *Date* _____

Attachment: Zimmerman 2019 quote (3072 : Settlers Park Monument Sign)

01/14/2019 10:58:41 AM (1/14/2019) 10:58:41 AM



ROYAL STONE L.L.C.
BEST STONE PRODUCTS

Royal Stone
2014 STATE RD. WELLSINGTON, VA 22691
TEL: (541) 864-4100 FAX: (541) 864-3027
WWW.ROYALSTONE.COM

DRAWN BY:
RON WRIGHT EXT. 108
RON@ROYALSTONE.COM

ISSUED ON:
ABA

CONTRACTOR FORM #1
American Quarry
3800 S. 10th St. S.E.
Farmington, UT 84303
(801) 952-4000

PROJECT INFORMATION:
Hartland Signs

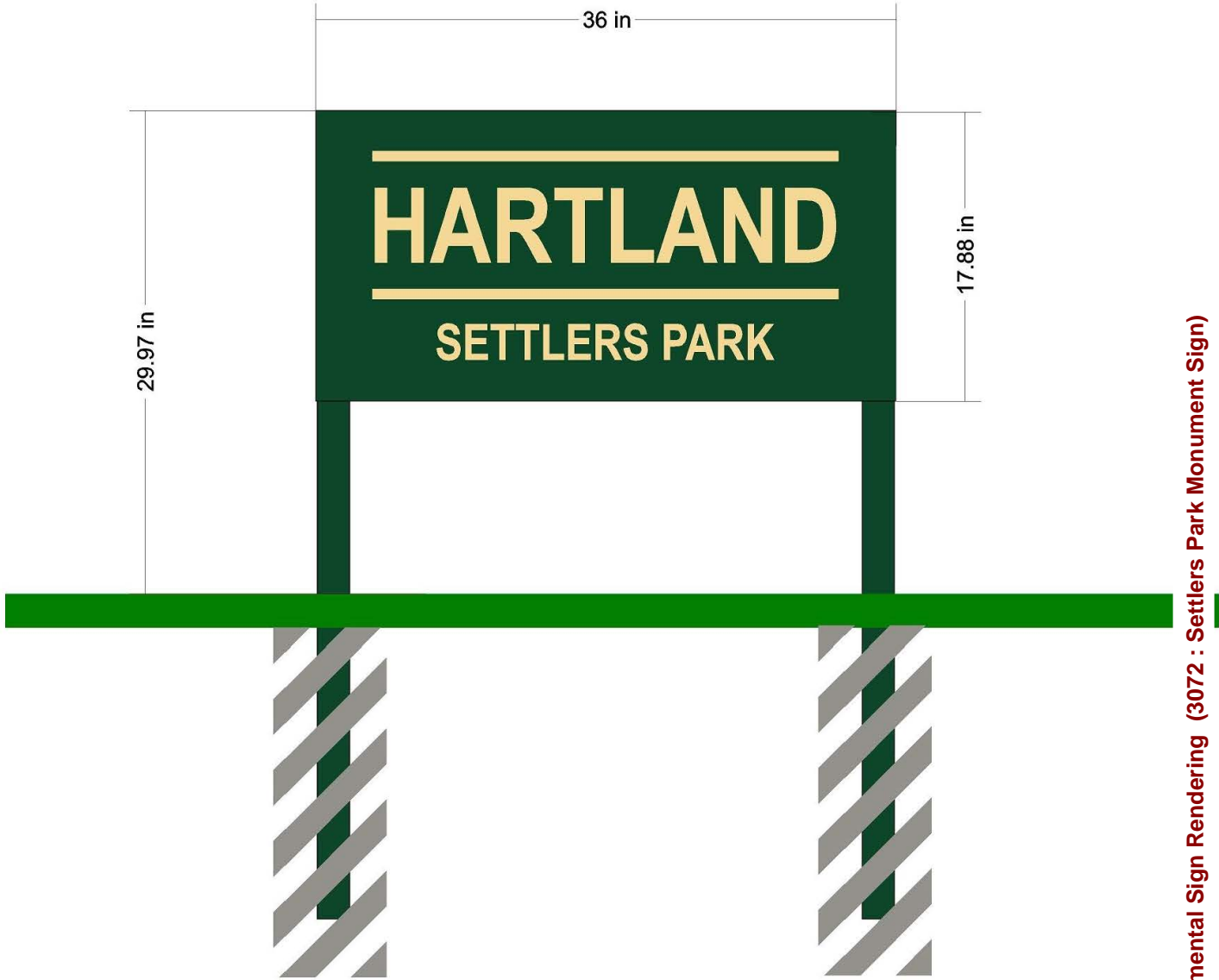
PAGE CONTENTS:
Sign Layout for
Hartland township

DATE	REVISION
6-10-19	FOR APPROVAL

ROYAL STONE JOB NUMBER
13087

SHEET NUMBER
D1

Attachment: Settlers Park Sign Design (3072 : Settlers Park Monument Sign)



Attachment: Supplemental Sign Rendering (3072 : Settlers Park Monument Sign)



Five Star Signs, Inc
 10099 Bergin Road
 Building D
 Howell, MI 48843
 Ph: (810) 632- 0562
 FAX: (810) 632- 0563
 Email: info@FiveStarSignsMi.com
 Web: www.FiveStarSignsMi.com

Estimate #: 62

Created Date: 6/5/2019 4:30:00PM	Prepared For: Hartland Township
Salesperson: Joe Colliton	Contact: James Wickman, Manager
Email: Joe@FiveStarSignsMi.com	Office Phone: (810) 632-7498
Office Phone: (810) 632- 0562	Office Fax: (810) 632-6950
Office Fax: (810) 632- 0563	Email: jwickman@hartlandtwp.com
Entered by: John Oslin	Address: 2655 Clark Road Hartland, MI 48353

Description: Settlers Park Sign

		Quantity	Unit Price	Subt
1	Product: Misc. Signage Description: 18" x 36" x 2" box sign with pair of 2" x 2" x 6' square posts Sign and posts painted Ivy Green • 1 Ea., 18" x 36" Econobox	1	\$626.08	\$626.08
2	Product: RTA Cut Vinyl (Ready To Apply) Description: Beige Vinyl Lettering • 1- 16 in x 36 in Single Sided decal(s) • Intermediate Beige,	1	\$39.21	\$39.21
3	Product: Installation of Signs Description: Installation of sign • 1 hr of Install Time. • Using a Crew of 2 Personnel.	1	\$120.00	\$120.00

Estimate Total: \$785.29
Subtotal: \$785.29
Total: \$785.29

Payment Terms: 50% deposit due with orders over \$1,000.00, balance due upon receipt.

Client Reply Request

Estimate Accepted "As Is". Please proceed with Order. Other: _____

Changes required, please contact me. **SIGN:** _____ **Date:** / /

Attachment: Settlers Park Supplemental Sign Estimate (3072 : Settlers Park Monument Sign)

Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: Troy Langer

Subject: Special Use Permit #19-003, Fries Riding Arena, 5234 Cullen Road

Date: June 20, 2019

Recommended Action

“Move to approve Special Land Use application #19-003, for the Fries, based on the findings and conditions outlined in the Planning Director’s report and the Planning Commission’s recommendation”:

1. The Township Board has determined the proposed special use, a riding arena, meets the intent and purposes of the Ordinance as well as the specific Special Use standards outlined in Section 6.6. and Section 4.43, as the riding arena is a residentially-related use which is permitted as a special land use in the CA -Conservation Agricultural zoning district.
2. The Township has determined the proposed use is compatible with the existing and future land uses in the vicinity, as a riding arena could commonly occur in the CA zoning district, and is permitted as an accessory use in CA, subject to a special land use permit. The site of the arena is wooded on two sides which is compatible with the natural environment and neighboring properties contain similar pole barn structures.
3. The Township Board has determined the proposed use is compatible with the Hartland Township Comprehensive Plan, which designates this area as Estate Residential. Estate Residential is intended to accommodate both agricultural and large-lot residential uses, similar to uses permitted in CA. A riding arena is permitted as a special land use in the single-family zoning districts of CA-Conservation Agricultural.
4. The Township Board has determined the proposed private riding arena is considered an accessory use to the single-family dwelling and could be served by the existing on-site septic and well facilities, subject to review and approval of the Livingston County Health Department. The Planning Commission has determined the proposed use is adequately served by existing essential facilities and public services, and the Fire Authority has no objections.
5. The Township Board has determined the proposed use will not be detrimental, hazardous, or disturbing to the existing or future neighboring uses, persons, or the public welfare. The proposed riding arena and manure storage area are located so as to meet the required setbacks from the property

lines.

6. The Township Board has determined the proposed use will not create additional requirements at public cost for public facilities as the site is currently served by private facilities.

Approval of the Special Use Permit is subject to the following conditions:

1. The proposed riding arena shall obtain Site Plan approval and maintain the site in compliance with the approved Site Plan, as well as all associated conditions.
2. (Any other conditions the Township Board deems necessary).

Discussion

The applicant is requesting site plan and special land use approval for an indoor riding arena on their property at 5234 Cullen Road. The riding arena is housed within a building, approximately 60 feet by 120 feet, or 7,200 square feet in size. Building elevations were not submitted by the applicant. The submitted site plan, showing the footprint of the riding arena building, shows the building on the east side of the property, and east of the house, horse barn, and garage. A manure storage area, south of the arena, is also shown on the plan.

A private riding arena is only permitted by Special Use Permit approval in the CA (Conservation Agricultural) zoning category.

