

HARTLAND TOWNSHIP

2655 Clark Road
Hartland, Michigan 48353
www.hartlandtwp.com



FISCAL YEAR 2024-2025 BUDGET



Annual Township Budget for Fiscal Year 2024-2025

Board of Trustees

William J. Fountain, Supervisor
Larry N. Ciofu, Clerk
Kathleen A. Horning, Treasurer

Matthew J. Germane, Trustee
Summer L. McMullen, Trustee

Denise M. O'Connell, Trustee
Joseph M. Petrucci, Trustee

Township Manager
Michael Luce

Finance Director
Susan Dryden-Hogan

The priorities and strategic goals in the budget rely on fiscally sound financial principals. Hartland Township's current budget remains founded on economic stability, investing in the Township, and providing the highest level of services at the optimal value for our residents. The budget is a result of a comprehensive and transparent process led by the Township Administrators and Township Board, which provides guidance in the formulation and implementation of the policies that advance our Township's mission and vision.

Hartland Township continues to sustain well balanced values in providing public services to meet the community's current and future needs. The Fiscal Year 2024-2025 Hartland Township Budget reflects a responsible and prudent appropriations plan that supports and expands service levels within our community.

Vision Statement

Hartland Township is a place where residents, businesses and civic leaders are partners in building a unique community that is family-oriented, attractive, and inviting. We are a community that proudly invests in enhancing our history, our character, and our natural environment, and serves with fiscal responsibility and excellence.

Mission Statement

To provide quality services, to exceed expectations, to steward the resources entrusted to us, and to promote and protect our environment and the health, safety and welfare of all who live, work or visit Hartland Township.

Values

- *Accountability*
- *Community*
- *Excellence*
- *Integrity*
- *Service*
- *Stewardship*

Hartland Township continues to remain in a favorable financial position, with a stable fund balance and a recently reaffirmed AA bond rating. This continued position is possible because of the commitment of both staff and elected officials to make decisions based on what is best for the community both currently and for the future. The Fiscal Year 2024-2025 budget stays this course as is demonstrated by the inclusion of both ongoing and new expenditures that will have a long-term positive impact on the community.

I have the utmost confidence that this community will continue to move forward and capitalize on the opportunities that have been presented to us. I know that together, we can continue to strive to maintain our special community, and progress forward towards a brighter future. On behalf of the Hartland Township staff, I am pleased to present this budget to our elected leaders and the residents of the Township, and I look forward to building on the momentum we established last year to make the upcoming year successful for Hartland Township.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "M. Luce". The signature is fluid and cursive, with the first letter "M" being particularly large and stylized.

Michael Luce
Township Manager

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HARTLAND TOWNSHIP FY2024-2025 BUDGET

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ESTIMATED REVENUES						
<u>Dept 000</u>						
101-000-402.000	CURRENT REAL PROP TAX	623,330	674,311	670,178	719,238	741,470
101-000-413.000	CHARGEBACK TAXES	38		1,588		
101-000-421.000	MOBILE HOME FEES	3,353	3,350	3,350	3,350	3,350
101-000-445.001	PRE INTEREST	360		1,116		
101-000-446.000	INTEREST & PENALTY DEL TAX	1,098	150	518	150	150
101-000-477.000	DOG LICENSES	546	325	240	325	325
101-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	1,779	1,500	1,864	1,250	1,250
101-000-574.000	STATE SHARED REVENUE	1,732,154	1,731,714	1,726,411	1,752,308	1,778,592
101-000-608.000	BOARD OF APPEALS		1,400	700	1,400	1,400
101-000-609.000	PROPERTY TAX ADMINISTRATION	267,663	288,217	291,608	306,319	319,485
101-000-611.000	SCHOOL COLLECTION FEES	17,670	17,799	17,826	17,922	18,120
101-000-612.000	CABLE FRANCHISE FEES	231,407	229,775	223,961	226,200	228,462
101-000-622.000	ZONING FEES	37,540	40,753	36,360	36,757	34,692
101-000-622.001	ZONING FEE REFUNDS			(175)		
101-000-628.100	PROFESSIONAL REVIEW FEES	152,138	206,000	206,000	200,000	200,000
101-000-642.000	COLUMBARIUM SALES	855	2,200	525	1,650	1,650
101-000-643.000	LOT SALES	16,510	3,300	1,920	3,840	3,840
101-000-643.100	LOT REFUNDS			(1,100)		
101-000-645.000	PRINTED MATERIALS	3,260	2,560	2,800	2,786	2,773
101-000-646.000	PASSPORT FEES	16,345	5,250	14,840	10,500	10,500
101-000-651.000	PARKS & REC USE FEES	5,300	3,500	5,000	4,500	4,500
101-000-652.000	FARMERS MARKET REVENUE	4,320	3,700	9,975	4,500	4,500
101-000-655.000	FINES			33		
101-000-656.000	TRAFFIC FINES			73		
101-000-665.000	INTEREST EARNINGS	16,235	6,500	32,800	22,500	22,500
101-000-667.001	CELL TOWER LEASE ATT	57,484	46,827	46,827	48,232	49,680
101-000-667.002	CABLE STUDIO RENT	12,984	12,984	12,984	12,984	12,984
101-000-674.100	SPECIAL EVENTS DONATIONS	19,500	16,000	23,250	20,000	20,000
101-000-676.000	REIMBURSEMENTS	396	61,503	61,503	10,000	
101-000-676.302	REIMBURSEMENTS SHERIFF CONTRACT	51,579	83,492	83,492	86,411	66,500
101-000-676.536	REIMB ADMIN FEE WATER	146,553	166,649	166,649	186,350	191,940
101-000-676.590	REIMB ADMIN FEE SEWER	112,151	144,532	144,532	186,473	192,068
101-000-687.000	REBATES&REFUNDS	4,019		4,557		
101-000-694.000	OTHER REVENUE	6,972		6,027		
Totals for dept 000 -		3,543,539	3,754,291	3,798,232	3,865,945	3,910,731
TOTAL ESTIMATED REVENUES		3,543,539	3,754,291	3,798,232	3,865,945	3,910,731

NOTES TO TOWNSHIP BOARD:

Property Tax Revenues: FY25 and FY26 forecast includes an 8.09% increase and 3.02% increase, respectively, for property tax revenues

State Shared Revenue: 1.5% increase projected based on January Revenue Consensus meeting plus FY25 Governor's Budget, which includes a substantial increase to STR and CVTRS

Professional Review Fees substantially increased due to high construction activity.



HARTLAND TOWNSHIP FY2024-2025 BUDGET

GL NUMBER	DESCRIPTION	2022-2023 ACTUAL ACTIVITY	2023-2024 AMENDED BUDGET	2023-2024 PROJECTED ACTIVITY	2024-2025 BOARD APPROVED BUDGET	2025-2026 MGR. RECOMMENDED BUDGET
APPROPRIATIONS						
<u>Dept 101 - TOWNSHIP BOARD</u>						
101-101-715.000	EMPLOYERS SOC SEC	1,928	2,617	2,617	2,617	2,617
101-101-718.000	RETIREMENT	3,600	3,600	3,600	3,600	3,600
101-101-725.000	BOARD FEES	25,200	29,208	29,208	34,208	34,208
101-101-727.000	SUPPLIES & POSTAGE	107	500	500	500	500
101-101-804.000	MEMBERSHIP & DUES	8,111	9,055	9,055	14,005	14,170
101-101-807.000	AUDIT FEES	9,160	10,300	10,300	9,160	9,160
101-101-826.000	LEGAL FEES	2,350	3,000	3,000	5,000	5,000
101-101-957.000	EDUCATION/TRAINING/CONVENTION	900	1,300	1,300	4,300	1,300
Totals for dept 101 - TOWNSHIP BOARD		51,356	59,580	59,580	73,390	70,555

*NOTES TO TOWNSHIP BOARD:
Memberships & Dues are higher due to rejoining MML as an associate member*

<u>Dept 171 - SUPERVISOR</u>						
101-171-702.000	SUPERVISOR SALARY	32,955	34,273	34,273	34,109	34,109
101-171-715.000	EMPLOYERS SOC SEC	2,521	2,622	2,622	2,610	2,610
101-171-718.000	RETIREMENT	900	900	900	900	900
101-171-727.000	SUPPLIES & POSTAGE		100	100	100	100
101-171-970.000	CAPITAL OUTLAY	500				
Totals for dept 171 - SUPERVISOR		36,876	37,895	37,895	37,719	37,719

*NOTES TO SUPERVISOR:
No changes from FY24*



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Dept 172 - ADMINISTRATION						
101-172-702.000	MANAGER SALARY	100,000	96,300	96,300	115,000	115,000
101-172-702.100	SALARY IN LIEU OF BENEFITS	3,600	1,200	1,200		
101-172-703.000	VACATION/PTO PAYOUT	(4,564)	5,000	5,000	5,000	5,000
101-172-704.000	PROJECT SPECIALIST		22,200	330	46,000	46,000
101-172-706.000	RECEPTIONIST WAGES	18,364				
101-172-709.100	VAC/PTO ACCRUAL AT YE			5,000	5,000	5,000
101-172-715.000	EMPLOYERS SOC SEC	9,422	8,018	8,018	12,600	12,600
101-172-716.000	EMPLOYMENT EXPENSE		9,700	9,700	39,994	43,133
101-172-718.000	RETIREMENT	10,000	10,000	10,000	16,100	16,100
101-172-724.200	TRAVEL EXP STIPEND	1,200	1,900	1,900	3,600	3,600
101-172-727.000	SUPPLIES & POSTAGE	9,481	7,000	7,000	7,500	7,500
101-172-801.000	CONTRACTED SERVICES		5,000	5,000	10,000	10,000
101-172-804.000	MEMBERSHIP & DUES	664	480	724	950	950
101-172-890.000	CONTINGENCIES				89,000	89,000
101-172-910.000	INSURANCE	22,957	26,530	26,530	27,200	28,000
101-172-930.000	REPAIRS & MAINTENANCE	4,818	4,300	4,300	10,000	10,000
101-172-956.000	MISCELLANEOUS			84		
101-172-957.000	EDUCATION/TRAINING/CONVENTION	268	3,900	3,900	5,300	5,300
101-172-960.000	LEASES - COPIER				4,800	4,800
101-172-970.000	CAPITAL OUTLAY	1,025				
Totals for dept 172 - ADMINISTRATION		177,235	201,528	184,986	398,044	401,983

NOTES TO ADMINISTRATION:

New manager higher salary and fringes are reflected in FY25 budget
 Replacement of one owned copier with leased copier
 Request to reinstate Project Specialist position is included.
 Contingencies reflects original 2.3% of overall budget expenditures

Dept 191 - ELECTIONS

101-191-708.000	ELECTION WORKERS WAGES	26,641	29,334	20,027	39,962	
101-191-715.000	EMPLOYERS SOC SEC	420		13		
101-191-727.000	SUPPLIES & POSTAGE	17,303	22,485	22,485	22,565	
101-191-801.000	CONTRACTED SERVICES	4,881	3,750	3,750	7,000	
101-191-900.000	PRINTING & PUBLICATIONS	120	140	140	140	
101-191-930.000	REPAIRS & MAINTENANCE	5,162	6,042	6,042	6,542	5,542
101-191-956.000	MISCELLANEOUS	3,142	3,041	3,041	3,910	
101-191-970.000	CAPITAL OUTLAY		6,616	1,134	21,415	11,000
Totals for dept 191 - ELECTIONS		57,669	71,408	56,632	101,534	16,542

NOTES TO ELECTIONS:

FY25 - 2024 August and November elections. FY26 - no elections
 Capital Outlay includes new elections-only drop box and security camera
 Additional election equipment may be required in anticipation of 6th precinct.