Financial Impact

Attachments

SUP 19-003 Riding Arena Staff Report 06.06.2019 (PDF)

1. Applicant's Responses PDF Only (PDF)
2. Aerial photograph of subject site PDF Only (PDF)
3. Survey (PDF)



Board of Trustees

William J. Fountain, Supervisor
 Larry N. Ciofu, Clerk
 Kathleen A. Horning, Treasurer

Joseph W. Colaianne, Trustee
 Matthew J. Germane, Trustee
 Glenn E. Harper, Trustee
 Joseph M. Petrucci, Trustee

MEMORANDUM

Date: June 6, 2019

To: Hartland Township Planning Commission

From: Planning Department

Subject: **Riding Arena at 5234 Cullen Road
 Site Plan and Special Land Use Application #19-003**
 Requesting site plan and special land use approval to construct an indoor riding arena at 5234 Cullen Road. The subject site is zoned CA-Conservation Agricultural (Parcel ID #4708-05-300-040).

Applicant Information

Applicant: Jim and Michelle Fries

Site Description

The residential property, addressed as 5234 Cullen Road, is west of US-23 and north of Clyde Road, in Section 5 of Hartland Township. Zoned CA-Conservation Agricultural, the 10 acre site contains a residential structure and two outbuildings (pole barn/garage and horse barn).

Overview and Background Information

Following is a summary of the history of the property.

Land Use Permit Application #3558

In May 1996, Land Use Permit Application #3558 was approved for the construction of a single-family house.

Land Use Permit Application #4409

In July 1998, Land Use Permit Application #4409 was approved for the construction of a deck on the rear of the house.

Metes and Bounds Application #564

In August 1999, Metes and Bounds Application #564 was approved for the 10-acre parcel to be split into two (2) parcels, Parcel A (3.00 acres) and Parcel B (7.01 acres). The house was located on Parcel B. Parcel A was vacant land.

Land Use Permit Application #4875

The request to construct a horse barn (approximately 36' by 48') was approved in September 1999 under Land Use Application #4875

Land Use Permit Application #7162

In April 2005, Land Use Permit Application #7162 was approved for the construction of a pole barn/garage (approximately 32' by 52').

Land Division PLD #18-012

In October 2018, Land Division PLD #18-012 was approved for a boundary line adjustment, to combine two (2) parcels, which were created in 1999 under Metes and Bounds Application #564. This resulted in the creation of a 10 acre parcel, which is the minimum size required for a riding arena in CA-Conservation Agricultural.

Per Section 3.1.1.D.xiii., a riding arena is deemed a Special Land Use in the CA-Conservation Agricultural zoning district and is thereby subject to the criteria and standards contained within Section 6.6 and Section 4.43 of the Township Zoning Ordinance.

The proposed project also requires site plan approval thus there are two application elements; special land use and site plan approval for the proposed riding arena. Although there are technically two elements, all are incorporated into one, combined site plan which will be reviewed and approved concurrently.

Per the Hartland Township Zoning Ordinance and the State Enabling Act, a public hearing is required for the special land use application. Given the requirements for publishing a notice for the special land use, the public hearing has been scheduled for the June 13, 2019 Planning Commission meeting.

Request

The applicant is requesting site plan and special land use approval for an indoor riding arena on their property at 5234 Cullen Road. The riding arena is housed within a building, approximately 60 feet by 120 feet, or 7,200 square feet in size. Building elevations were not submitted by the applicant. The submitted site plan, showing the footprint of the riding arena building, shows the building on the east side of the property, and east of the house, horse barn, and garage. A manure storage area, south of the arena, is also shown on the plan.

The applicant has stated the indoor riding arena will be used for riding horses for family members (mother and daughter). The applicant has two (2) horses. A riding arena is only permitted by special land use permit in the CA-Conservation Agricultural zoning district as outlined in Section 3.1.1.D.xiii.

The Definitions section of the Zoning Ordinance (Section 2.213) defines a riding arena as the following:

An area enclosed within a building or fence which is intended to be used as a place to ride horses.

Additional standards for a Riding Arena are outlined in Section 4.43 (Stables and Riding Arenas). In Section 4.43.1., Stables are categorized as Public Stables and are open to the public, and also require a special land use permit in CA. In Section 4.43.3., Riding Arenas are permitted as an accessory use in the CA district, for private use and shall not be open to the general public.

Approval Procedure

The proposed use, a riding arena, requires approval from the Township Board for the special land use. The Planning Commission will review the special land use and make a recommendation to the Township Board.

The project also requires the site plan to be reviewed by the Planning Commission who will make a final decision on the site plan. The plans will be reviewed using the development standards of the CA-Conservation Agricultural zoning district (Section 3.1.1.), standards associated with a riding arena (Section 4.43), and all applicable zoning standards in the Zoning Ordinance.

SPECIAL LAND USE REVIEW – General Standards

In accordance with Section 6.6, Special Uses, of the Hartland Township Zoning Ordinance, the following standards shall serve the Planning Commission and Township Board as the basis for decisions involving such uses. The standards are provided below and the applicant has submitted a letter, as a separate attachment, which addresses the special use criteria.

- A. Be harmonious and in accordance with the objectives, intent, and purposes of this Ordinance.
- B. Be compatible with the natural environment and existing and future land uses in the vicinity.
- C. Be compatible with the Hartland Township Comprehensive Plan.
- D. Be served adequately by essential facilities and public services, such as highways, streets, police and fire protection, drainage ways and structures, refuse disposal, or that the persons or agencies responsible for the establishment of the proposed use shall be able to adequately provide any such service.
- E. Not be detrimental, hazardous, or disturbing to the existing or future neighboring uses, person, property, or the public welfare.
- F. Not create additional requirements at public cost for public facilities and services that will be detrimental to the economic welfare of the community.

The Planning Department believes the proposed use can and will meet the criteria listed above for the special land use request. The applicant has provided responses to the Special Land Use general standards as an attachment. The applicant will be responsible for all applicable approvals and permits from other agencies and departments for the proposed use.

SPECIAL LAND USE REVIEW – Applicable Site Standards

In addition to a finding by the Planning Commission and Township Board that the criteria above have been satisfied, the Use Standards of Section 4.43, Stables and Riding Arenas, apply. Those standards are listed below, followed by staff’s findings on each standard.

Stables and Riding Arenas (Section 4.43)

- A. Minimum Size. Riding arenas shall have a minimum of one (1) acre per animal, but in no event shall there be less than ten (10) acres.

The property is ten (10) acres in size and the owner has two (2) horses, thus the site complies regarding the minimum size.

Attachment: SUP 19-003 Riding Arena Staff Report 06.06.2019 (3082 : Special Use Permit #19-003, Fries Riding Arena, 5234 Cullen Road)

- B. Private Use. Riding arenas shall not be open to the general public. Accordingly, grandstands and other public facilities shall be prohibited. However, observation platforms or similar viewing facilities are permitted.

The indoor riding arena will be for private use only for horses stabled on the property. No living quarters will be located in the arena building.

- C. Setbacks. The riding arena shall be located at least one hundred (100) feet from any property line. All buildings in which animals are kept shall be located a minimum one hundred (100) feet from any property line and a minimum fifty (50) feet from any occupied dwelling and any other building used by the public. However, horses may be pastured to the property line.

The riding arena is 100 feet from the north and east property lines; 180 feet from the south property line; and 300 feet from the residential dwelling.

- D. Maximum Height. Riding arenas shall comply with the height restrictions for the district in which they are located.

The maximum building height allowed in the CA-Conservation Agricultural is 35 feet or 2.5 stories, whichever is less. The height for the proposed structure is 26 feet, per the applicant. Building elevations were not submitted with the Site Plan/Special Land Use application.

- E. Maintenance. Riding arenas shall be constructed and maintained so the odor, dust, noise, and drainage shall not create a nuisance or hazard to adjoining properties. All manure shall be stored at least one hundred (100) feet from any property line and shall not be a nuisance.

The manure storage area is 100 feet from the east and south property lines.

- F. Permitted Uses. Riding arenas shall be used for no other purpose except for riding, exercising, and training of horses. Riding arenas may contain stables.

Per the applicant the intended purpose of the indoor riding arena is to provide the family year-round opportunities to ride horses.

- G. Approval Criteria. The Planning Commission shall determine that all of the following criteria will be met prior to approving the plans for a riding arena:
 - i. All requirements set forth in this sub-section will be complied with.
 - ii. The arena will be for private use only for riding horses that are permanently stabled on the same property.
 - iii. No living quarters will be located in the arena building.
 - iv. The arena shall be compatible in terms of appearance and function with surrounding land uses.
 - v. The arena is not likely to negatively affect the value of other property in the area in which it is located.

SITE PLAN REVIEW – Applicable Site Standards

The applicable site standards include those standards related to the proposed use, riding arena, as outlined in Section 4.43 of the Zoning Ordinance; standards outlined in Section 3.1.1 (CA-Conservation Agricultural); and Section 3.24 (Notes to District Standards).

The standards for the riding arena use, found in Section 4.43, were discussed as part of the Special Land Use Review. Additional site standards, for CA and Section 3.24, are discussed below.

CA Development Standards

Lot Coverage (Sec. 3.1.1.E.- for Single-family detached dwelling)

- Required – 15% max.
- Proposed – 3.2%
- Meets Requirement? – Yes
- Comment – (none)

Notes to District Standards (Sec. 3.24)

Section 3.24.21.A., states no detached accessory building shall be located closer than ten (10) feet to any principal building.

- Required – 10 foot setback
- Proposed – 300 ft. (to principal building/dwelling)
- Meets Requirement? – Yes
- Comment – (none)

Other Requirements-Zoning Ordinance Standards

Nothing additional at this time.

Hartland Township DPW Review

No comments at this time.

Hartland Township Engineer’s Review (HRC)

No comments at this time.

Hartland Deerfield Fire Authority Review

No comments at this time.

Recommended motion for Site Plan with Special Land Use Application #19-003 (Riding Arena)

The Planning Department recommends the following motion for the Planning Commission’s consideration:

Move to recommend the Township Board approve Site Plan with Special Land Use application #19-003 for the construction of an indoor riding arena, approximately 7,200 square feet in size, to be located at the single-family residence, addressed as 5234 Cullen Road, based on the following findings:

1. The Planning Commission has determined the proposed special use, a riding arena, meets the intent and purposes of the Ordinance as well as the specific Special Use standards

Attachment: SUP 19-003 Riding Arena Staff Report 06.06.2019 (3082 : Special Use Permit #19-003, Fries Riding Arena, 5234 Cullen Road)

outlined in Section 6.6. and Section 4.43, as the riding arena is a residentially-related use which is permitted as a special land use in the CA -Conservation Agricultural zoning district.

2. The Planning Commission has determined the proposed use is compatible with the existing and future land uses in the vicinity, as a riding arena could commonly occur in the CA zoning district, and is permitted as an accessory use in CA, subject to a special land use permit. The site of the arena is wooded on two sides which is compatible with the natural environment and neighboring properties contain similar pole barn structures.
3. The Planning Commission has determined the proposed use is compatible with the Hartland Township Comprehensive Plan, which designates this area as Estate Residential. Estate Residential is intended to accommodate both agricultural and large-lot residential uses, similar to uses permitted in CA. A riding arena is permitted as a special land use in the single-family zoning districts of CA-Conservation Agricultural.
4. The Planning Commission has determined the proposed private riding arena is considered an accessory use to the single-family dwelling and could be served by the existing on-site septic and well facilities, subject to review and approval of the Livingston County Health Department. The Planning Commission has determined the proposed use is adequately served by existing essential facilities and public services, and the Fire Authority has no objections.
5. The Planning Commission has determined the proposed use will not be detrimental, hazardous, or disturbing to the existing or future neighboring uses, persons, or the public welfare. The proposed riding arena and manure storage area are located so as to meet the required setbacks from the property lines.
6. The Planning Commission has determined the proposed use will not create additional requirements at public cost for public facilities as the site is currently served by private facilities.

Approval of the Special Use Permit is subject to the following conditions:

1. The proposed riding arena shall obtain Site Plan approval and maintain the site in compliance with the approved Site Plan, as well as all associated conditions.
2. (Any other conditions the Planning Commission deems necessary).

Recommended motion for Site Plan with Special Land Use Application #19-003 (Riding Arena)

The Planning Department recommends the following motion for the Planning Commission's consideration:

Move to approve Site Plan with Special Land Use Application #19-003, a request to construct a riding arena, approximately 7,200 square feet in size. Approval is subject to the following conditions:

1. Approval of the Special Land Use by the Township Board of Trustees.

Attachment: SUP 19-003 Riding Arena Staff Report 06.06.2019 (3082 : Special Use Permit #19-003, Fries Riding Arena, 5234 Cullen Road)

2. The applicant shall adequately address the outstanding items noted in the Planning Department's memorandum, dated June 6, 2019, subject to an administrative review by the Planning staff prior to the issuance of a land use permit.
3. Applicant complies with any requirements of the Department of Public Works Director, Township Engineering Consultant, and Hartland Deerfield Fire Authority.
4. *(Any other conditions the Planning Commission deems necessary)*

Attachments:

1. Applicant's Responses to SUP Criteria and Section 4.43.G.
2. Aerial Photograph of Subject Site
3. Survey

cc: Jim and Michelle Fries

T:\PLANNING DEPARTMENT\PLANNING COMMISSION\2019 Planning Commission Activity\SUP #19-003 Riding Arena\Staff report\SUP #19-003\SUP 19-003 Riding ArenaStaff report 06.06.2019.docx

To: Martha Wyatt-Hartland Township

From: Jim and Michelle Fries

Re: Proposed riding arena at 5234 Cullen Rd.

4/14/19

Dear Martha,

Please see below responses re: questions for proposed riding arena at 5234 Cullen Rd., Fenton, MI 48430.

- A. Riding arena will be set upon a 10 acre parcel of land. There are 3 horses on the 10 acres which meets the minimum size requirement of 1 acre per animal. This is in accordance with the object, intent, and purpose of the ordinance, as is in harmony with the existing properties of the neighbors.
- B. The site of the arena is wooded on 2 sides, and is in the very back of the property. On either side of the proposed site, there are 2 existing pole barns. Neighbors on each side of the proposed site each have a pole barn, one of which is a barn/riding arena. This is compatible with the natural environment and existing and future land use in the vicinity.
- C. Re: compatibility with the Hartland Township Comprehensive plan, we do feel this is compatible. Hartland still has a very strong rural component, although we have seen many changes since first moving here 20 years ago. There was no Meijer, Kroger, or Target (only Bucky's, Food Town, and the Oasis). We moved to the area so we could have our own place in the country. Hartland seemed to be an area where we could see our family live in a safe, farm friendly community, and enjoy our horses. Many people in the area have farms, livestock, and horses. Rural King is a good example of this as many people in the area shop there for needed farm items. Adding the riding arena to our property is compatible with keeping the area horse friendly, which in turn, helps support our local economy of farmers, (for hay), and other local businesses.
- D. The property can be adequately serviced by essential public facilities and services with no issues. Property is easily accessed with no barriers.
- E. The arena will in no way be detrimental, hazardous, or disturbing to existing neighbors uses, person, property, or the public welfare. The arena is to be used for riding horses, which occurs inside the building. There is no disturbance to anyone. There are 2

existing pole buildings on each side of the proposed site, which fits well into the existing properties and uses of the adjacent properties.

- F. There are no additional requirements that will be detrimental as this a private arena and there are no public funds that will be used nor requested in the building of this facility. There is no economic detriment to the community, rather, the opposite, as building materials and supplies will need to be purchased within the local community, which in turn improves the economy.
- G. Approval Criteria:
- 1) All requirements set forth in the subsection will be compiled with detailed survey of the arena.
 - 2) The arena will be for private use only for horses stabled on the property.
 - 3) No living quarters will be built or used within the arena. The sole purpose of the arena is to be used for riding horses.
 - 4) The arena will be compatible to the appearance and function with both neighbors pole barns and the one neighbors existing arena.
 - 5) The arena will add value to the property and surrounding properties. Farms that have an indoor riding arena are always priced higher than farms without an arena. This is a highly desirable feature to have if you own horses, due to the inclement and harsh Michigan winters. Being able to ride year round is very important to many horse owners and they are willing to pay more for a property with an arena. Without the arena, riding typically is only able to be enjoyed from May-October, due to rain, poor footing, and ice and snow. The arena will not negatively affect the values of the other properties, especially since both neighbors already have pole barns.
 - 6) In conclusion, I appreciate your time in reviewing our application and information. We have been residing in Hartland for 20 years and have seen many changes, however our reason for moving here has not changed. We enjoy the rural feel of the community and hope to continue to be able to enjoy our horses on our property by adding the riding arena. Michelle has been a Social Worker for Adults with Special needs for over 25 years. This has been very rewarding in being able to help others, however also comes with many challenges. Having and riding horses is a wonderful emotional and physical activity in order to cope with the challenges that working in this occupation entails. Also, our daughter has some special needs of her own, however riding has been a wonderful activity for her and has helped her to become more independent, confident,

focused, and responsible. She is in 4-H through Livingston County, and plans to show her horse at the Fowlerville fair. Having an arena will also help her to be able to practice and enjoy her horse, as this is very limited currently due to having no place to ride during the long winters.

- 7) Thank you for your consideration of our application. Please let us know if you have any other questions or concerns. We look forward to moving forward with our project and hope you will grant this approval.
- 8) The company we have contacted for our project is:

Arnold Lumber

425 Winchester St.

Decatur, IN 46733

Phone: 260-724-3108

Fax: 260-724-4505

Email: sales@arnoldlumberinc.com

HARTLAND TWP



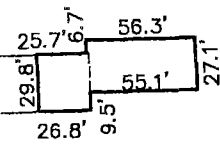
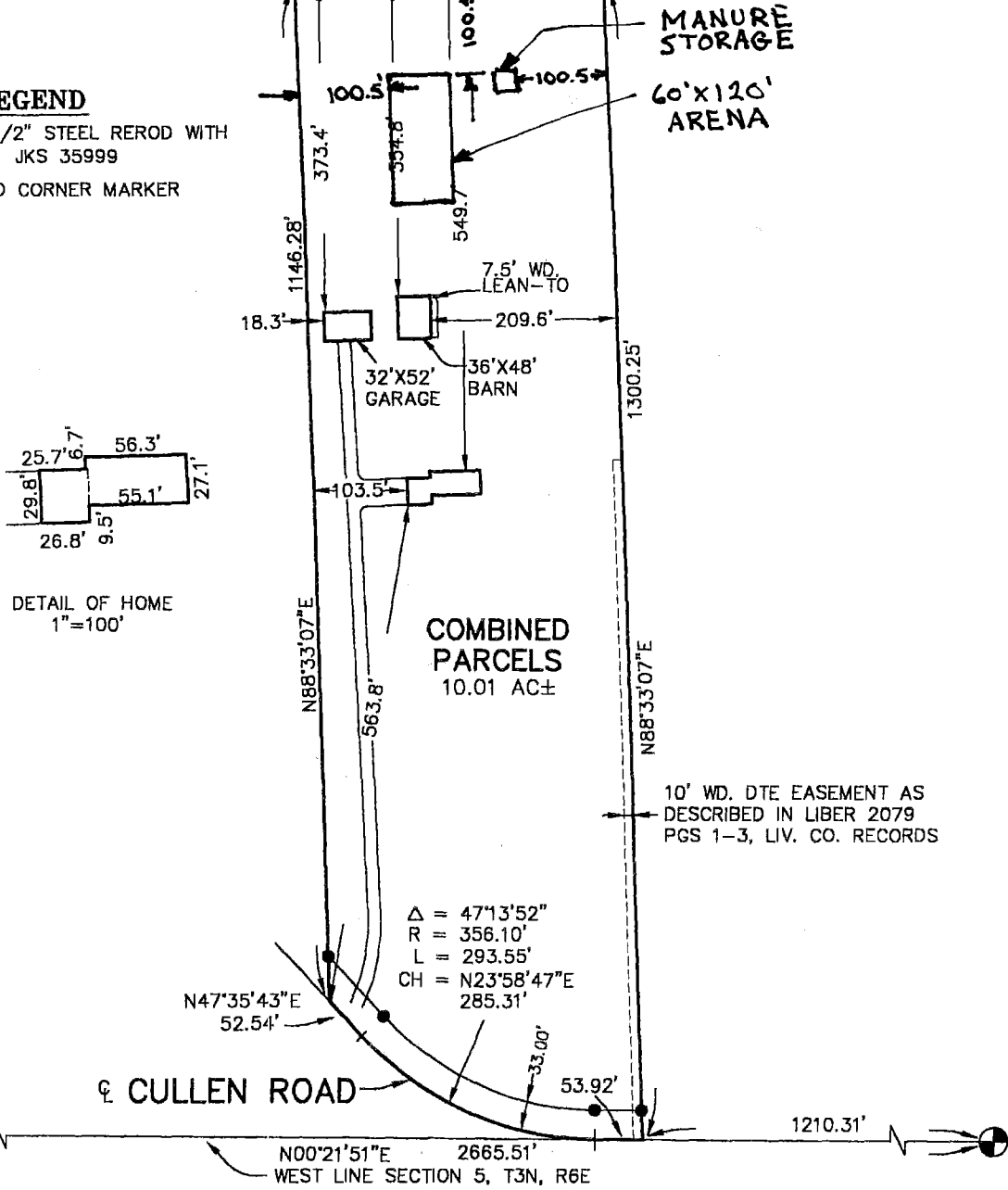
Attachment: 2. Aerial photograph of subject site PDF Only (3082 : Special Use Permit #19-003, Fries Riding Arena, 5234 Cullen Road)