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Dept 192 - FINANCE DEPARTMENT						
101-192-702.000	FINANCE DIRECTOR SALARY	86,434	90,662	90,662	96,617	96,617
101-192-704.000	FINANCE CLERK WAGES	45,294	48,235	48,235	54,542	54,542
101-192-715.000	EMPLOYERS SOC SEC	9,643	10,626	10,626	11,564	11,564
101-192-716.000	EMPLOYMENT EXPENSE	18,979	21,974	21,974	22,705	24,385
101-192-718.000	RETIREMENT	13,191	13,890	13,890	15,116	15,116
101-192-727.000	SUPPLIES & POSTAGE	988	1,300	1,300	1,500	1,500
101-192-804.000	MEMBERSHIP & DUES	310	350	350	360	375
101-192-930.000	REPAIRS & MAINTENANCE	2,886	2,950	3,114	3,210	3,310
101-192-957.000	EDUCATION/TRAINING/CONVENTION	1,795	3,100	3,100	3,100	3,200
Totals for dept 192 - FINANCE DEPARTMENT		179,520	193,087	193,251	208,714	210,609

*NOTES TO FINANCE:
No notable changes proposed in FY25*

Dept 209 - ASSESSOR						
101-209-702.000	ASSESSOR SALARY	77,555	77,278	77,278	85,352	85,352
101-209-702.100	SALARY IN LIEU OF BENEFITS		3,000	3,300	3,600	3,600
101-209-704.000	ASST ASSESSOR WAGES	49,575	52,779	52,779	57,857	57,857
101-209-708.000	ASSESSING PERSONNEL WAGES	38,698	47,997	47,997	52,616	52,616
101-209-709.200	ASSESSING INTERN		2,850	2,265		
101-209-710.000	WAGES IN LIEU OF BENEFITS	3,600	6,600	6,600	7,200	7,200
101-209-715.000	EMPLOYERS SOC SEC	12,273	14,170	14,170	15,807	15,807
101-209-716.000	EMPLOYMENT EXPENSE	21,048	22,584	1,639	1,877	1,896
101-209-718.000	RETIREMENT	12,660	16,836	16,836	19,583	19,583
101-209-727.000	SUPPLIES & POSTAGE	1,048	1,550	1,550	1,700	1,800
101-209-801.000	CONTRACTED SERVICES	112	100	100	10,000	10,000
101-209-804.000	MEMBERSHIP & DUES	2,198	2,729	969	969	969
101-209-811.000	TAX PREPARATION	4,756	5,500	5,500	5,500	5,700
101-209-826.000	LEGAL FEES	2,350	13,362	3,500	50,000	50,000
101-209-850.000	TAX CHARGEBACKS	1,207	5,000	2,000	5,000	5,000
101-209-900.000	PRINTING & PUBLICATIONS	300	375	375	375	375
101-209-930.000	REPAIRS & MAINTENANCE	10,216	9,585	9,585	11,300	12,600
101-209-956.000	MISCELLANEOUS		100	100	100	100
101-209-957.000	EDUCATION/TRAINING/CONVENTION	1,745	2,600	1,000	2,000	2,000
101-209-970.000	CAPITAL OUTLAY		2,287	2,277		
Totals for dept 209 - ASSESSOR		239,341	287,282	249,820	330,836	332,455

*NOTES TO ASSESSOR:
Legal fees have historically been a 5-year rolling average related to tax tribunals.*



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Dept 215 - CLERK						
101-215-702.000	CLERK SALARY	65,910	68,547	68,547	68,547	68,547
101-215-704.000	DEPUTY CLERK WAGES	46,942	49,337	49,337	54,603	52,285
101-215-706.000	RECEPTIONIST WAGES		26,546	26,546	31,151	31,151
101-215-708.000	TEMPORARY OFFICE HELP		3,536	3,597	6,596	850
101-215-710.000	WAGES IN LIEU OF BENEFITS		3,000	3,300	3,600	3,600
101-215-715.000	EMPLOYERS SOC SEC	8,214	11,320	11,320	12,584	11,967
101-215-716.000	EMPLOYMENT EXPENSE	28,897	29,223	24,556	23,767	25,602
101-215-718.000	RETIREMENT	11,305	11,789	11,789	12,315	12,083
101-215-727.000	SUPPLIES & POSTAGE	2,552	5,855	5,855	2,983	2,983
101-215-801.000	CONTRACTED SERVICES		500	500	600	1,200
101-215-804.000	MEMBERSHIP & DUES	285	490	490	640	640
101-215-861.000	MILEAGE			78	120	
101-215-900.000	PRINTING & PUBLICATIONS	2,110	4,790	4,790	5,845	3,345
101-215-956.000	MISCELLANEOUS			1,852		
101-215-957.000	EDUCATION/TRAINING/CONVENTION	425	2,587	2,587	5,650	5,650
101-215-970.000	CAPITAL OUTLAY		1,200	1,200	500	
Totals for dept 215 - CLERK		166,640	218,720	216,344	229,501	219,903

NOTES TO CLERK:

Deputy Clerk wages include 90 hours of overtime for FY25 elections.
 Deputy Clerk wages include 30 hours of overtime for special projects - FY26
 Ordinance project is included in printing/publications - FY25

Dept 239 - VEHICLE USE						
101-239-860.000	GASOLINE	1,025	1,695	1,695	1,550	1,550
101-239-861.000	MILEAGE		100	100	100	100
101-239-930.000	REPAIRS & MAINTENANCE	1,111	3,060	3,060	2,120	2,320
Totals for dept 239 - VEHICLE USE		2,136	4,855	4,855	3,770	3,970

NOTES TO VEHICLE USE:

Repairs and maintenance related to general maintenance of Township vehicles.

Dept 247 - BOARD OF REVIEW						
101-247-715.000	EMPLOYERS SOC SEC	139	199	199	177	177
101-247-725.000	BOARD OF REVIEW FEES	1,820	2,590	2,590	2,310	2,310
101-247-727.000	SUPPLIES & POSTAGE	177	300	300	375	400
101-247-900.000	PRINTING & PUBLICATIONS	437	415	415	415	450
101-247-957.000	EDUCATION/TRAINING/CONVENTION	276	750		750	750
Totals for dept 247 - BOARD OF REVIEW		2,849	4,254	3,504	4,027	4,087

NOTES TO BOARD OF REVIEW:

No notable changes proposed in FY25



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<u>Dept 253 - TREASURER</u>						
101-253-702.000	TREASURER SALARY	65,910	68,547	68,547	68,547	68,547
101-253-704.000	DEPUTY TREASURER WAGES	51,529	53,067	53,067	59,903	59,903
101-253-708.000	CASHIER WAGES	13,523	18,710	18,710	19,975	19,975
101-253-710.000	WAGES IN LIEU OF BENEFITS	4,500	4,500	4,500	4,500	4,500
101-253-715.000	EMPLOYERS SOC SEC	10,202	11,079	11,079	11,699	11,699
101-253-716.000	EMPLOYMENT EXPENSE	11,017	12,630	12,630	13,060	13,945
101-253-718.000	RETIREMENT	11,756	12,321	12,321	12,845	12,845
101-253-727.000	SUPPLIES & POSTAGE	1,272	1,500	1,607	1,700	1,800
101-253-801.000	CONTRACTED SERVICES	56				
101-253-804.000	MEMBERSHIP & DUES	967	825	975	825	825
101-253-811.000	TAX PREPARATION	10,460	11,000	11,015	11,350	11,700
101-253-811.100	TAX COLLECTION	560	550	533	600	650
101-253-826.000	LEGAL FEES	435	200		200	120
101-253-930.000	REPAIRS & MAINTENANCE	5,769	7,300	6,212	7,500	7,800
101-253-957.000	EDUCATION/TRAINING/CONVENTION	1,330	3,210	3,210	3,460	3,460
101-253-970.000	CAPITAL OUTLAY	894	1,577	1,577		
Totals for dept 253 - TREASURER		190,180	207,016	205,983	216,164	217,769

NOTES TO TREASURER:

Request to increase Cashier position permanently from 760 hours to 940 hours in FY25

Dept 258 - DATA PROCESSING

101-258-801.000	CONTRACTED SERVICES	26,676	35,410	35,410	34,560	35,600
101-258-970.102	CAPITAL OUTLAY SOFTWARE		2,500	2,500	2,500	2,500
Totals for dept 258 - DATA PROCESSING		26,676	37,910	37,910	37,060	38,100

NOTES TO DATA PROCESSING:

Software subscriptions and IT services increase per contract.



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Dept 265 - TOWNSHIP HALL & GROUNDS						
101-265-740.000	OPERATING SUPPLIES	2,431	4,737	4,737	4,878	5,025
101-265-801.000	CONTRACTED SERVICES	19,977	24,279	22,000	25,759	26,531
101-265-801.009	CONTRACT SERVICES - WATER SYSTEM	14,472	17,432	17,432	34,200	34,500
101-265-801.010	CONTRACT EQUIPMENT - WATER SYS		4,079	4,079	8,504	8,504
101-265-802.000	LAWN/SNOW MAINTENANCE	15,684	13,000	13,394		
101-265-802.100	IRRIGATION REPAIRS	2,139	500	500	500	500
101-265-851.000	TELEPHONE	8,841	9,665	9,665	14,003	14,563
101-265-920.001	UTILITIES - GAS	7,206	5,798	5,798	4,943	5,041
101-265-920.002	UTILITIES - ELECTRIC	15,765	16,372	16,372	17,000	17,750
101-265-920.003	UTILITIES - SOFTENER		225	225	225	225
101-265-920.004	UTILITIES - SEWER	733	868	868	885	902
101-265-920.005	UTILITIES - WATER	5,507	5,953	5,953	6,250	6,562
101-265-920.006	REU SURCHARGE FEES	2,926	2,300	2,300	3,078	3,078
101-265-930.000	REPAIRS & MAINTENANCE	13,110	20,300	20,300	9,828	9,959
101-265-930.001	REPAIRS & MAINT - HERO TEEN CTR	2,452	2,500	2,500	2,500	2,500
101-265-970.000	CAPITAL OUTLAY				5,000	
Totals for dept 265 - TOWNSHIP HALL & GROUNDS		111,243	128,008	126,123	137,553	135,640

NOTES TO TOWNSHIP HALL & GROUNDS:

*Contract Services - Water System increased for in-house snow removal
Capital Outlay includes new dropbox outside of front entrance to replace current one.*

Dept 302 - POLICE PROTECTION

101-302-801.000	CONTRACTED SERVICES	158,862	245,565	245,565	260,149	200,589
Totals for dept 302 - POLICE PROTECTION		158,862	245,565	245,565	260,149	200,589

NOTES TO POLICE PROTECTION:

Contract expires August 2025



HARTLAND TOWNSHIP FY2024-2025 BUDGET

GL NUMBER	DESCRIPTION	2022-2023 ACTUAL ACTIVITY	2023-2024 AMENDED BUDGET	2023-2024 PROJECTED ACTIVITY	2024-2025 BOARD APPROVED BUDGET	2025-2026 MGR. RECOMMENDED BUDGET
<u>Dept 400 - PLANNING & ZONING</u>						
101-400-702.000	PLANNING DIRECTOR SALARY	86,212	90,430	90,430	95,433	95,433
101-400-702.100	SALARY IN LIEU OF BENEFITS	3,000	3,000	3,000	3,000	3,000
101-400-702.300	PLANNING SPECIALIST	70,770	74,634	74,634	79,321	79,321
101-400-704.000	PLANNING ASSISTANT 1				21,736	21,736
101-400-706.000	PLANNING ASSISTANT 2	43,637	48,353	48,353	52,993	52,993
101-400-710.000	WAGES IN LIEU OF BENEFITS	6,600	6,600	6,600	6,600	6,600
101-400-715.000	EMPLOYERS SOC SEC	17,129	20,064	20,064	21,160	21,160
101-400-716.000	EMPLOYMENT EXPENSE	3,734	3,846	4,054	4,200	4,296
101-400-718.000	RETIREMENT	19,964	21,342	21,342	22,775	22,775
101-400-725.000	PLANNING COMMISSION FEES	13,690	13,520	13,520	17,520	17,520
101-400-727.000	SUPPLIES & POSTAGE	777	1,000	1,000	1,000	1,000
101-400-801.000	CONTRACTED SERVICES				3,500	3,500
101-400-801.002	CONSULTING - SITE REVIEWS	6,320	5,850	5,850	5,850	5,850
101-400-801.100	PROFESSIONAL REVIEW COSTS	150,138	262,736	262,736	200,000	200,000
101-400-804.000	MEMBERSHIP & DUES	2,023	2,200	2,200	2,200	2,200
101-400-826.000	LEGAL FEES	2,186	7,000	7,000	7,000	7,000
101-400-900.000	PRINTING & PUBLICATIONS	960	1,603	1,603	2,180	2,180
101-400-930.000	REPAIRS & MAINTENANCE	272	320	320	320	320
101-400-957.000	EDUCATION/TRAINING/CONVENTION		1,922	500	2,500	2,500
101-400-957.400	EDUCATION/TRAINING - PC	900	500		500	500
101-400-970.000	CAPITAL OUTLAY	1,950	2,275	2,275		
Totals for dept 400 - PLANNING & ZONING		430,262	567,195	565,481	549,788	549,884

NOTES TO PLANNING & ZONING:
 Professional Reviews expenditures offset equally by Review Fee revenues.
 Planning Assistant 1 is a PT new position for landscaping code enforcement

<u>Dept 410 - BOARD OF APPEALS</u>						
101-410-715.000	EMPLOYERS SOC SEC	36	87	50	87	87
101-410-725.000	ZBA FEES	479	1,135	660	1,135	1,135
101-410-900.000	PRINTING & PUBLICATIONS	160	450	80	300	300
101-410-957.000	EDUCATION/TRAINING/CONVENTION		500	50	500	500
Totals for dept 410 - BOARD OF APPEALS		675	2,172	840	2,022	2,022

NOTES TO BOARD OF APPEALS:
 No notable changes proposed in FY2025



HARTLAND TOWNSHIP FY2024-2025 BUDGET

GL NUMBER	DESCRIPTION	2022-2023 ACTUAL ACTIVITY	2023-2024 AMENDED BUDGET	2023-2024 PROJECTED ACTIVITY	2024-2025 BOARD APPROVED BUDGET	2025-2026 MGR. RECOMMENDED BUDGET
<u>Dept 441 - DEPARTMENT OF PUBLIC WORKS</u>						
101-441-702.000	DPW DIRECTOR SALARY	82,723	92,587	71,448	83,000	83,000
101-441-704.000	DPW ASSISTANT WAGES	42,119	45,172	45,172	51,921	51,921
101-441-709.100	MERIT/BONUS PAY				4,375	
101-441-712.000	CASH IN LIEU OF BENEFITS	900				
101-441-715.000	EMPLOYERS SOC SEC	8,968	10,539	10,539	10,656	10,321
101-441-716.000	EMPLOYMENT EXPENSE	43,314	53,469	52,283	57,678	62,291
101-441-718.000	RETIREMENT	12,305	13,776	13,776	13,930	13,492
101-441-727.000	SUPPLIES & POSTAGE	311	891	1,000	340	349
101-441-740.000	OPERATING SUPPLIES	1,013	2,850	2,849	1,509	1,543
101-441-801.000	CONTRACTED SERVICES	21,467	29,000	28,194	30,000	31,200
101-441-801.007	TREATMENT PLANT SAMPLING	12,433	19,000	19,000	19,000	19,000
101-441-804.000	MEMBERSHIP & DUES	610	375	400	625	625
101-441-900.000	PRINTING & PUBLICATIONS	(555)	250	250	250	250
101-441-930.000	SOFTWARE MAINTENANCE	528	700	700	700	700
101-441-956.000	MISCELLANEOUS			124		
101-441-957.000	EDUCATION/TRAINING/CONVENTION	809	2,350	2,350	2,350	2,350
101-441-970.000	CAPITAL OUTLAY		1,000	1,000		
Totals for dept 441 - DEPARTMENT OF PUBLIC WORKS		226,945	271,959	249,085	276,334	277,042

NOTES TO PUBLIC WORKS:

No notable changes proposed in FY2025

Dept 444 - SIDEWALKS

101-444-801.009	CONTRACT SERVICES - WATER SYSTEM		2,000	2,000	2,000	2,000
101-444-930.000	REPAIRS & MAINTENANCE		1,500	1,500	3,000	3,000
101-444-969.005	SIDEWALKS		8,000	8,000	4,000	4,000
Totals for dept 444 - SIDEWALKS			11,500	11,500	9,000	9,000

NOTES TO SIDEWALKS:

No notable changes proposed in FY2025

Dept 448 - STREET LIGHTS

101-448-921.000	STREET LIGHTS	16,715	19,360	19,360	19,400	19,800
101-448-930.000	REPAIRS & MAINTENANCE	2,306	500	500	500	500
Totals for dept 448 - STREET LIGHTS		19,021	19,860	19,860	19,900	20,300

NOTES TO STREET LIGHTS:

Electric costs continue to increase annually



HARTLAND TOWNSHIP FY2024-2025 BUDGET

GL NUMBER	DESCRIPTION	2022-2023 ACTUAL ACTIVITY	2023-2024 AMENDED BUDGET	2023-2024 PROJECTED ACTIVITY	2024-2025 BOARD APPROVED BUDGET	2025-2026 MGR. RECOMMENDED BUDGET
<u>Dept 463 - ROADS & M59 MEDIAN</u>						
101-463-801.000	CONTRACTED SERVICES	500				
101-463-802.000	LAWN/SNOW MAINTENANCE	26,334	24,660	24,660	31,339	31,339
101-463-802.100	IRRIGATION REPAIRS		1,500	1,500	1,500	1,500
101-463-920.005	UTILITIES - WATER	1,708	6,000	6,000	4,100	4,100
101-463-920.006	REU SURCHARGE FEES	165	2,908	2,908	2,908	2,908
101-463-969.002	ROAD CHLORIDE	63,625	65,000	65,000	86,600	86,600
Totals for dept 463 - ROADS & M59 MEDIAN		92,332	100,068	100,068	126,447	126,447

NOTES TO ROADS & M59 MEDIAN

M-59 median maintenance to include fresh mulch application annually

Road Chloride costs have increased slightly; 25% of all chloride costs are funded from remaining Road Millage Funds

Dept 465 - DRAINS, PUBLIC BENEFIT

101-465-956.000	MISCELLANEOUS	2,598	3,300	3,300	2,600	2,600
101-465-963.000	DRAINS AT LARGE	7,140	4,700	4,700	7,500	7,500
Totals for dept 465 - DRAINS, PUBLIC BENEFIT		9,738	8,000	8,000	10,100	10,100

NOTES TO DRAINS, PUBLIC BENEFIT

Misc. fees for state compliance of MS4 permit

Annual costs determined by Livingston County Drain Commission for Township Owned properties within drainage districts

Dept 567 - CEMETERIES

101-567-727.000	SUPPLIES & POSTAGE	313	2,200	2,200	1,500	1,500
101-567-801.000	CONTRACTED SERVICES					1,200
101-567-801.009	CONTRACT SERVICES - WATER SYSTEM	8,564	10,716	10,870	12,500	13,500
101-567-801.010	CONTRACT EQUIPMENT - WATER SYS		4,436	4,436	4,569	4,569
101-567-920.000	UTILITIES	188	180	180	200	200
101-567-930.000	REPAIRS & MAINTENANCE	7,756	9,000	7,298	12,300	12,609
101-567-956.250	BANK CHARGES	10	100		25	25
101-567-970.000	CAPITAL OUTLAY		6,099	6,099	4,475	
Totals for dept 567 - CEMETERIES		16,831	32,731	31,083	35,569	33,603

NOTES TO CEMETERIES:

\$10,000 placeholder for property maintenance associated with trees, fences and other issues.



HARTLAND TOWNSHIP FY2024-2025 BUDGET

GL NUMBER	DESCRIPTION	2022-2023 ACTUAL ACTIVITY	2023-2024 AMENDED BUDGET	2023-2024 PROJECTED ACTIVITY	2024-2025 BOARD APPROVED BUDGET	2025-2026 MGR. RECOMMENDED BUDGET
<u>Dept 577 - COMMUNICATIONS</u>						
101-577-702.000	COMMUNICATION WAGES (PT)	40,568	42,159	42,159	45,994	45,994
101-577-704.000	CABLE OPERATOR WAGES	1,609	2,684	2,684	2,809	2,809
101-577-715.000	EMPLOYERS SOC SEC	3,227	3,431	3,431	3,733	3,733
101-577-727.000	SUPPLIES & POSTAGE		500	100	100	100
101-577-740.000	OPERATING SUPPLIES	747	1,000	1,000	1,250	1,250
101-577-801.000	CONTRACTED SERVICES	1,197	16,000	16,000	2,000	2,000
101-577-804.000	MEMBERSHIP & DUES		3,300	1,500	3,450	3,450
101-577-900.000	PRINTING & PUBLICATIONS	5,536	5,250	5,250	5,000	5,000
101-577-956.000	SPECIAL EVENTS	430	500	500	250	250
101-577-957.000	EDUCATION/TRAINING/CONVENTION		500	500	500	500
Totals for dept 577 - COMMUNICATIONS		53,314	75,324	73,124	65,086	65,086

NOTES TO COMMUNICATIONS:
 Contracted Services FY24 included Citizen Survey. FY25 & FY26 no significant changes from FY23

<u>Dept 703 - COMMUNITY INVESTMENTS</u>						
101-703-881.000	HARTLAND SENIOR CENTER CONTRIBUTION		22,000	22,000	22,000	22,000
101-703-882.000	HERO CENTER CONTRIBUTION		22,000	22,000	22,000	22,000
101-703-883.100	HAYAA: SPRANGER FIELD CONTRACT		9,000	9,000	9,000	9,000
101-703-883.200	HERITAGE PARK: HARTLAND PARTNERS		12,350	12,350	15,850	15,850
101-703-885.000	DEARING MUSEUM		5,000	5,000	5,000	5,000
Totals for dept 703 - COMMUNITY INVESTMENTS			70,350	70,350	73,850	73,850

NOTES TO COMMUNITY INVESTMENTS:
 No changes from FY24 budget

<u>Dept 722 - ZONING CODE ENFORCEMENT</u>						
101-722-704.000	ENFORCEMENT WAGES	14,291	15,974	15,974	17,430	17,430
101-722-715.000	EMPLOYERS SOC SEC	1,093	1,222	1,222	1,333	1,333
101-722-727.000	SUPPLIES & POSTAGE	1		50	20	20
101-722-826.000	LEGAL FEES	824	1,000	1,000	2,500	2,500
101-722-957.000	EDUCATION/TRAINING/CONVENTION	150	300	95	300	300
Totals for dept 722 - ZONING CODE ENFORCEMENT		16,359	18,496	18,341	21,583	21,583

NOTES TO ZONING CODE ENFORCEMENT:
 Legal fees budgeted for assistance in enforcement.