CERTIFICATE OF SURVEY
COMBINED PARCELS 4708-05-300-023 & 024



EAST LINE, WEST 1/2, SW 1/4
SEC. 5 T3N, R6E

- LEGEND**
- = SET 1/2" STEEL REROD WITH CAP : JKS 35999
 - = FOUND CORNER MARKER



COMBINED PARCELS
10.01 AC±

WEST 1/4 CORNER SECTION 5
T3N, R6E, HARTLAND TOWNSHIP
LIVINGSTON COUNTY, MICHIGAN
FOUND REMON PIPE AND CAP
PER LSC 1980m

SOUTHWEST CORNER SECTION 5
T3N, R6E, HARTLAND TOWNSHIP
LIVINGSTON COUNTY, MICHIGAN
FOUND REMON PIPE AND CAP
PER LSC 1981m

SURVEYOR'S CERTIFICATE

I HEREBY CERTIFY THAT I HAVE SURVEYED AND MAPPED THE LAND HEREIN PLATTED AND/OR DESCRIBED ON 10/14/2018, AND THAT THE RATIO OF CLOSURE ON THE UNADJUSTED FIELD OBSERVATIONS OF SUCH SURVEY WAS 1/5,000 OR BETTER, AND THAT ALL OF THE REQUIREMENTS OF ACT NO. 132, P.A. 1970 (AS AMENDED) HAVE BEEN COMPLIED WITH.

NOTE: BEARINGS ARE BASED ON A PREVIOUS SURVEY

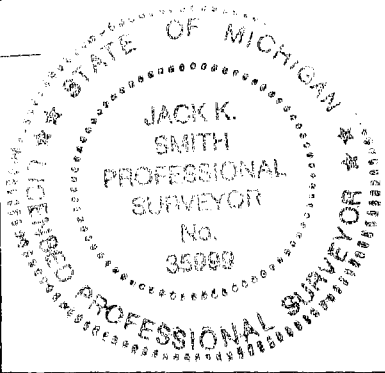
CLIENT: **JAMES AND MICHELLE FRIES** SCALE: 1" = 200'

SECTION: 5 TOWN: 3 NORTH RANGE: 6 EAST

HARTLAND TOWNSHIP
LIVINGSTON COUNTY, MICHIGAN

[Signature]
JACK K. SMITH
PROFESSIONAL SURVEYOR No. 35999

GARLOCK-SMITH
PROFESSIONAL SURVEYORS
516 EAST GRAND RIVER
HOWELL, MICHIGAN 48843
(517) 546 - 3340
FAX: (517) 546 - 2941



DATE: 10-01-2018	CREW: JKS
BOOK NO. 218 PG 04	COMP: JKS
	DRAWN: JKS
SHEET 2 OF 3	REV:

Attachment: 3. Survey (3082 : Special Use Permit #19-003, Fries Riding Arena, 5234 Cullen Road)



Board of Trustees

William J. Fountain, Supervisor
 Larry N. Ciofu, Clerk
 Kathleen A. Horning, Treasurer

Josheph W. Colaianne, Trustee
 Matthew J. Germane, Trustee
 Gleen. E Harper, Trustee
 Josheph M. Petrucci, Trustee

Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: Andrew Kumar

Subject: Resolution - Parshallville Lake Hunting Area Control Ordinance

Date: June 26, 2019

Recommended Action

Move to approve the resolution to adopt Ordinance No. 86 "Parshallville Lake Hunting Area Control Ordinance".

Discussion

The Board previously repealed Ordinance No. 41 due to the fact that it was largely unenforceable. After receiving valuable public input and a 2001 DNR "Report on Public Hearing, Hunting Area Control", the Township can adopt a proper ordinance to regulate hunting and discharging firearms on or over Parshallville Lake.

The Township will install three signs around Parshallville Lake that denote this ban on hunting or discharging firearms. An example of such signage is attached, and is estimated to cost the Township less than \$300.

Resolution - Parshallville Lake Hunting Area Control Ordinance

RESOLUTION TO ADOPT HARTLAND TOWNSHIP ORDINANCE NO. 86

At a regular meeting of the Township Board of the Township of Hartland, Livingston County, Michigan, held at the Township Hall on July 2, 2019 at 7:00 p.m., Eastern Standard Time there were:

PRESENT:

ABSENT:

The following resolution was offered by _____ and seconded by _____:

WHEREAS, 1952 Public Act 52 MCL 752.861 and MCL 752.862 prohibit the reckless or negligent discharge of firearms causing injury or damage to property;

WHEREAS, 1994 Public Act 451, MCL 324.40111 bans hunting 150 yards from a building or dwelling;

WHEREAS, pursuant to 1994 Public Act 451, MCL 324.41902, the Township may enact an ordinance banning hunting or the discharge of firearms when recommended by the Department of Natural Resources;

WHEREAS, in a 2001 Department of Natural Resources "Report on Public Hearing, Hunting Area Control" a ban on hunting or discharging firearms on or over Parshallville Lake was formally recommended, citing public input and concerns for the safety and well-being of residents;

WHEREAS, the Township Board has received public input in support of a complete hunting and firearms ban on and around Parshallville Lake;

WHEREAS, the health, safety and general welfare of persons living in the Township is endangered by hunting or the discharge of firearms on or above Parshallville Lake;

NOW, THEREFORE, BE IT RESOLVED by the Township Board of the Township of Hartland that:

1. Hartland Township Ordinance No. 86 Parshallville Lake Hunting Area Control Ordinance has been adopted.
2. Upon adoption of this resolution the Township Clerk shall provide a certified copy of said ordinance to the Department of Natural Resources.
3. Upon adoption of this resolution the Township Clerk shall publish a summary of said ordinance once in a newspaper of general circulation in the Township within 30 days.
4. All resolutions, or portions thereof, insofar that they may be in conflict with the foregoing are hereby rescinded.

A vote on the foregoing resolution was taken and was as follows:

Result:

Mover:

Secunder:

Ayes:

CLERK'S CERTIFICATE

The undersigned, being the duly qualified and acting Clerk of the Township of Hartland, Livingston County, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a resolution duly adopted by the Township Board at a _____ meeting held on _____, 2019, at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267), Public Acts of Michigan, 1976, as amended), and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

Township of Hartland Clerk

[SEAL]

Financial Impact

Attachments

Ordinance No. 86 Parshallville Hunting Ordinance (PDF)

Hartland Township Parshallville Lk Hunting Sign (PDF)

PARSHALLVILLE LAKE HUNTING AREA CONTROL ORDINANCE

An ordinance enacted pursuant to the authority of 1945 Public Act 246, as amended, and 1994 Public Act 451, as amended, to prohibit hunting and the discharge of firearms on or over Parshallville Lake; to preserve, promote and protect the health, safety and general welfare of the persons and property within Hartland Township.

The Township of Hartland, County of Livingston, State of Michigan, ordains:

Section 1.0 TITLE. This ordinance shall be known and cited as the Hartland Township Parshallville Lake Hunting Area Control Ordinance and it shall be sufficient to any action or enforcement of the provisions hereof to define or make reference to the same by such title and/or the ordinance number hereof.

Section 2.0 DEFINITIONS. Any word and/or phrase contained in this ordinance which is defined in 1994 Public Act 451, as amended, shall have the same definition and meaning as ascribed to the word or phrase by 1994 Public Act 451, as amended, or by its successor provision.

Section 3.0 PROHIBITION. No hunting or discharge of firearms shall be allowed, and the same is prohibited, on or over the waters of Parshallville Lake, lying in Sections 5 and 6, T3N, R6E, Hartland Township, Livingston County, State of Michigan.

Section 4.0 PENALTIES. Any person who violates any of the terms of this ordinance shall be responsible for a municipal civil infraction subject to a civil fine in accordance with the Township's Municipal Civil Infractions Ordinance, as amended.

Section 5.0 SEVERABILITY. The provisions, sections, sentences and phrases of this ordinance are declared to be severable and if any such portion is declared unconstitutional or invalid for any reason by a court of competent jurisdiction, such finding shall in no way affect or invalidate the remainder of this ordinance.

Section 6.0 EFFECTIVE DATE. This ordinance shall take effect thirty (30) days after the first publication of this ordinance.

Synopsis for Publication

HARTLAND TOWNSHIP
LIVINGSTON COUNTY, MICHIGAN
NOTICE OF ADOPTION

NOTICE is hereby given that the Township Board for Hartland Township, Livingston County, Michigan adopted Ordinance No. 86 at a regular meeting held on July 2, 2019. A summary of the ordinance appears below:

Ordinance No. 86 provides for the prohibition of hunting on or over Parshallville Lake in Hartland Township and provides for municipal civil infraction penalties for violation of the ordinance.

Section 1: Title.

Section 2: Definitions.

Section 3: Prohibition. Declares that hunting or the discharge of a firearm is unlawful on or over the waters of Parshallville Lake, lying in Sections 5 and 6, T3N, R6E, Hartland Township, Livingston County.

Section 4: Penalties. Declares that violation of this ordinance is a municipal civil infraction.

Section 5: Severability.

Section 6: Effective Date. Provides that the ordinance shall take effect 30 days after its publication.

A copy of the full text of the ordinance may be inspected at Township Hall (2655 Clark, Hartland, MI 48353).

Hartland Township Board Adoption: July 2, 2019

Publication Date: July 9, 2019

Effective Date: August 8, 2019

Hartland Township – Parshallville Lake Hunting Sign

- 24" X 24" 3M Engineer Grade Reflective Aluminum
- \$144.84 (\$48.28/sign)
- \$150.87 for (3) 8' Tall Baked Enamel Municipal Grade Posts (\$50.29/post)
- **\$295.71 Total Cost**

Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: Robert West

Subject: Road Commission Agreement - Pleasant Valley Road Design

Date: June 26, 2019

Recommended Action

Approve the budget amendment and Road Commission agreement for Pleasant Valley Road design engineering, not to exceed \$126,031.

Discussion

Strategic Plan Goal: 3.3 Protect & Maintain Road Improvements

Objective: 3.3.1 Plan late projects, millage renewal & task force

Pleasant Valley Road is a extremely high traffic volume gravel road within Hartland Township. The Safer Roads Plan, approved by voters in 2014, allocated funding for a limestone rehabilitation, which was completed in 2016. The roadway surface is due for a limestone cap as part of the 2021 Safer Road Millage Plan at a cost of approximately \$137,000.

The gravel road portion has historically been viewed as being paved contingent upon future developments, however the Township Board has decided to explore the plausibility of creating a project that is "shovel ready." Although potential funding options for construction of such an undertaking have yet to be determined, LCRC will most likely participate in a 50/50 cost sharing agreement for construction.

The Hartland Township Board discussed the feasibility of completing the design of Bergin and Pleasant Valley Roads during the work session in March of 2019. The consensus at the time was favorable and the Board collectively supported the Public Works Director in securing design engineering proposals from the LCRC for said projects. The proposals were briefly discussed in a subsequent Board work session favorably, resulting in the Board Agenda item currently presented.

The LCRC has developed a design engineering proposal for Pleasant Valley Road in the amount of \$126,031, which is split equitably between Hartland Township and LCRC. The design

engineering will be funded by the Safer Roads Plan voter approved millage "engineering" allocation of \$500,000, which has not been used to date for any road projects.

Financial Impact

The costs for the proposed agreement will be funded from the \$500,000 engineering allocation of the Safer Roads Plan. No budget was set for FY20, therefore, a budget amendment is needed. Costs will be covered from the Road Fund surplus.

07/02/19 204-000-969.300 · OTHER ROAD IMPROVEMENTS (\$126,031.00)

Engineering allocation

Attachments

Pleasant Valley Design Agreement - LCRC (PDF)

2019 Road Millage Presentation (PDF)

PROJECT AGREEMENT
JOB NUMBER: _____

This Agreement made and entered into this _____ day of _____, 2019 by and between the TOWNSHIP of HARTLAND, Livingston County, Michigan, hereinafter referred to as "TOWNSHIP" and the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF LIVINGSTON, hereinafter referred to as "ROAD COMMISSION."

WITNESSETH

The Township has selected the following road to be improved as described below:

**PLEASANT VALLEY ROAD
COMMERCE ROAD TO M-59
PLANS AND SPECIFICATIONS FOR
RECONSTRUCTION
AND HMA PAVEMENT**

The parties agree as follows:

1. The Township shall pay the Road Commission 50% of the cost of the project, not to exceed \$126,031. The remaining balance will be paid by the Livingston County Road Commission.
 - A. The balance shall be paid promptly as invoiced.
 - B. The Road Commission shall furnish the Township with a final breakdown of its actual expenses upon completion of the project.
 - C. The Township will not withhold payments because of any set-off, counterclaim, or any other claim which it may have against the Road Commission arising out of this or any other matter. If there is a dispute over the balance due upon completion, the Township will pay the amount claimed by the Road Commission, and such payment shall not be a waiver by the Township of any claims it may have arising from this contract and the completion of the project.
2. All work shall be performed in a good workmanlike manner and in accordance with plans and specifications adopted by the Road Commission.
3. The Road Commission shall hold the Township harmless from any liability arising from the work performed pursuant to this contract.
4. The work will be completed within the current contract year, unless the parties otherwise so agree.
5. In the event the project cannot be completed due to circumstances beyond the control of the Road Commission, and through no fault of the Road Commission, the contract price for later completion will be subject to renegotiation.

Attachment: Pleasant Valley Design Agreement - LCRC (3073 : Road Commission Agreement - Pleasant Valley Design Proposal)

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the date and year first above written.

TOWNSHIP OF HARTLAND

BY: _____
WILLIAM FOUNTAIN, SUPERVISOR

LARRY N. CIOFU, CLERK

**BOARD OF COUNTY ROAD COMMISSIONERS
OF THE COUNTY OF LIVINGSTON**

BY: _____
MICHAEL CRAINE, MANAGING DIRECTOR

TERRY PALMER, ACCOUNTING SUPERVISOR

Attachment: Pleasant Valley Design Agreement - LCRC (3073 : Road Commission Agreement - Pleasant Valley Design Proposal)



HARTLAND TOWNSHIP SAFER ROADS PLAN UPDATE

GRAVEL ROAD PROJECTS #204-000-969.100								
Item	Location	HTB date	SRP Amount	Contract	Invoice	Budget	Ledger	Status
2014	Pleasant Valley	4/5/2016	\$456,480	\$313,500	\$238,885	52%	\$217,595	100%
1960	Dunham Rd	2/1/2016	\$742,920	\$412,500	\$323,543	44%	\$419,377	100%
1648	Clyde Rd (gravel)	5/6/2015	\$805,600	\$539,000	\$391,562	49%	\$414,038	100%
	Dunham (Bridge)		\$0	\$0	\$0	0%	\$0	100%
1648	Blaine Rd	5/6/2015	\$146,250	\$539,000	\$102,230	70%	\$44,020	100%
			<u>\$2,151,250</u>	<u>\$1,804,000</u>	<u>\$1,056,221</u>	49%	<u>\$1,095,029</u>	

PAVED ROAD PROJECTS #204-000-969.200								
Item	Location	HTB date	SRP Amount	Contract	Invoice	Budget	Ledger	Status
n/a	Hartland Rd	(2017-18)	\$437,500	\$244,244	\$244,244	56%	\$193,256	75%
1666	Fenton Rd	5/19/2015	\$1,612,500	\$1,210,000	\$784,197	49%	\$828,303	100%
1666	Bullard Rd	5/19/2015	\$437,500	\$385,000	\$220,828	50%	\$216,672	100%
n/a	Bergin Rd	(2017-18)	\$481,250	\$385,000	\$271,860	56%	\$209,390	50%
2049	Clyde Rd (paved)	5/17/2016	\$125,000	\$110,000	\$99,226	79%	\$25,774	100%
2073	Hibner Rd	6/7/2016	\$337,500	\$330,000	\$265,345	79%	\$72,155	100%
2073	Read Rd	6/7/2016	\$512,500	\$385,000	\$240,720	47%	\$271,780	100%
2049	Hacker Rd	5/17/2016	\$1,500,000	\$2,282,500	\$2,084,932	139%	-\$584,932	100%
			<u>\$5,443,750</u>	<u>\$5,331,744</u>	<u>\$4,211,352</u>	77%	<u>\$1,232,398</u>	

ADDITIONAL ROAD MILLAGE OBJECTIVES								
Item	Location	HTB date	SRP Amount	Contract	Invoice	Budget	Ledger	Status
1524	Village Drain (engineering)	2/3/2015	\$0	\$16,990	\$12,469	0%	-\$12,469	100%
2050	Village Drain (construction)	5/17/2016	\$0	\$383,010	\$449,870	0%	-\$449,870	85%
2543	Village Streetscape Additions	9/5/2017	\$0	\$23,471	\$23,191	0%	-\$23,191	90%
1284	Road maintenance	8/6/2014	\$495,000	\$0	\$0	0%	\$495,000	0%
1284	Chloride (4th app)	8/7/2014	\$210,000	\$210,000	\$10,198	5%	\$199,802	20%
1284	Grading & Draining Imp	8/8/2014	\$200,000	\$0	\$5,000	0%	\$195,000	0%
1284	Project Engineering	8/9/2014	\$500,000	\$0	\$0	0%	\$500,000	0%
2365	Bullard Road Improvements	3/7/2017	\$0	\$45,000	\$18,000	0%	-\$18,000	50%
n/a	Bonding fees, taxes, legal	n/a	\$0	\$0	\$81,994	0%	-\$81,994	100%
			<u>\$1,405,000</u>	<u>\$678,471</u>	<u>\$600,722</u>		<u>\$804,278</u>	