HARTLAND TOWNSHIP FY2024-2025 BUDGET

GL NUMBER	DESCRIPTION	2022-2023 ACTUAL ACTIVITY	2023-2024 AMENDED BUDGET	2023-2024 PROJECTED ACTIVITY	2024-2025 BOARD APPROVED BUDGET	2025-2026 MGR. RECOMMENDED BUDGET
<u>Dept 751 - PARKS & RECREATION</u>						
101-751-740.000	OPERATING SUPPLIES	803	2,472	2,472	2,546	2,622
101-751-801.000	CONTRACTED SERVICES	47,840	20,800	10,000	13,500	13,500
101-751-801.009	CONTRACT SERVICES - WATER SYSTEM	22,621	36,321	36,321	36,050	37,250
101-751-801.010	CONTRACT EQUIPMENT - WATER SYS		2,284	2,284	19,388	19,388
101-751-802.000	LAWN/SNOW MAINTENANCE	43	3,200	3,200	1,700	2,700
101-751-920.002	UTILITIES - ELECTRIC	5,327	5,459	5,459	5,622	5,790
101-751-920.004	UTILITIES - SEWER	602	1,500	1,500	1,500	1,500
101-751-920.006	REU SURCHARGE FEES		1,000	1,000	10	10
101-751-930.000	REPAIRS & MAINTENANCE	2,540	16,400	16,400	12,400	16,200
101-751-955.000	PARKS - SPECIAL EVENTS	24,675	20,700	20,700	20,000	20,000
101-751-956.000	FARMERS MARKET	5,145	8,900	8,900	6,000	6,000
Totals for dept 751 - PARKS & RECREATION		109,596	119,036	108,236	118,716	124,960
 <i>NOTES TO PARKS & RECREATION:</i> <i>Substantial increase to Contract Equipment - Water System based on revised analysis of labor time</i>						
<u>Dept 901 - APPROPRIATIONS-TRANSFER OUT</u>						
101-901-999.000	APPROPRIATIONS SENIOR CITIZENS	22,000				
101-901-999.002	APPROPRIATIONS COMMUNITY CENTER	22,000				
101-901-999.401	TRANSFER OUT CAPITAL IMP	713,782	910,000	910,000	500,000	500,000
Totals for dept 901 - APPROPRIATIONS-TRANSFER OUT		757,782	910,000	910,000	500,000	500,000
 <i>NOTES TO TRANSFERS OUT:</i> <i>Transfers to Capital Projects 401 Fund is finalized after year-end audit</i> <i>Senior Citizen and Community Center investments moved to Dept. 703</i>						
TOTAL APPROPRIATIONS		3,133,438	3,903,799	3,788,416	3,846,856	3,703,798
NET OF REVENUES/APPROPRIATIONS - FUND 101		410,101	(149,508)	9,816	19,089	206,933
BEGINNING FUND BALANCE		3,432,642	3,842,744	3,842,744	3,852,560	3,871,649
ENDING FUND BALANCE		3,842,743	3,693,236	3,852,560	3,871,649	4,078,582



HARTLAND TOWNSHIP FY2024-2025 BUDGET

GL NUMBER	DESCRIPTION	2022-2023 ACTUAL ACTIVITY	2023-2024 AMENDED BUDGET	2023-2024 PROJECTED ACTIVITY	2024-2025 BOARD APPROVED BUDGET	2025-2026 MGR. RECOMMENDED BUDGET
<u>Fund 204 - MUNICIPAL STREET FUND</u>						
ESTIMATED REVENUES						
Dept 000						
204-000-402.000	CURRENT REAL PROP TAX	1,168,471	1,264,010	1,256,290		
204-000-413.000	CHARGEBACK TAXES	71		1,964		
204-000-446.000	INT.&PEN DEL TAX	44		15		
204-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	2,959	2,000	3,509	2,000	
204-000-665.000	INTEREST EARNINGS	3,854	2,000	7,000	2,000	
Totals for dept 000 -		1,175,399	1,268,010	1,268,778	4,000	
TOTAL ESTIMATED REVENUES		1,175,399	1,268,010	1,268,778	4,000	
APPROPRIATIONS						
Dept 000						
204-000-826.000	LEGAL FEES			41	5,000	
204-000-850.000	TAX CHARGEBACKS	922	2,500	2,500	2,500	2,500
204-000-969.002	ROAD CHLORIDE	21,209	24,500	24,500	24,500	24,500
204-000-969.100	GRAVEL ROAD IMPROVEMENTS	440,000	204,000		779,000	
204-000-969.200	PAVED ROAD IMPROVEMENTS		2,254,000	535,083	1,187,000	
204-000-969.300	OTHER ROAD IMPROVEMENTS			6,336		
204-000-994.001	BOND PRINCIPAL ROAD 2015	195,000	205,000	205,000		
204-000-994.002	BOND PRINCIPAL ROADS 2016	375,000	375,000	375,000		
204-000-996.000	BOND FEES	1,000	1,000	1,000		
204-000-997.001	BOND INTEREST ROADS 2015	12,000	6,150	6,150		
204-000-997.002	BOND INTEREST ROADS 2016	22,500	11,250	11,250		
Totals for dept 000 -		1,067,631	3,083,400	1,166,860	1,998,000	27,000
TOTAL APPROPRIATIONS		1,067,631	3,083,400	1,166,860	1,998,000	27,000
NET OF REVENUES/APPROPRIATIONS - FUND 204		107,768	(1,815,390)	101,918	(1,994,000)	(27,000)
BEGINNING FUND BALANCE		2,236,773	2,344,541	2,344,541	2,446,459	452,459
ENDING FUND BALANCE		2,344,541	529,151	2,446,459	452,459	425,459

NOTES TO ROAD FUND:

Road millage through 2024

Property Tax Revenues: No property tax revenues projected due to millage expiring.

See Road Capital Projects appendix for project details.



HARTLAND TOWNSHIP FY2024-2025 BUDGET

GL NUMBER	DESCRIPTION	2022-2023 ACTUAL ACTIVITY	2023-2024 AMENDED BUDGET	2023-2024 PROJECTED ACTIVITY	2024-2025 BOARD APPROVED BUDGET	2025-2026 MGR. RECOMMENDED BUDGET
<u>Fund 206 - FIRE OPERATING</u>						
ESTIMATED REVENUES						
Dept 000						
206-000-402.000	CURRENT REAL PROP TAX	1,668,012	1,804,382	1,793,375	1,924,604	1,984,095
206-000-413.000	CHARGEBACK TAXES	101		3,803		
206-000-446.000	INT.&PEN DEL TAX	58		21		
206-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	4,016	3,000	4,436	4,000	4,000
206-000-665.000	INTEREST EARNINGS	565	500	500	600	500
206-000-694.000	OTHER REVENUE	2		2		
Totals for dept 000 -		1,672,754	1,807,882	1,802,137	1,929,204	1,988,595
TOTAL ESTIMATED REVENUES		1,672,754	1,807,882	1,802,137	1,929,204	1,988,595
APPROPRIATIONS						
Dept 000						
206-000-801.000	CONTRACTED SERVICES	984	984	991	1,000	1,000
206-000-802.000	LAWN/SNOW MAINTENANCE	8,381	8,632	8,632	8,892	9,160
206-000-807.000	AUDIT FEES	850	850	850	850	850
206-000-850.000	TAX CHARGEBACKS	1,314	2,000	2,000	2,000	2,000
206-000-920.002	UTILITIES - ELECTRIC	788	957	957	987	987
206-000-930.000	SOFTWARE MAINTENANCE	108	160	160	160	160
206-000-930.001	REPAIRS & MAINT. EQUIPMENT	3,601	6,100	6,100	6,100	6,100
206-000-930.003	REPAIRS & MAINTENANCE BLD&GRDS	9,254	399,500	269,789	110,500	382,000
206-000-970.001	CAPITAL OUTLAY - EQUIPMENT		20,000		20,000	20,000
206-000-970.003	CAPITAL OUTLAY - BLDG GRDS				40,000	
206-000-999.336	CONTRIBUTION TO FIRE AUTHORITY	1,296,190	1,386,234	1,386,234	1,452,321	1,495,890
Totals for dept 000 -		1,321,470	1,825,417	1,675,713	1,642,810	1,918,147
TOTAL APPROPRIATIONS		1,321,470	1,825,417	1,675,713	1,642,810	1,918,147
NET OF REVENUES/APPROPRIATIONS - FUND 206		351,284	(17,535)	126,424	286,394	70,448
BEGINNING FUND BALANCE		1,703,887	2,055,171	2,055,171	2,181,595	2,467,989
ENDING FUND BALANCE		2,055,171	2,037,636	2,181,595	2,467,989	2,538,437

NOTES TO FIRE FUND:

Fire millage through 2025

Property Tax Revenues: FY25 assumes a moderate growth rate due to new construction, FY26 assumes a moderate increase due to additional new construction. Also assumes renewal of fire millage.

See Fire Capital Projects appendix for project details.

Contribution to Fire Authority FY26 assumes a 3% increase over FY25 request.



HARTLAND TOWNSHIP FY2024-2025 BUDGET

GL NUMBER	DESCRIPTION	2022-2023 ACTUAL ACTIVITY	2023-2024 AMENDED BUDGET	2023-2024 PROJECTED ACTIVITY	2024-2025 BOARD APPROVED BUDGET	2025-2026 MGR. RECOMMENDED BUDGET
<u>Fund 212 - LIQUOR LAW ENFORCEMENT</u>						
ESTIMATED REVENUES						
Dept 000						
212-000-575.000	LIQUOR LICENSE FEES	12,524	12,500	12,391	12,500	12,500
212-000-665.000	INTEREST EARNINGS	47	70	43	43	43
Totals for dept 000 -		12,571	12,570	12,434	12,543	12,543
TOTAL ESTIMATED REVENUES		12,571	12,570	12,434	12,543	12,543
APPROPRIATIONS						
Dept 000						
212-000-801.000	CONTRACTED SERVICES		12,500	6,000	12,500	12,500
Totals for dept 000 -			12,500	6,000	12,500	12,500
TOTAL APPROPRIATIONS			12,500	6,000	12,500	12,500
NET OF REVENUES/APPROPRIATIONS - FUND 212		12,571	70	6,434	43	43
BEGINNING FUND BALANCE		87,222	99,792	99,792	106,226	106,269
ENDING FUND BALANCE		99,793	99,862	106,226	106,269	106,312

NOTES TO LIQUOR LAW ENFORCEMENT:

Hartland Fire Authority has been contracted to perform our liquor inspections



HARTLAND TOWNSHIP FY2024-2025 BUDGET

GL NUMBER	DESCRIPTION	2022-2023 ACTUAL ACTIVITY	2023-2024 AMENDED BUDGET	2023-2024 PROJECTED ACTIVITY	2024-2025 BOARD APPROVED BUDGET	2025-2026 MGR. RECOMMENDED BUDGET
Fund 285 - CLFRF GRANT (ARPA)						
ESTIMATED REVENUES						
285-000-528.000	OTHER FEDERAL GRANTS	360,318	173,000	173,000		
285-000-665.000	INTEREST EARNINGS	362		48		
285-000-669.539	TRANSFER IN WATER REPAIR & REPLACE			1,750		
Totals for dept 000 -		360,680	173,000	174,798		
TOTAL ESTIMATED REVENUES		360,680	173,000	174,798		
APPROPRIATIONS						
285-000-807.000	AUDIT FEES		4,500	4,500		
Totals for dept 000 -			4,500	4,500		
Dept 101 - TOWNSHIP BOARD						
285-101-930.000	TWP HALL REPAIRS & MAINT	694	19,748	19,747		
285-101-970.000	TWP HALL CAPITAL OUTLAY		82,651	82,651		
Totals for dept 101 - TOWNSHIP BOARD		694	102,399	102,398		
Dept 336 - FIRE AUTHORITY						
285-336-801.000	CONTRACTED SERVICES	21,684				
285-336-957.000	EDUCATION/TRAINING/CONVENTION	20,937				
Totals for dept 336 - FIRE AUTHORITY		42,621				
Dept 444 - SIDEWALKS						
285-444-930.000	REPAIRS & MAINTENANCE		13,200	13,200		
285-444-969.005	SIDEWALKS	208,675				
Totals for dept 444 - SIDEWALKS		208,675	13,200	13,200		
Dept 703 - COMMUNITY INVESTMENTS						
285-703-884.000	ARPA COMMUNITY PROJECTS		82,852	82,852		
Totals for dept 703 - COMMUNITY INVESTMENTS			82,852	82,852		
Dept 751 - PARKS & RECREATION						
285-751-970.000	PARKS CAPITAL OUTLAY	108,328	33,078	33,078		
Totals for dept 751 - PARKS & RECREATION		108,328	33,078	33,078		
TOTAL APPROPRIATIONS		360,318	236,029	236,028		
NET OF REVENUES/APPROPRIATIONS - FUND 285		362	(63,029)	(61,230)		
BEGINNING FUND BALANCE		163	526	526	(60,704)	(60,704)
ENDING FUND BALANCE		525	(62,503)	(60,704)	(60,704)	(60,704)

NOTES TO CLFRF GRANT (ARPA):
All CLFRF Grant Funds have been expended. No budget needed.