Projected end of 2017 Residual **\$3,131,706** All Safer Road Planned Projects Complete

COST PROJECTIONS FOR 2019 - 2024

Gravel Road Preventative Maintenance				Future Cost Projections	
Year	Location	Cost	Description		
2023	Pleasant Valley	\$296,712	Limestone cap in 2021	Current Residual	\$3,131,706
2023	Dunham Rd	\$482,898	Limestone cap in 2021	2017 Expenditures	\$0
2022	Clyde Rd (gravel)	\$523,640	Limestone cap in 2021	2017 EOY Residual	\$3,131,706
2022	Blaine Rd	\$95,063	Limestone cap in 2021		
	Gravel Road Total:	\$1,398,313			
Paved Road Preventative Maintenance				Future Maintenance Costs	
Year	Location	Cost	Description		
2021	Hartland Rd	\$13,500	Crack sealing	4th Road Chloride	\$100,000
2020	Fenton Rd	\$31,000	Crack sealing	Gravel Roads	\$1,398,313
2020	Bullard Rd	\$10,500	Crack sealing	Paved Road	\$132,950
2020	Bergin Rd	\$11,500	Crack sealing	Total:	\$1,631,263
2021	Clyde Rd (paved)	\$18,200	Chip seal topcoat		
2020	Hibner Rd	\$17,500	Crack sealing		
2020	Read Rd	\$9,500	Crack sealing		
2022	Hacker Rd	\$21,250	Crack sealing		
	Paved Road Total:	\$132,950			

The projections are based on the 2019 costs of labor and materials with a projected inflation rate

Projected 2024 EOY Residual \$1,500,443

HARTLAND VILLAGE IMPROVEMENTS			
	Contractor	Sub Total	Cumulative
Drain Improvements			
1	Engineering HRC	\$12,469	\$12,469
2	Construction Contract Milford Excavating	\$231,278	\$243,747
3	Change Orders Milford Excavating	\$62,871	\$306,618
4	LCDC Inspections LCDC	\$12,033	\$318,651
5	LCDC Location/Vactorin LCDC	\$4,103	\$322,754
6	Monument Eng. Monument	\$3,700	\$326,454
7	Misc. Repair Supplies Invisible Fence	\$450	\$326,904
8	Contaminated Soil Waste Management	\$6,549	\$333,453
9	Restoration Preiss Companies	\$78,782	\$412,235
10	Private Asphalt Restorati D&H Asphalt	\$26,460	\$438,695
11	Final Restoration Preiss Companies	\$23,644	\$462,339 (d)
LCRC Hartland Road Additions			
1	Mill Street Repair LCRC included these repairs in the Hartland Road Contract	\$0	\$0
2	Crouse Road; Avon to o	\$0	\$0
Village Streetscape Improvement			
1	Parking Asphalt Included in Hartland Rd Contract	\$0	\$0
2	Parking Blocks Preiss	\$6,579	\$6,579
3	Pathway Mattioli Cement	\$12,404	\$18,983
5	Striping Not Determined yet	\$1,259	\$20,242
6	Design Engineering Included in Hartland Rd Contract	\$0	\$20,242
7	Drainage Grading Priess	\$4,645	\$24,887
8	Restoration Priess	\$5,967	\$30,854
Total 2017 Village Area Improvements:			\$493,193

Red figures indicate anticipated costs; invoices have not been received to date

Footnote d: Hartland Village Drain project total was carried over to the "Other Road Expenses"

EXECUTIVE SUMMARY		
	SRP	Actual
Gravel Road Projects	\$2,151,250	\$1,056,221
Paved Road Projects	\$5,443,750	\$4,211,352
Other Road Millage Items	\$1,405,000	\$600,722
Sub Totals:	\$9,000,000	\$5,868,294
Current Residual	\$3,131,706	
Projected 2019-2024 Costs	\$1,631,263	
Projected 2024 EOY	\$1,500,443	

*\$12,404 in 2017 Village Sidewalk Improvements was paid from General Fund Capital Projects

Attachment: 2019 Road Millage Presentation (3073 : Road Commission Agreement - Pleasant Valley Design Proposal)

Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: Robert West

Subject: Road Commission Agreement - Bergin Road Design

Date: June 26, 2019

Recommended Action

Approve the budget amendment and Road Commission agreement for Bergin Road design engineering, not to exceed \$148,059.

Discussion

Strategic Plan Goal: 3.3 Protect & Maintain Road Improvements

Objective: 3.3.1 Plan late projects, millage renewal & task force

The gravel road portion has historically been viewed as being paved contingent upon future developments, however the Township Board has decided to explore the plausibility of creating a project that is "shovel ready." Although potential funding options for construction of such an undertaking have yet to be determined, the Hartland Township Board discussed the feasibility of completing the design of Bergin and Pleasant Valley Roads during the work session in March of 2019.

The consensus at the time was favorable and the Board collectively supported the Public Works Director in securing design engineering proposals from the LCRC for said projects. The proposals were briefly discussed in a subsequent Board work session favorably, resulting in the Board Agenda item currently presented.

The LCRC has developed a design engineering proposal for Bergin Road in the amount of \$148,059. The design engineering will be funded by the Safer Roads Plan voter approved millage "engineering" allocation of \$500,000, which has not been used to date for any road projects.

Financial Impact

The costs for the proposed agreement will be funded from the \$500,000 engineering allocation of the Safer Roads Plan. No specific funds were budgeted for FY20, therefore, a budget amendment is necessary. Costs will be covered from Road Fund surplus.

07/02/19 204-000-969.300 · OTHER ROAD IMPROVEMENTS (\$148,059.00)

Engineering allocation

Attachments

Bergin Road Design Agreement - LCRC(PDF)

2019 Road Millage Presentation (PDF)

PROJECT AGREEMENT

JOB NUMBER: _____

This Agreement made and entered into this _____ day of _____, 2019 by and between the TOWNSHIP of HARTLAND, Livingston County, Michigan, hereinafter referred to as "TOWNSHIP" and the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF LIVINGSTON, hereinafter referred to as "ROAD COMMISSION."

WITNESSETH

The Township has selected the following road to be improved as described below:

**BERGIN ROAD
HACKER ROAD TO ROLLING HILLS DRIVE
PLANS AND SPECIFICATIONS FOR
RECONSTRUCTION
AND HMA PAVEMENT**

The parties agree as follows:

- 1. The Township shall pay the Road Commission 100% of the cost of the project, as follows: \$148,059.
 - A. The balance shall be paid promptly as invoiced.
 - B. The Road Commission shall furnish the Township with a final breakdown of its actual expenses upon completion of the project.
 - C. The Township will not withhold payments because of any set-off, counterclaim, or any other claim which it may have against the Road Commission arising out of this or any other matter. If there is a dispute over the balance due upon completion, the Township will pay the amount claimed by the Road Commission, and such payment shall not be a waiver by the Township of any claims it may have arising from this contract and the completion of the project.
- 2. All work shall be performed in a good workmanlike manner and in accordance with plans and specifications adopted by the Road Commission.
- 3. The Road Commission shall hold the Township harmless from any liability arising from the work performed pursuant to this contract.
- 4. The work will be completed within the current contract year, unless the parties otherwise so agree.
- 5. In the event the project cannot be completed due to circumstances beyond the control of the Road Commission, and through no fault of the Road Commission, the contract price for later completion will be subject to renegotiation.

Attachment: Bergin Road Design Agreement - LCRC (3090 : Road Commission Agreement - Bergin Road Design)

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the date and year first above written.

TOWNSHIP OF HARTLAND

BY: _____
WILLIAM FOUNTAIN, SUPERVISOR

LARRY N. CIOFU, CLERK

**BOARD OF COUNTY ROAD COMMISSIONERS
OF THE COUNTY OF LIVINGSTON**

BY: _____
MICHAEL CRAINE, MANAGING DIRECTOR

TERRY PALMER, ACCOUNTING SUPERVISOR

Attachment: Bergin Road Design Agreement - LCRC (3090 : Road Commission Agreement - Bergin Road Design)



HARTLAND TOWNSHIP SAFER ROADS PLAN UPDATE

GRAVEL ROAD PROJECTS #204-000-969.100								
Item	Location	HTB date	SRP Amount	Contract	Invoice	Budget	Ledger	Status
2014	Pleasant Valley	4/5/2016	\$456,480	\$313,500	\$238,885	52%	\$217,595	100%
1960	Dunham Rd	2/1/2016	\$742,920	\$412,500	\$323,543	44%	\$419,377	100%
1648	Clyde Rd (gravel)	5/6/2015	\$805,600	\$539,000	\$391,562	49%	\$414,038	100%
	Dunham (Bridge)		\$0	\$0	\$0	0%	\$0	100%
1648	Blaine Rd	5/6/2015	\$146,250	\$539,000	\$102,230	70%	\$44,020	100%
			\$2,151,250	\$1,804,000	\$1,056,221	49%	\$1,095,029	

PAVED ROAD PROJECTS #204-000-969.200								
Item	Location	HTB date	SRP Amount	Contract	Invoice	Budget	Ledger	Status
n/a	Hartland Rd	(2017-18)	\$437,500	\$244,244	\$244,244	56%	\$193,256	75%
1666	Fenton Rd	5/19/2015	\$1,612,500	\$1,210,000	\$784,197	49%	\$828,303	100%
1666	Bullard Rd	5/19/2015	\$437,500	\$385,000	\$220,828	50%	\$216,672	100%
n/a	Bergin Rd	(2017-18)	\$481,250	\$385,000	\$271,860	56%	\$209,390	50%
2049	Clyde Rd (paved)	5/17/2016	\$125,000	\$110,000	\$99,226	79%	\$25,774	100%
2073	Hibner Rd	6/7/2016	\$337,500	\$330,000	\$265,345	79%	\$72,155	100%
2073	Read Rd	6/7/2016	\$512,500	\$385,000	\$240,720	47%	\$271,780	100%
2049	Hacker Rd	5/17/2016	\$1,500,000	\$2,282,500	\$2,084,932	139%	-\$584,932	100%
			\$5,443,750	\$5,331,744	\$4,211,352	77%	\$1,232,398	

ADDITIONAL ROAD MILLAGE OBJECTIVES								
Item	Location	HTB date	SRP Amount	Contract	Invoice	Budget	Ledger	Status
1524	Village Drain (engineering)	2/3/2015	\$0	\$16,990	\$12,469	0%	-\$12,469	100%
2050	Village Drain (construction)	5/17/2016	\$0	\$383,010	\$449,870	0%	-\$449,870	85%
2543	Village Streetscape Additions	9/5/2017	\$0	\$23,471	\$23,191	0%	-\$23,191	90%
1284	Road maintenance	8/6/2014	\$495,000	\$0	\$0	0%	\$495,000	0%
1284	Chloride (4th app)	8/7/2014	\$210,000	\$210,000	\$10,198	5%	\$199,802	20%
1284	Grading & Draining Imp	8/8/2014	\$200,000	\$0	\$5,000	0%	\$195,000	0%
1284	Project Engineering	8/9/2014	\$500,000	\$0	\$0	0%	\$500,000	0%
2365	Bullard Road Improvements	3/7/2017	\$0	\$45,000	\$18,000	0%	-\$18,000	50%
n/a	Bonding fees, taxes, legal	n/a	\$0	\$0	\$81,994	0%	-\$81,994	100%
			\$1,405,000	\$678,471	\$600,722		\$804,278	

Projected end of 2017 Residual **\$3,131,706** All Safer Road Planned Projects Complete

COST PROJECTIONS FOR 2019 - 2024

Gravel Road Preventative Maintenance				Future Cost Projections	
Year	Location	Cost	Description		
2023	Pleasant Valley	\$296,712	Limestone cap in 2021	Current Residual	\$3,131,706
2023	Dunham Rd	\$482,898	Limestone cap in 2021	2017 Expenditures	\$0
2022	Clyde Rd (gravel)	\$523,640	Limestone cap in 2021	2017 EOY Residual	\$3,131,706
2022	Blaine Rd	\$95,063	Limestone cap in 2021		
Gravel Road Total: \$1,398,313				Future Maintenance Costs	
Paved Road Preventative Maintenance				4th Road Chloride	\$100,000
Year	Location	Cost	Description	Gravel Roads	\$1,398,313
2021	Hartland Rd	\$13,500	Crack sealing	Paved Road	\$132,950
2020	Fenton Rd	\$31,000	Crack sealing	Total:	\$1,631,263
2020	Bullard Rd	\$10,500	Crack sealing		
2020	Bergin Rd	\$11,500	Crack sealing		
2021	Clyde Rd (paved)	\$18,200	Chip seal topcoat		
2020	Hibner Rd	\$17,500	Crack sealing		
2020	Read Rd	\$9,500	Crack sealing		
2022	Hacker Rd	\$21,250	Crack sealing		
Paved Road Total: \$132,950				Projected	
				2024 EOY Residual	\$1,500,443

The projections are based on the 2019 costs of labor and materials with a projected inflation rate

HARTLAND VILLAGE IMPROVEMENTS			
Item	Contractor	Sub Total	Cumulative
Drain Improvements			
1	Engineering HRC	\$12,469	\$12,469
2	Construction Contract Milford Excavating	\$231,278	\$243,747
3	Change Orders Milford Excavating	\$62,871	\$306,618
4	LCDC Inspections LCDC	\$12,033	\$318,651
5	LCDC Location/Vactorin LCDC	\$4,103	\$322,754
6	Monument Eng. Monument	\$3,700	\$326,454
7	Misc. Repair Supplies Invisible Fence	\$450	\$326,904
8	Contaminated Soil Waste Management	\$6,549	\$333,453
9	Restoration Preiss Companies	\$78,782	\$412,235
10	Private Asphalt Restorati D&H Asphalt	\$26,460	\$438,695
11	Final Restoration Preiss Companies	\$23,644	\$462,339 (d)
LCRC Hartland Road Additions			
1	Mill Street Repair LCRC included these repairs in the Hartland Road Contract	\$0	\$0
2	Crouse Road; Avon to o	\$0	\$0
Village Streetscape Improvement			
1	Parking Asphalt Included in Hartland Rd Contract	\$0	\$0
2	Parking Blocks Preiss	\$6,579	\$6,579
3	Pathway Mattioli Cement	\$12,404	\$18,983
5	Striping Not Determined yet	\$1,259	\$20,242
6	Design Engineering Included in Hartland Rd Contract	\$0	\$20,242
7	Drainage Grading Priess	\$4,645	\$24,887
8	Restoration Priess	\$5,967	\$30,854
Total 2017 Village Area Improvements:			\$493,193

Red figures indicate anticipated costs; invoices have not been received to date

Footnote d: Hartland Village Drain project total was carried over to the "Other Road Expenses"

EXECUTIVE SUMMARY		
	SRP	Actual
Gravel Road Projects	\$2,151,250	\$1,056,221
Paved Road Projects	\$5,443,750	\$4,211,352
Other Road Millage Items	\$1,405,000	\$600,722
Sub Totals:	\$9,000,000	\$5,868,294
Current Residual	\$3,131,706	
Projected 2019-2024 Costs	\$1,631,263	
Projected 2024 EOY	\$1,500,443	

*\$12,404 in 2017 Village Sidewalk Improvements was paid from General Fund Capital Projects

Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: Susan Dryden-Hogan

Subject: Bullard Lake Road Funding

Date: June 26, 2019

Recommended Action

Move to approve the budget amendments and transfer of \$165,850 from Capital Projects 401 to Bullard Lake Road 410 for road improvements.

Discussion

Work will begin soon on the Bullard Lake Road Construction Project. Similar to Ore Valley Road project, Capital Projects 401 will provide the financing. The Treasurer will determine the interest rate to be charged based on Resolution R11-R010, Interfund Loan Interest and apply this rate to the SAD parcels.

The budget amendments shown supersede the earlier budget amendment proposed on 4/16/19. The annual transfer of General Fund surplus will cover the project costs. No additional transfer from General Fund is necessary. The total funds requested is rounded up to the nearest \$10 from the SAD total assessment of \$165,843.36.

Financial Impact

A budget amendment to the Capital Projects Fund and new Bullard Lake Road Construction Fund is necessary for the transfer and project costs.

07/02/19 410-000-669.401 · Transfer from Capital Projects \$168,850.00

Funds project

07/02/19 401-000-995.410 · Transfer to Bullard Lk Construction \$165,850.00

Decreases 401 Surplus

07/02/19 410-000-967.000 · Project Costs(\$168,850.00)

Expense account

Total: \$165,850.00

Attachments

11-R010 Interfund Loan Interest(PDF)

BOARD OF TRUSTEES

2655 Clark Road
 Hartland, Michigan 48353
 (810) 632-7498 Office
 (810) 632-6950 Fax



Supervisor
 William J. Fountain

Clerk
 Larry J. Hopkins

Treasurer
 Kathleen A. Horning

Trustees
 Joseph W. Colaianne
 Glenn E. Harper
 Matthew J. Germane
 Joseph M. Petrucci

RESOLUTION NO. 11-R010

INTERFUND LOAN INTEREST

At a regular meeting of the Township Board of Hartland Township, Livingston County, Michigan, held at the Township Hall in said Township on February 1, 2011, at 7:00 p.m.

PRESENT: Supervisor Fountain, Clerk Hopkins, Treasurer Horning, Trustee Colaianne, Trustee Germane, Trustee Harper and Trustee Petrucci.

ABSENT: None

The following preamble and resolution were offered by **Trustee Colaianne** and seconded by **Trustee Germane**.

WHEREAS, in Resolution No. 11-R006, Hartland Township authorized an interfund loan at an interest rate of one half of one percent (0.5%); and

WHEREAS, the Township may determine that it is necessary and desirable and in the best interests of the Township to finance certain costs from time to time through the use of inter-fund loans; and

WHEREAS, the Township desires to be reimbursed for the opportunity costs associated with interfund loans and advances from available fund balances; and

WHEREAS, the Township desires to establish a standard rate for all present and future interfund loans in order to foster consistency and avoid confusion;

NOW, THEREFORE, BE IT HEREBY RESOLVED AS FOLLOWS:

1. All existing and future interfund loans and advances shall bear an interest rate that is established on the origination date and adjusted on each subsequent payment date (whether annually, monthly or some other established increment) by the following methodology:

- a. The Township Treasurer is directed to use the highest annual interest rate of return available on the longest Certificate of Deposit term available (but no more than 66 months) from Multi-Bank Securities, Inc.
 - b. This interest rate will be applied to the unpaid principal amount of the interfund loan in calculating its interest due or accrued at the next payment or payoff.
2. The interest rate calculation provided in this Resolution shall immediately supersede the interest rate adopted in Resolution No. 11-R006.
 3. The Township Board, by further resolution at any time, may determine to revise this interest rate calculation provided in this Resolution on any or all existing or future interfund loans.
 4. Any and all resolutions that are in conflict with this resolution are hereby repealed, but only to the extent to give this resolution full force and effect.