HARTLAND TOWNSHIP FY2024-2025 BUDGET

GL NUMBER	DESCRIPTION	2022-2023 ACTUAL ACTIVITY	2023-2024 AMENDED BUDGET	2023-2024 PROJECTED ACTIVITY	2024-2025 BOARD APPROVED BUDGET	2025-2026 MGR. RECOMMENDED BUDGET
Fund 354 - 2009 M-59 ROAD IMPROVEMENTS BOND						
ESTIMATED REVENUES						
Dept 000						
354-000-404.000	2009 M-59 ROAD SAD REVENUE	172,679	172,679	172,679	172,680	172,680
354-000-404.001	HROAD SPEC ASSESS REVENUE	58,179	58,179	58,179	58,179	58,179
354-000-447.001	2009 M-59 ROAD SAD INTEREST	66,105	60,096	60,095	54,086	48,077
354-000-447.002	HROAD SPEC ASSESS INTEREST	22,272	20,248	20,247	18,223	16,198
354-000-665.000	INTEREST EARNINGS	211	150	250	250	250
Totals for dept 000 -		319,446	311,352	311,450	303,418	295,384
TOTAL ESTIMATED REVENUES		319,446	311,352	311,450	303,418	295,384
APPROPRIATIONS						
Dept 000						
354-000-826.000	LEGAL FEES			147		
354-000-991.001	2019 M59/HTLND BOND PRINCIPAL	230,000	225,000	225,000	220,000	210,000
354-000-996.000	BOND FEES		500	500	500	500
354-000-997.010	2019 REFUNDING BOND INTEREST	62,463	57,063	57,063	51,500	45,600
Totals for dept 000 -		292,463	282,563	282,710	272,000	256,100
TOTAL APPROPRIATIONS		292,463	282,563	282,710	272,000	256,100
NET OF REVENUES/APPROPRIATIONS - FUND 354		26,983	28,789	28,740	31,418	39,284
BEGINNING FUND BALANCE		459,056	486,040	486,040	514,780	546,198
ENDING FUND BALANCE		486,039	514,829	514,780	546,198	585,482

*NOTES TO 2009 M-59 IMPROVEMENTS BOND:
Assessment through 2032
No notable or significant changes to budget for FY2025*



HARTLAND TOWNSHIP FY2024-2025 BUDGET

GL NUMBER	DESCRIPTION	2022-2023 ACTUAL ACTIVITY	2023-2024 AMENDED BUDGET	2023-2024 PROJECTED ACTIVITY	2024-2025 BOARD APPROVED BUDGET	2025-2026 MGR. RECOMMENDED BUDGET
<u>Fund 358 - MILLPOINTE ROAD DEBT SERVICE FUND</u>						
ESTIMATED REVENUES						
Dept 000						
358-000-451.000	SPECIAL ASSESSMENT PRINCIPAL	83,193	77,135	77,539	74,308	74,308
358-000-451.001	SPECIAL ASSESSMENT INTEREST	16,149	13,017	12,642	9,405	6,270
358-000-665.000	INTEREST EARNINGS	97	100	100	100	100
Totals for dept 000 -		99,439	90,252	90,281	83,813	80,678
TOTAL ESTIMATED REVENUES		99,439	90,252	90,281	83,813	80,678
APPROPRIATIONS						
Dept 000						
358-000-826.000	LEGAL FEES			36		
358-000-991.000	BOND - PRINCIPAL	90,000	95,000	95,000	100,000	100,000
358-000-996.000	BOND FEES	500	500	500	500	500
358-000-997.000	BOND INTEREST PAYMENT	16,788	14,013	14,013	11,088	8,088
Totals for dept 000 -		107,288	109,513	109,549	111,588	108,588
TOTAL APPROPRIATIONS		107,288	109,513	109,549	111,588	108,588
NET OF REVENUES/APPROPRIATIONS - FUND 358		(7,849)	(19,261)	(19,268)	(27,775)	(27,910)
BEGINNING FUND BALANCE		265,810	257,962	257,962	238,694	210,919
ENDING FUND BALANCE		257,961	238,701	238,694	210,919	183,009

NOTES TO MILLPOINTE ROAD SAD:
 Assessment through 2026
 No notable or significant changes to budget for FY2025



HARTLAND TOWNSHIP FY2024-2025 BUDGET

GL NUMBER	DESCRIPTION	2022-2023 ACTUAL ACTIVITY	2023-2024 AMENDED BUDGET	2023-2024 PROJECTED ACTIVITY	2024-2025 BOARD APPROVED BUDGET	2025-2026 MGR. RECOMMENDED BUDGET
<u>Fund 359 - BULLARD LAKE ROAD SAD</u>						
ESTIMATED REVENUES						
Dept 000						
359-000-451.000	SPECIAL ASSESSMENT REVENUE	18,888	16,124	20,270	14,742	14,742
359-000-451.001	SPECIAL ASSESSMENT INTEREST	3,725	3,193	3,018	2,433	1,946
359-000-665.000	INTEREST EARNINGS	35		25	25	25
Totals for dept 000 -		22,648	19,317	23,313	17,200	16,713
TOTAL ESTIMATED REVENUES		22,648	19,317	23,313	17,200	16,713
APPROPRIATIONS						
Dept 000						
359-000-999.401	TRANSFER TO CAPITAL PROJECTS		20,052	23,288	17,175	16,688
Totals for dept 000 -			20,052	23,288	17,175	16,688
TOTAL APPROPRIATIONS			20,052	23,288	17,175	16,688
NET OF REVENUES/APPROPRIATIONS - FUND 359		22,648	(735)	25	25	25
BEGINNING FUND BALANCE		66,463	89,110	89,110	89,135	89,160
ENDING FUND BALANCE		89,111	88,375	89,135	89,160	89,185

NOTES TO BULLARD LAKE ROAD SAD:
 Assessment through 2028
 No notable or significant changes to budget for FY2025



HARTLAND TOWNSHIP FY2024-2025 BUDGET

GL NUMBER	DESCRIPTION	2022-2023 ACTUAL ACTIVITY	2023-2024 AMENDED BUDGET	2023-2024 PROJECTED ACTIVITY	2024-2025 BOARD APPROVED BUDGET	2025-2026 MGR. RECOMMENDED BUDGET
<u>Fund 401 - CAPITAL PROJECTS FUND</u>						
ESTIMATED REVENUES						
Dept 000						
401-000-627.000	RIGHT OF WAY FEES	22,507	22,000	17,167	16,821	18,768
401-000-665.000	INTEREST EARNINGS	4,219	2,250	15,000	17,000	13,000
401-000-673.000	SALE OF FIXED ASSETS	300				
401-000-674.300	DONATION ITC TRANSMISSION	2,500				
401-000-699.101	TRANSFER IN GF	713,782	910,000	910,000	500,000	500,000
Totals for dept 000 -		743,308	934,250	942,167	533,821	531,768
TOTAL ESTIMATED REVENUES		743,308	934,250	942,167	533,821	531,768
APPROPRIATIONS						
Dept 000						
401-000-890.000	CONTINGENCIES		20,000		20,000	20,000
401-000-970.000	CAPITAL OUTLAY - GENERAL		40,000			
Totals for dept 000 -			60,000		20,000	20,000
Dept 265 - TOWNSHIP HALL & GROUNDS						
401-265-970.000	CAPITAL OUTLAY	30,870	334,500		519,717	9,500
Totals for dept 265 - TOWNSHIP HALL & GROUNDS		30,870	334,500		519,717	9,500
Dept 444 - SIDEWALKS						
401-444-969.005	SIDEWALKS	20,177	408,050	375,000	100,000	50,000
Totals for dept 444 - SIDEWALKS		20,177	408,050	375,000	100,000	50,000
Dept 463 - ROADS & M59 MEDIAN						
401-463-969.012	M59 IMPROVEMENTS		46,200		121,500	106,700
401-463-969.013	HARTLAND WOODS ROAD PAVING	566,293				
Totals for dept 463 - ROADS & M59 MEDIAN		566,293	46,200		121,500	106,700
Dept 751 - PARKS & RECREATION						
401-751-801.000	CONTRACTED SERVICES				15,000	
401-751-970.000	CAPITAL OUTLAY		20,000		200,000	
401-751-970.006	SPRANGER FIELD		350,000	30,000	325,000	
401-751-970.008	HERITAGE PARK				15,000	
401-751-970.009	SETTLERS PARK				283,000	58,000
Totals for dept 751 - PARKS & RECREATION			370,000	30,000	838,000	58,000
TOTAL APPROPRIATIONS		617,340	1,218,750	405,000	1,599,217	244,200
NET OF REVENUES/APPROPRIATIONS - FUND 401		125,968	(284,500)	537,167	(1,065,396)	287,568
BEGINNING FUND BALANCE		1,317,561	1,443,529	1,443,529	1,980,696	915,300
ENDING FUND BALANCE		1,443,529	1,159,029	1,980,696	915,300	1,202,868

NOTES TO CAPITAL PROJECTS FUND:
 See Capital Projects Fund appendix for project details.
 Transfer in from General Fund are estimated until prior year audited surplus is available.



HARTLAND TOWNSHIP FY2024-2025 BUDGET

GL NUMBER	DESCRIPTION	2022-2023 ACTUAL ACTIVITY	2023-2024 AMENDED BUDGET	2023-2024 PROJECTED ACTIVITY	2024-2025 BOARD APPROVED BUDGET	2025-2026 MGR. RECOMMENDED BUDGET
<u>Fund 536 - WATER SYSTEM FUND</u>						
ESTIMATED REVENUES						
Dept 000						
536-000-600.400	WATER USAGE METERED	157,693	161,000	154,130	157,214	160,357
536-000-600.500	WATER READINESS TO SERVE	687,243	697,626	700,977	718,791	736,606
536-000-601.000	USER FEES	400	2,500	500	300	300
536-000-601.001	PENALTIES ON USER FEES	7,759	5,000	7,785	5,000	5,000
536-000-605.000	METER SALES	13,452	20,000	40,000	20,000	20,000
536-000-665.000	INTEREST EARNINGS	4,405	7,000	10,000	10,000	10,000
536-000-676.101	REIMB. CONTRACT SERVICES	47,844	46,936	66,250	75,000	75,000
536-000-676.102	REIMB - CONTRACT EQUIPMENT		10,799	10,799	34,015	34,015
Totals for dept 000 -		918,796	950,861	990,441	1,020,320	1,041,278
TOTAL ESTIMATED REVENUES		918,796	950,861	990,441	1,020,320	1,041,278
APPROPRIATIONS						
Dept 000						
536-000-702.100	SALARY IN LIEU OF BENEFITS	1,500	3,000	3,000	3,000	3,000
536-000-703.000	VAC/PTO OWED AT YE	1,877	2,000	2,000	2,000	2,000
536-000-704.000	OPERATOR II WAGES	52,764	54,080	54,080	58,656	58,656
536-000-706.000	OPERATOR I WAGES	60,529	93,360	93,360	106,850	106,850
536-000-707.000	SEASONAL WAGES	25,064	27,000	27,000	27,400	27,400
536-000-709.000	OVERTIME WAGES	17,554	20,160	20,160	23,149	23,149
536-000-715.000	EMPLOYERS SOC SEC	11,519	15,125	15,125	16,758	16,758
536-000-716.000	EMPLOYMENT EXPENSE	33,940	39,442	39,422	39,848	43,846
536-000-718.000	RETIREMENT	12,853	17,710	17,710	18,865	18,865
536-000-719.100	UNIFORMS/CLOTHING ALLOWANCE	2,379	2,500	2,500	2,450	2,450
536-000-720.000	ADMINISTRATIVE FEES	146,553	166,649	166,649	186,350	191,940
536-000-727.000	SUPPLIES/POSTAGE	1,459	2,500	2,500	2,750	2,800
536-000-740.000	OPERATING SUPPLIES	12,734	13,555	13,555	14,233	14,945
536-000-740.001	WATER TREAT. CHEMICALS	18,118	19,500	19,500	25,000	27,000
536-000-741.000	METER COSTS	42,454	40,000	40,000	40,000	40,000
536-000-801.000	CONTRACTED SERVICES	4,757	5,000	5,114	65,469	65,719
536-000-802.000	LAWN/SNOW MAINTENANCE	323	1,500	1,500	1,500	1,500
536-000-804.000	MEMBERSHIP & DUES		350	400	900	950
536-000-805.000	INTERNET	3,698	4,000	4,000	5,000	5,000
536-000-807.000	AUDIT FEES	4,000	6,100	6,100	4,000	4,000
536-000-816.000	ENGINEERING FEES		21,000	21,000	6,000	6,000
536-000-826.000	LEGAL FEES	1,739	15,000	15,000	7,500	5,150
536-000-851.000	TELEPHONE	3,509	3,827	4,217	3,903	4,062
536-000-860.000	GASOLINE	6,610	10,000	7,500	7,500	7,500
536-000-890.000	CONTINGENCIES		15,000		15,000	15,000
536-000-900.000	PRINTING & PUBLICATIONS	344	350	400	375	380
536-000-910.000	INSURANCE	9,442	12,194	12,191	13,274	14,453



HARTLAND TOWNSHIP FY2024-2025 BUDGET

GL NUMBER	DESCRIPTION	2022-2023 ACTUAL ACTIVITY	2023-2024 AMENDED BUDGET	2023-2024 PROJECTED ACTIVITY	2024-2025 BOARD APPROVED BUDGET	2025-2026 MGR. RECOMMENDED BUDGET
536-000-920.001	UTILITIES - GAS	2,565	2,100	2,100	2,200	2,300
536-000-920.002	UTILITIES - ELECTRIC	43,214	50,000	50,000	60,000	60,000
536-000-920.004	UTILITIES - SEWER	4,729	6,000	6,000	6,000	6,000
536-000-922.000	MISS DIG	1,760	3,500	3,500	3,500	3,500
536-000-930.000	SOFTWARE MAINTENANCE	27,323	22,829	22,890	21,061	21,720
536-000-930.001	REPAIRS & MAINTENANCE SYSTEM	25,143	60,000	60,000	50,000	50,000
536-000-930.002	REPAIRS & MAINT VEHICLE/EQUIP	3,227	7,700	7,700	9,600	9,600
536-000-930.003	REPAIRS & MAINTENANCE BLD&GRDS	9,981	7,750	7,750	7,750	7,750
536-000-956.000	MISCELLANEOUS	1,522	2,500	2,500	2,500	2,500
536-000-957.000	EDUCATION/TRAINING/CONVENTION	1,425	6,000	6,000	3,000	3,000
536-000-964.002	UNCOLLECTIBLE UB FEES		1,000	1,000	1,000	1,000
536-000-999.539	TRANSFER TO WATER REPLACEMENT FUND		170,000	170,000	300,000	300,000
Totals for dept 000 -		596,608	950,281	933,423	1,164,341	1,176,743
TOTAL APPROPRIATIONS		596,608	950,281	933,423	1,164,341	1,176,743
NET OF REVENUES/APPROPRIATIONS - FUND 536		322,188	580	57,018	(144,021)	(135,465)
BEGINNING FUND BALANCE		1,771,330	2,093,520	2,093,520	2,150,538	2,006,517
ENDING FUND BALANCE		2,093,518	2,094,100	2,150,538	2,006,517	1,871,052

NOTES TO WATER O&M FUND:

Commodity and fixed charges are from the 2021 Water Rate Study. Fixed charges are now allocated based on REUs owned.

Additional new staff person added in FY23 due to water system expansion.

Transfer to Water Replacement Fund was included in the 2021 Water Rate Study and will be used to pay for water system expansion and improvements.



HARTLAND TOWNSHIP FY2024-2025 BUDGET

GL NUMBER	DESCRIPTION	2022-2023 ACTUAL ACTIVITY	2023-2024 AMENDED BUDGET	2023-2024 PROJECTED ACTIVITY	2024-2025 BOARD APPROVED BUDGET	2025-2026 MGR. RECOMMENDED BUDGET
<u>Fund 539 - WATER REPLACEMENT FUND</u>						
ESTIMATED REVENUES						
Dept 000						
539-000-528.000	OTHER FEDERAL GRANTS	1,000,000				
539-000-601.001	PENALTIES ON SURCHARGES	267		11		
539-000-602.000	CONNECTION FEES		116,320	42,573	116,320	116,320
539-000-602.100	SURCHARGE FEES	21,190	23,731	23,731	22,544	21,417
539-000-650.000	REFUNDS	45,398				
539-000-665.000	INTEREST EARNINGS	7,771	8,000	25,000	25,000	15,000
539-000-669.536	TRANSFER FROM WATER O&M FUND		170,000	170,000	300,000	300,000
539-000-676.000	REIMBURSEMENTS	153,710				
Totals for dept 000 -		1,228,336	318,051	261,315	463,864	452,737
TOTAL ESTIMATED REVENUES		1,228,336	318,051	261,315	463,864	452,737
APPROPRIATIONS						
Dept 000						
539-000-816.000	ENGINEERING FEES	8,452		15,151	15,000	15,000
539-000-930.000	REPAIRS & MAINTENANCE		15,000	15,000	15,000	15,000
539-000-968.000	DEPRECIATION	247,134	342,000	342,000	376,500	453,250
539-000-999.285	TRANSFER TO CLFRF GRANT			1,750		
Totals for dept 000 -		255,586	357,000	373,901	406,500	483,250
TOTAL APPROPRIATIONS		255,586	357,000	373,901	406,500	483,250
NET OF REVENUES/APPROPRIATIONS - FUND 539		972,750	(38,949)	(112,586)	57,364	(30,513)
BEGINNING FUND BALANCE		8,625,186	9,597,935	9,597,935	9,485,349	9,542,713
ENDING FUND BALANCE		9,597,936	9,558,986	9,485,349	9,542,713	9,512,200

NOTES TO WATER REPAIR & REPLACEMENT FUND:
See Water Capital Projects appendix for more project details.



HARTLAND TOWNSHIP FY2024-2025 BUDGET

GL NUMBER	DESCRIPTION	2022-2023 ACTUAL ACTIVITY	2023-2024 AMENDED BUDGET	2023-2024 PROJECTED ACTIVITY	2024-2025 BOARD APPROVED BUDGET	2025-2026 MGR. RECOMMENDED BUDGET
<u>Fund 577 - CABLE TV FUND</u>						
ESTIMATED REVENUES						
Dept 000						
577-000-607.000	PEG FEES	92,349	91,700	90,174	90,174	90,174
577-000-665.000	INTEREST EARNINGS	83		75		
Totals for dept 000 -		92,432	91,700	90,249	90,174	90,174
TOTAL ESTIMATED REVENUES		92,432	91,700	90,249	90,174	90,174
APPROPRIATIONS						
Dept 000						
577-000-740.000	OPERATING SUPPLIES	840	2,100	2,100	2,100	2,100
577-000-801.000	CONTRACTED SERVICES & RENTALS	7,535	68,000	68,000	15,600	15,600
577-000-805.000	INTERNET	10,818	10,860	10,860	10,860	10,860
577-000-806.000	CABLE TV FEES	1,761	1,500	1,770	1,800	1,836
577-000-930.000	REPAIRS & MAINTENANCE		1,500	1,500	1,500	1,500
577-000-941.000	RENT	12,984	12,984	12,984	12,984	12,984
577-000-946.000	PEG SERVER & SOFTWARE RENTAL	21,035	22,670	22,670	22,670	22,670
577-000-970.000	CAPITAL OUTLAY		25,086	25,086	22,660	22,624
Totals for dept 000 -		54,973	144,700	144,970	90,174	90,174
TOTAL APPROPRIATIONS		54,973	144,700	144,970	90,174	90,174
NET OF REVENUES/APPROPRIATIONS - FUND 577		37,459	(53,000)	(54,721)		
BEGINNING FUND BALANCE		169,962	207,421	207,421	152,700	152,700
ENDING FUND BALANCE		207,421	154,421	152,700	152,700	152,700

NOTES TO CABLE PEG FUND:

NearMap annual service has been added the budget under PEG Server & Software Rental.

GIS Project added to FY24 budget. (Added to Contracted Services And Rentals)