A vote on the foregoing resolution was taken and was as follows:

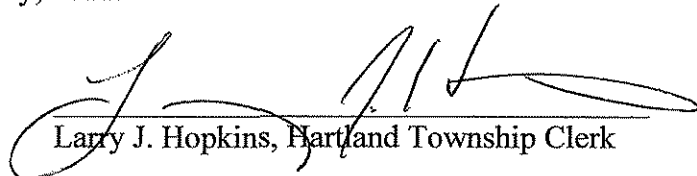
ADOPTED:

YEAS: Trustee Petrucci, Treasurer Horning, Trustee Harper, Clerk Hopkins, Trustee Germane, Supervisor Fountain and Trustee Colaianne.

NAYS: None

STATE OF MICHIGAN)
)
COUNTY OF LIVINGSTON)

I, the undersigned, the duly qualified and acting Township Clerk of the Township of Hartland, Livingston County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Township Board of said Township at a regular meeting held on the 1st of February, 2011.



Larry J. Hopkins, Hartland Township Clerk

Attachment: 11-R010 Interfund Loan Interest (3091 : Bullard Lake Road Funding)

Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: Andrew Kumar

Subject: 2019 Strategic Plan Status

Date: June 26, 2019

Recommended Action

Board review and questions

Discussion

The Township continues to make good progress on projects included in this year's Strategic & Staff Action Plan. There are seven projects that are currently significantly off track.

Strategic Plan ID 1.3.1 "Hold Board Work Session to discuss possible community identity options & costs" remains significantly off track. We hope to begin working on promoting the Hartland Living brand in Township projects and throughout the community shortly. An internal staff meeting to reboot the project is scheduled for 7/3.

Strategic Plan ID 2.3.1 "Review Planning Commission recommendations for Future Land Use Map revisions" remains significantly off track. The Planning Commission will continue to discuss the revised retail market analysis at its 6/27 meeting, and will work to make future land use recommendations soon.

Staff Action Plan ID A4.1 "Develop local inventory of volunteer opportunities & needs" remains significantly off track. This project was pitched to the Partners in Progress, who seem to support the idea of a community-orientated volunteer resource. Township staff met with two residents who are champions of volunteerism here in Hartland, in order to share ideas of how to compile and promote volunteerism.

Staff Action Plan ID C3.1 "Develop Planning Commission recommendations for Future Land Use Map revisions" remains significantly off track. More work on this item will take place soon, as the Planning Commission continues to discuss the revised retail market analysis.

Staff Action Plan ID C4.1 "Joint Board-Planning Commission: plan for a new Comprehensive Plan" remains significantly off track. This item is also contingent upon the review of the updated retail market analysis.

Staff Action Plan ID E3.1 "Submit updated lobby management plan to manager" remains significantly off track. The Township has entered into an agreement with T2 Design, an interior design firm based in Brighton, MI. This firm has a strong reputation of producing good work. They will begin developing concepts in the next week.

Staff Action Plan ID F1.1 "Complete codification of ordinances (excluding clearzoning)" remains significantly off track. Significant work has been completed on the codification project and good progress is being made.

Financial Impact

Attachments

062019 Strategic & Staff Action Plan Update to Board (PDF)

2022 Strategic Plan - 2019 | Hartland Township | June 20, 2019

ID	Goal / Objective / Task	Champion	Target Date	Budget	Schedule	Board Status
1	Placemaking					
1.1	Improve Hartland's identity					
1.1.1	<i>Hold Board Work Session to review branding, logo & official seal</i>	Manager	Oct. '18	✓	✓	
1.2	Increase communication to the community					
1.2.1	<i>Review Communications Plan implementation report</i>	Manager	Dec. '18	✓	✓	
1.3	Sustain community & sense of place					
1.3.1	<i>Hold Board Work Session to discuss possible community identity options & costs</i>	Manager	Feb. '19	●	●	
1.4	Sustain Partners in Progress initiative					
1.4.1	<i>Hold third joint meeting of the partner boards</i>	Manager	Oct. '19	●	●	
2	Sustainability					
2.1	Improve parks & recreation					
2.1.1	<i>Review park operations, maintenance & security plans</i>	Public Works	Nov. '18	✓	✓	
2.1.2	<i>Review Parks & Recreation Master Plan for next phase</i>	Public Works	Nov. '18	✓	✓	
2.2	Promote commercial/retail development					
2.2.1	<i>Review results of Retail Market Analysis & discuss next steps</i>	Planning	Apr. '19	✓	✓	
2.3	Increase the stock of quality housing					
2.3.1	<i>Review Planning Commission recommendations for Future Land Use Map revisions</i>	Planning	Apr. '19	●	●	
2.4	Promote a business-friendly climate of regulation & process					
2.4.1	<i>Review status of business-friendly efforts</i>	Manager	June '19	●	●	
3	Infrastructure					
3.1	Improve police protection					
3.1.1	<i>Review report on future policing options & costs</i>	Manager	Apr. '19	✓	✓	
3.2	Sustain strong fire protection					
3.2.1	<i>Review progress of cost saving & millage renewal strategies</i>	Manager	Aug. '19	●	●	
3.3	Protect & maintain road improvements					
3.3.1	<i>Plan late projects, millage renewal & task force</i>	Manager	Mar. '19	✓	✓	
3.4	Improve walking & biking safety (pathways/sidewalks)					
3.4.1	<i>Discuss future pathway phases, costs, connectivity, etc.</i>	Manager	Nov. '19	●	●	

Icon Legend

- On Track ●
- At Risk or Off Track ●
- Significantly Off Track or Past Due ●
- Complete ✓
- Future Start Date
- Board Status: Pending Board Decision(s)

Attachment: 062019 Strategic & Staff Action Plan Update to Board (3088 : 2019 Strategic/Staff Action Plan Update)

2019 Staff Action Plan | Hartland Township | June 20, 2019

ID	Department / Objective / Task	Target Date	Budget	Schedule	Board Status
A Manager					
A1 Improve police protection					
A1.1	Include citizen survey in 2019-20 budget request	Nov. '18	✓	✓	
A1.2	Submit report to Board on future policing options & costs	Mar. '19	✓	✓	
A1.3	Host follow up meeting with neighboring communities	Apr. '19	✓	✓	
A1.4	Update data & analysis after sixth year without contract	Aug. '19	●	●	
A2 Sustain strong fire protection					
A2.1	Continue meeting with Chief Carroll bi-monthly	Aug. '19	●	●	
A3 Promote a business-friendly climate of regulation & process					
A3.1	Publish Request for Qualifications (RFQ) for engineering services	Sep. '19	●	●	
A4 Promote community culture of volunteerism					
A4.1	Develop local inventory of volunteer opportunities & needs	Mar. '19	●	●	
A5 Sustain reliable electrical service					
A5.1	Submit brief report to Board on renewal of DTE franchise (expires in 2019)	Apr. '19	✓	✓	
B Public Works					
B1 Improve parks & recreation					
B1.1	Submit draft report of park operations, maintenance & security to Manager	Oct. '18	✓	✓	
B2 Improve environmental sustainability					
B2.1	Include phragmites mitigation pilot project in 2019-20 budget request	Nov. '18	✓	✓	
B3 Protect & maintain road improvements					
B3.1	Update cost projections & cash flow for remaining road millage	Feb. '19	✓	✓	
B4 Promote a business-friendly climate of regulation & process					
B4.1	Submit brief report to Manager on process improvements with LRSS	May '19	✓	✓	
B5 Improve walking & biking safety (pathways/sidewalks)					
B5.1	Update cost estimates for potential future phases & maintenance	Oct. '19	●	●	
C Planning					
C1 Recover costs, fairly & equitably					
C1.1	Submit draft Fee Study to Manager, working in conjunction with Finance Director	Nov. '18	✓	✓	
C2 Promote commercial/retail development					
C2.1	Complete Retail Market Analysis & review with Planning Commission	Mar. '19	✓	✓	
C3 Increase the stock of quality housing					
C3.1	Develop Planning Commission recommendations for Future Land Use Map revisions	Mar. '19	●	●	
C4 Improve vision & planning for community					
C4.1	Joint Board-Planning Commission: plan for a new Comprehensive Plan	Apr. '19	●	●	
D Finance					
D1 Implement new Uniform Chart of Accounts (from State of Michigan)					
D1.1	Implement action plan & provide training to relevant staff, as necessary	Oct. '18	●	N/A	
D2 Implement new GASB 84 Fiduciary Activities requirements					
D2.1	Implement compliance plan & provide training to department heads, as necessary	Nov. '18	✓	✓	
D3 Maintain sound stewardship of taxpayer resources					
D3.1	Submit brief report to Manager on sustainability of department policies & procedures	July '19	○	○	
E Communications					
E1 Implement Communications Plan strategies (livestream, PEG channel, videos, email/text, etc.)					
E1.1	Submit follow up Communication Plan implementation report to Manager	Nov. '18	✓	✓	
E2 Improve communication to the community					
E2.1	Include new website project in 2019-20 budget request	Nov. '18	✓	✓	
E3 Improve welcoming & value of lobby (counters, décor, message board/screens, signage, etc.)					
E3.1	Submit updated lobby management plan to Manager	Jan. '19	●	●	
E4 Promote a business-friendly climate of regulation & process					
E4.1	Submit brief report of business-friendly communication efforts to Manager	May '19	✓	✓	
F Clerk					
F1 Improve access & usability of ordinances					
F1.1	Complete codification of ordinances (excluding clearzoning)	Apr. '19	●	●	

Icon Legend

- On Track ●
- At Risk or Off Track ●
- Significantly Off Track or Past Due ●
- Complete ✓
- Future Start Date ○
- Board Status: Pending Board Decision(s)

Attachment: 062019 Strategic & Staff Action Plan Update to Board (3088 : 2019 Strategic/Staff Action Plan Update)

Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: Andrew Kumar

Subject: At the request of the Township Manager, to consider his six-month personnel evaluation

Date: June 26, 2019

Recommended Action

Move to go into closed session, at the request of the Township Manager, to consider his six-month personnel evaluation.

Discussion

Financial Impact

Attachments