Partners in progress funded from PEG for public education



HARTLAND TOWNSHIP FY2024-2025 BUDGET

GL NUMBER	DESCRIPTION	2022-2023 ACTUAL ACTIVITY	2023-2024 AMENDED BUDGET	2023-2024 PROJECTED ACTIVITY	2024-2025 BOARD APPROVED BUDGET	2025-2026 MGR. RECOMMENDED BUDGET
Fund 590 - SEWER OPERATIONS & MAINTENANCE FUND						
ESTIMATED REVENUES						
Dept 000						
590-000-600.100	SEWER USAGE FLAT RATE	581,756	583,688	583,688	582,668	583,507
590-000-600.200	SEWER USAGE METERED	486,473	503,181	503,181	518,276	533,824
590-000-600.300	SEWER CAPITAL CHARGES	229,927	230,956	232,365	233,387	236,705
590-000-600.600	SEWER RTS CHARGE	1,191,643	1,197,019	1,197,019	1,204,495	1,221,619
590-000-601.000	USER FEES	20		20		
590-000-601.001	PENALTIES ON USER FEES	32,937	30,000	33,176	30,000	30,000
590-000-602.000	CONNECTION FEES	113,459	188,780	121,294	188,780	188,780
590-000-602.100	SURCHARGE FEES	83,856	83,850	83,850	83,850	83,850
590-000-605.000	METER SALES		2,500	2,500	2,500	2,500
590-000-665.000	INTEREST EARNINGS	27,214	15,000	20,000	28,000	28,000
590-000-665.001	UNREALIZED GAIN OR LOSS	(4,624)		(50,000)		
590-000-668.000	SEPTAGE STATION REVENUES	319,426	200,000	300,000	300,000	300,000
590-000-676.000	REIMBURSEMENTS	315		140		
Totals for dept 000 -		3,062,402	3,034,974	3,027,233	3,171,956	3,208,785
TOTAL ESTIMATED REVENUES		3,062,402	3,034,974	3,027,233	3,171,956	3,208,785
APPROPRIATIONS						
Dept 000						
590-000-720.000	ADMINISTRATIVE FEES	112,151	144,532	144,532	186,473	192,068
590-000-727.000	SUPPLIES & POSTAGE	1,540	2,250	2,900	3,000	3,500
590-000-741.000	METER COSTS		2,500	2,500	2,500	2,500
590-000-801.000	CONTRACTED SERVICES	10,095				
590-000-801.008	LCDC CONTRACT SERVICES	2,106,958	2,229,333	2,129,333	2,160,380	2,201,854
590-000-807.000	AUDIT FEES	4,990	4,990	4,990	4,990	4,990
590-000-816.000	ENGINEERING FEES		7,320	7,320		
590-000-826.000	LEGAL FEES	15,769	70,000	100,000	75,000	1,000
590-000-910.000	INSURANCE	11,136	12,000	12,125	13,200	14,375
590-000-930.000	SOFTWARE MAINTENANCE	1,106	1,150	1,193	1,300	1,400
590-000-968.000	DEPRECIATION	436,670	436,670	436,670	436,670	436,670
590-000-999.595	TRANSFER TO SEWER EXP BOND FUND				1,386,900	1,335,000
Totals for dept 000 -		2,700,415	2,910,745	2,841,563	4,270,413	4,193,357
Dept 595 - 2005 SEWER BONDS						
590-595-826.000	LEGAL FEES		10,000			
Totals for dept 595 - 2005 SEWER BONDS			10,000			
TOTAL APPROPRIATIONS		2,700,415	2,920,745	2,841,563	4,270,413	4,193,357
NET OF REVENUES/APPROPRIATIONS - FUND 590		361,987	114,229	185,670	(1,098,457)	(984,572)
BEGINNING FUND BALANCE		23,520,822	23,882,808	23,882,808	24,068,478	22,970,021
ENDING FUND BALANCE		23,882,809	23,997,037	24,068,478	22,970,021	21,985,449

NOTES TO SEWER O&M FUND:

Sewer revenues are updated based on the LCDC 2021 rate study. Readiness to serve charges are now based on REUs, instead of connection counts. FY25 and FY26 transfers to 595 Bond Fund cover 100% of bond payments



HARTLAND TOWNSHIP FY2024-2025 BUDGET

GL NUMBER	DESCRIPTION	2022-2023 ACTUAL ACTIVITY	2023-2024 AMENDED BUDGET	2023-2024 PROJECTED ACTIVITY	2024-2025 BOARD APPROVED BUDGET	2025-2026 MGR. RECOMMENDED BUDGET
<u>Fund 591 - LAKE TYRONE 2015 SEWER SAD</u>						
ESTIMATED REVENUES						
Dept 000						
591-000-404.000	LK TYRONE SP ASSESS INTEREST INC	35,575	32,839	32,839	30,102	27,366
591-000-602.000	CONNECTION FEES			21,913		
591-000-665.000	INTEREST EARNINGS	429	350	362	350	350
Totals for dept 000 -		36,004	33,189	55,114	30,452	27,716
TOTAL ESTIMATED REVENUES		36,004	33,189	55,114	30,452	27,716
APPROPRIATIONS						
Dept 000						
591-000-826.000	LEGAL FEES			60	60	60
591-000-997.000	BOND INTEREST PAYMENT	22,502	21,037	21,037	19,499	17,961
Totals for dept 000 -		22,502	21,037	21,097	19,559	18,021
TOTAL APPROPRIATIONS		22,502	21,037	21,097	19,559	18,021
NET OF REVENUES/APPROPRIATIONS - FUND 591		13,502	12,152	34,017	10,893	9,695
BEGINNING FUND BALANCE		227,832	241,335	241,335	275,352	286,245
ENDING FUND BALANCE		241,334	253,487	275,352	286,245	295,940

*NOTES TO LAKE TYRONE 2015 SEWER SAD:
Assessment runs through 2035
No notable or significant changes to budget for FY2025*



HARTLAND TOWNSHIP FY2024-2025 BUDGET

GL NUMBER	DESCRIPTION	2022-2023 ACTUAL ACTIVITY	2023-2024 AMENDED BUDGET	2023-2024 PROJECTED ACTIVITY	2024-2025 BOARD APPROVED BUDGET	2025-2026 MGR. RECOMMENDED BUDGET
<u>Fund 595 - 2005 SEWER EXP BONDS</u>						
ESTIMATED REVENUES						
Dept 000						
595-000-404.000	SPECIAL ASSESSMENTS INTEREST	11,877	7,918	7,918	3,959	
595-000-404.004	SAD DISTRICT 4 INTEREST	14,991	8,071	7,803	3,843	
595-000-404.005	SAD DISTRICT 5 INTEREST	2,687	1,791	1,791	896	
595-000-404.006	SAD DISTRICT 6 INTEREST	4,965	3,310	3,305	1,641	
595-000-404.007	SAD DISTRICT #7 INTEREST	2,150	1,433	1,433	717	
595-000-404.008	SAD #4 SUP INTEREST INCOME	1,809	1,432	1,004	659	330
595-000-665.000	INTEREST EARNINGS	76,478	38,014	38,014	1,982	400
595-000-699.590	TRANSFER IN SEWER				1,386,900	1,335,000
Totals for dept 000 -		114,957	61,969	61,268	1,400,597	1,335,730
TOTAL ESTIMATED REVENUES		114,957	61,969	61,268	1,400,597	1,335,730
APPROPRIATIONS						
Dept 000						
595-000-826.000	LEGAL FEES			717		
595-000-956.250	BANK CHARGES	98				
595-000-995.100	AMORTIZATION - BOND FEES		4,100	4,100	4,100	4,100
595-000-996.000	BOND FEES	1,000	1,000	1,000	1,000	1,000
595-000-997.007	SERIES 2016 REFUNDING BOND INTEREST	147,267	126,900	126,900	103,175	77,090
595-000-997.008	INTEREST CREDIT - PREMIUM AMORTIZATION	(27,784)				
595-000-997.011	2021 SEWER REFUNDING INTEREST	182,261	179,600	179,600	179,600	179,600
595-000-997.012	2021 BOND INTEREST CREDIT	(72,624)				
595-000-998.000	UNCOLLECTABLE SAD RECEIVABLE	347,977				
Totals for dept 000 -		578,195	311,600	312,317	287,875	261,790
TOTAL APPROPRIATIONS		578,195	311,600	312,317	287,875	261,790
NET OF REVENUES/APPROPRIATIONS - FUND 595		(463,238)	(249,631)	(251,049)	1,112,722	1,073,940
BEGINNING FUND BALANCE		(8,778,365)	(9,241,603)	(9,241,603)	(9,492,652)	(8,379,930)
ENDING FUND BALANCE		(9,241,603)	(9,491,234)	(9,492,652)	(8,379,930)	(7,305,990)

NOTES TO 595 SEWER EXPANSION FUND:

Assessment for SAD 4-7 through 2024

Assessment for SAD 4 supplemental through 2025

SAD Assessments down due final year for SAD 4-7

FY25 and FY26 transfers in from 590 to cover 100% of bond payments



HARTLAND TOWNSHIP FY2024-2025 BUDGET

GL NUMBER	DESCRIPTION	2022-2023 ACTUAL ACTIVITY	2023-2024 AMENDED BUDGET	2023-2024 PROJECTED ACTIVITY	2024-2025 BOARD APPROVED BUDGET	2025-2026 MGR. RECOMMENDED BUDGET
<u>Fund 596 - FORESTBROOK HILLS SEWER SAD#1</u>						
ESTIMATED REVENUES						
Dept 000						
596-000-404.000	FORESTBROOK SAD INTEREST INCOME	3,242	2,824	2,824	2,541	2,259
596-000-665.000	INTEREST EARNINGS	77	100	75	100	100
Totals for dept 000 -		3,319	2,924	2,899	2,641	2,359
TOTAL ESTIMATED REVENUES		3,319	2,924	2,899	2,641	2,359
NET OF REVENUES/APPROPRIATIONS - FUND 596		3,319	2,924	2,899	2,641	2,359
BEGINNING FUND BALANCE		39,065	42,384	42,384	45,283	47,924
ENDING FUND BALANCE		42,384	45,308	45,283	47,924	50,283

*NOTES TO FORESTBROOK SEWER SAD FUND:
Assessment through 2032
No notable or significant changes to budget for FY2025*

<u>Fund 597 - HARTLAND TWP SEWER SAD 200</u>						
ESTIMATED REVENUES						
Dept 000						
597-000-404.000	SAD 200 INTEREST INCOME	3,556	3,283	3,283	3,009	2,736
597-000-665.000	INTEREST EARNINGS	96	125	75	100	100
Totals for dept 000 -		3,652	3,408	3,358	3,109	2,836
TOTAL ESTIMATED REVENUES		3,652	3,408	3,358	3,109	2,836
NET OF REVENUES/APPROPRIATIONS - FUND 597		3,652	3,408	3,358	3,109	2,836
BEGINNING FUND BALANCE		30,706	34,358	34,358	37,716	40,825
ENDING FUND BALANCE		34,358	37,766	37,716	40,825	43,661

*NOTES TO SEWER SAD 200 FUND:
Assessment through 2034
No notable or significant changes to budget for FY2025*



HARTLAND TOWNSHIP FY2024-2025 BUDGET

GL NUMBER	DESCRIPTION	2022-2023 ACTUAL ACTIVITY	2023-2024 AMENDED BUDGET	2023-2024 PROJECTED ACTIVITY	2024-2025 BOARD APPROVED BUDGET	2025-2026 MGR. RECOMMENDED BUDGET
Fund 852 - ROAD SPECIAL ASSESSMENT DISTRICTS						
ESTIMATED REVENUES						
Dept 453 - HARTLAND WOODS ROAD SAD						
852-453-451.000	SPECIAL ASSESSMENT REVENUE	79,450	54,939	60,855	53,249	53,249
852-453-451.001	SPECIAL ASSESSMENT INTEREST	3,715	9,642	9,432	8,307	7,269
852-453-665.000	INTEREST EARNINGS	8		43	10	10
Totals for dept 453 - HARTLAND WOODS ROAD SAD		83,173	64,581	70,330	61,566	60,528
TOTAL ESTIMATED REVENUES		83,173	64,581	70,330	61,566	60,528
APPROPRIATIONS						
Dept 453 - HARTLAND WOODS ROAD SAD						
852-453-727.000	SUPPLIES & POSTAGE		21			
Totals for dept 453 - HARTLAND WOODS ROAD SAD			21			
TOTAL APPROPRIATIONS			21			
NET OF REVENUES/APPROPRIATIONS - FUND 852		83,152	64,581	70,330	61,566	60,528
BEGINNING FUND BALANCE			83,153	83,153	153,483	215,049
ENDING FUND BALANCE		83,152	147,734	153,483	215,049	275,577

NOTES TO ROAD SPECIAL ASSESSMENT DISTRICTS:
 Assessment through 2032
 No notable or significant changes to budget for FY2025



HARTLAND TOWNSHIP FY2024-2025 BUDGET

GL NUMBER	DESCRIPTION	2022-2023 ACTUAL ACTIVITY	2023-2024 AMENDED BUDGET	2023-2024 PROJECTED ACTIVITY	2024-2025 BOARD APPROVED BUDGET	2025-2026 MGR. RECOMMENDED BUDGET
	ESTIMATED REVENUES - ALL FUNDS	13,492,855	12,932,581	12,985,797	12,994,623	13,058,555
	APPROPRIATIONS - ALL FUNDS	11,108,248	15,397,386	12,320,835	15,739,008	12,510,356
	NET OF REVENUES/APPROPRIATIONS - ALL FUNDS	2,384,607	(2,464,805)	664,962	(2,744,385)	548,199
	BEGINNING FUND BALANCE - ALL FUNDS	35,176,117	37,560,726	37,560,726	38,225,688	35,481,303
	ENDING FUND BALANCE - ALL FUNDS	37,560,724	35,095,921	38,225,688	35,481,303	36,029,502

NOTES TO TOWNSHIP-WIDE FUND BALANCES:

Excess spending is directly related to spending on final Road projects in FY25, using surplus of millage collected in earlier years, plus spend down of Capital Project (401) surplus on improvements.

CAPITAL IMPROVEMENT PLAN

Capital improvement planning has proven to be a year-round process, with Township Administrators continually re-evaluating and prioritizing their capital needs. During the budget planning process, Township Administrators identify and prioritize projects, estimate project costs, determine available resources, and balance project timelines within the available resources.

Collaboration between the Township Staff, Administrators and Township Board result in coordination in developing the annual updates to the Capital Improvement Plan (CIP) as part of the annual budget process. The collaboration includes forecasting revenues for the various funds used to finance capital projects and identifies the financial parameters associated with the proposed projects. Capital projects originate in the operating departments where subject matter experts identify needs based on technical criteria, future growth within the community and residential feedback. All requests are submitted, and the financial parameters established to prepare for the Township Board budget presentation annually.





GENERAL FUND CIP
2022-2026

Funding Source	Actual FY 22-23	Projected FY 23-24	Proposed FY 24-25	Proposed FY 25-26	Proposed FY 26-27
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Pathways

Sidewalk Sweeping	401				
<i>Dunham Road Pathway</i>	285	ARPA			
Sidewalk gaps	401			\$ 100,000	\$ 50,000
San Marino Extension	401	\$ 20,177	\$ 371,856		

Township Hall and Grounds

Township Hall HVAC (placeholder)	401			\$ 9,500	\$ 9,500	\$ 9,500
Township Hall Landscaping	401	\$ 30,870				
Township Hall Roof Replacement/Repair	285		ARPA			
Township Hall Parking Lot Rehab	401			\$ 400,000		
Township Hall Interior Office/Lobby Reconfiguration	401			\$ 60,000		

HERO Center Improvements

<i>HERO Center (placeholder)</i>	401		ARPA			
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Parks

Settlers Pathway Sealcoat	401					
Controlled burns/mitigation	401			\$ 15,000		
<i>Settlers Park Picnic Area</i>	285	ARPA				
<i>Picnic Tables and Trash Receptacles</i>	285	ARPA				
<i>Heritage Park Irrigation repair</i>	285	ARPA				
<i>Park Security Cameras</i>	285	ARPA				
<i>Utility Vehicle</i>	285	ARPA				
Heritage Park Sign renovation	401			\$ 15,000		
Spranger Field Facility Upgrades (New Storage)	401		\$ 13,189	\$ 325,000		
Veterans Memorial at Settlers Park	401			\$ 175,000		
Children's Picnic Tables	401			\$ 8,000	\$ 8,000	
Park parking lot maintenance	401			\$ 100,000	\$ 50,000	\$ 50,000
2nd Pavilion or Mobile Stage	401			\$ 200,000		

Miscellaneous Projects

Contingencies	401	\$ -	\$ -	\$ 20,000	\$ 20,000	\$ 20,000
Sewer REUs for Township Hall	401			\$ 60,000		
<i>Ore Creek Bridge Paint</i>	285		ARPA			
<i>Board Room Audience Chairs</i>	285		ARPA			
<i>Grant Initiative for Civic Organizations</i>	285		ARPA			
M-59 Median Improvements (discussion)*	401			\$ 121,520	\$ 106,700	\$ 46,200
<i>Election Equipment (projected in year 2027)</i>	401					\$ 100,000

Beginning Capital Project Fund Cash Balance:	401	\$ 1,317,559	\$ 2,009,820	\$ 2,563,888	\$ 1,488,689	\$ 1,776,257
Annual Project Totals:	401	\$ 51,047	\$ 385,045	\$ 1,609,020	\$ 244,200	\$ 225,700
Other Misc. Revenues	401	\$ 29,526	\$ 29,113	\$ 33,821	\$ 31,768	\$ 29,000
Annual Capital Fund Transfer Projection:	401	\$ 713,782	\$ 910,000	\$ 500,000	\$ 500,000	\$ 500,000
EOY Capital Fund Project Balance:	401	\$ 2,009,820	\$ 2,563,888	\$ 1,488,689	\$ 1,776,257	\$ 2,079,557

For more details on ARPA funded projects see the ARPA CIP Sheet.



ARPA FUNDING

2021-2025

Funding Source	Actual FY 21-22	Actual FY 22-23	Projected FY 23-24	Proposed FY 24-25	Proposed FY 25-26
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ARPA Fund

Water Main Extension	539		\$ 1,000,000		
Dunham Road Pathway	285		\$ 208,675		
Fire Station 61 Needs Assessment Study	285		\$ 21,684		
Settlers Park Picnic Area	285		\$ 34,750		
Heritage Park Irrigation repair	285		\$ 18,103		
Park Security Cameras	285		\$ 9,244	\$ 1,175	
Picnic Tables and Trash Receptacles	285		\$ 16,626		
Utility Vehicle	285		\$ 30,299		
Lexipol Fire Authority Training Software	285		\$ 20,937		
Audit Fees for Federal Funds	285			\$ 4,500	
HERO Center (placeholder)	285			\$ 19,747	
Ore Creek Bridge Paint	285			\$ 13,200	
Mower and Trailer	285			\$ 25,000	
Township Hall - New Roof	285			\$ 80,904	
AED Machines for Parks	285			\$ 6,990	
Grant Initiative for Civic Organizations	285			\$ 82,768	

Beginning ARPA Fund Cash Balance	285	\$ -	\$ 797,270	\$ 234,404	
Annual Project Totals:	285	\$ -	\$ 1,360,318	\$ 234,284	
Additional ARPA Payments + Interest Earnings	285	\$ 797,270	\$ 797,452	\$ 46	
ARPA Fund Balance:	285	\$ 797,270	\$ 234,404	\$ 166	



FIRE AUTHORITY CIP
2022-2026

Funding Source	Actual FY 22-23	Projected FY 23-24	Proposed FY 24-25	Proposed FY 25-26	Proposed FY 26-27
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Fire Fund

Station 61 Needs Assessment Study	206	ARPA				
Lexipol Policy & Training Program (ARPA request)	206		ARPA			
Station 61 drain repair	206			\$ 6,500		
Station 62 interior light replacement project	206		\$ 5,500			
Radiant Heater replacement (3 heaters)	206		\$ 3,500	\$ 3,500	\$ 3,500	
Station 61 carpet replacement	206		\$ 18,000			
Station 61 parking lot replacement/apron repairs	206		\$ 226,789		\$ 350,000	
Tornado Sirens per new siren	206			\$ 20,000	\$ 20,000	\$ 20,000
Station 62 parking lot rehabilitation	206			\$ 100,000		
Station 62 water softener	206		\$ 6,000			
Station 62 exhaust removal system repair/update	206		\$ 10,000			
Station 62 interior remodel	206			\$ 40,000		
Station 62 HVAC replacement unit	206			\$ 10,000		
Station 62 replacement roof	206					\$ 45,000
Station 61 addition/remodel (\$3.8M)	206			Explore Financing		
Station 64 without property (\$6M)	206			Explore Financing		

Beginning Cash Balance	206	\$ 1,703,887	\$ 2,055,171	\$ 2,180,003	\$ 2,460,786	\$ 2,563,541
Annual Expenses excluding Capital Projects	206	\$ 1,321,470	\$ 1,405,917	\$ 1,467,321	\$ 1,511,341	\$ 1,556,681
Total Cash Balance before CIP	206	\$ 382,417	\$ 649,254	\$ 712,682	\$ 949,446	\$ 1,006,860
Total Project Costs	206	\$ -	\$ 269,789	\$ 180,000	\$ 373,500	\$ 65,000
Cash Balance after CIP (goal of \$100K Min.)	206	\$ 382,417	\$ 379,465	\$ 532,682	\$ 575,946	\$ 941,860
Annual Taxes & Revenues designated for Fire	206	\$ 1,672,754	\$ 1,800,538	\$ 1,928,104	\$ 1,987,595	\$ 2,047,223
EOY Cash Balance:	206	\$ 2,055,171	\$ 2,180,003	\$ 2,460,786	\$ 2,563,541	\$ 2,989,083

Cash balance Target after CIP is \$100,000 at any given time; Capital projects are suspended if balance drops below \$100,000 until balance is restored



ROAD MILLAGE

2021-2024

Funding Source	Actual FY 21-22	Actual FY 22-23	Projected FY 23-24	Millage Over Proposed FY 24-25	Possible Millage Renewal
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Road Fund

Bergin Road Design Engineering	204	\$ 6,898				
Road Chloride - 1 application	204	\$ -	\$ 21,209	\$ 21,646	\$ 24,500	
2021 - 2022 construction projects	204	\$ 271,532	\$ 440,000			
Cundy Road/Maxfield Road	204			\$ 535,083		
Old US-23 Paving cost sharing	204				\$ 687,000	
Maxfield/Clyde/Cullen Limestone Cap	204				\$ 575,000	
Crouse Rd Drainage & Repaving (Hartland-East)	204				\$ 500,000	
Bergin Limestone <i>(no millage renewal)</i>	204				\$ 96,000	
Pleasant Valley Rd limestone <i>(no millage renewal)</i>	204				\$ 108,000	

Beginning Road Fund Cash Balance	204	\$ 1,988,971	\$ 2,235,864	\$ 2,343,631	\$ 2,450,012	\$ 9,000,000
Annual Project Totals:	204	\$ 278,430	\$ 461,209	\$ 556,729	\$ 1,990,500	
Annual Bond Payments (P&I) & Non capital expenses	204	\$ 592,672	\$ 606,422	\$ 600,900		
Annual Taxes & Revenues designated for Roads	204	\$ 1,117,995	\$ 1,175,398	\$ 1,264,010		
EOY Road Fund Project Balance:	204	\$ 2,235,864	\$ 2,343,631	\$ 2,450,012	\$ 459,512	\$ 9,000,000

*FY24 last year of collections

Bergin limestone and Pleasant Valley limestone applications would only occur if road millage is not renewed

Four annual chloride applications - Three funded from General Fund; One from Road Millage Fund

Road millage renewal planned for 2024 Presidential election (November)



WATER SYSTEM CIP

2022-2026

Funding Source	<u>Actual</u> FY 22-23	<u>Projected</u> FY 23-24	<u>Proposed</u> FY 24-25	<u>Proposed</u> FY 25-26	<u>Proposed</u> FY 26-27
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Water Fund

Mowers, Trailer	539			\$ 15,000		
Annual Repairs	539	\$ -	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
Replacement Truck	539	\$ 40,736		\$ 45,000		
Updated Water Master Plan	539					
New Supply Well Engineering	539		\$ 45,000	\$ -		
Asset Management Inventory	539					\$ 50,000
Install Water Main (12" & 16") to East M-59	539	\$ 2,870,090	\$ 97,316			
Repairs to Well #1	539		\$ 37,116			
Water Plant Filter Improvements with media	539		\$ 30,000	\$ 1,320,000		
New Supply Well Construction	539				\$ 350,000	
GIS Upgrades and integration	577		PEG Fund			
Driveway Improvements for well access	539			\$ 50,000		
New PRV (additional to existing)	539		\$ 350,000		\$ 400,000	
Generator Garage Door	539		\$ 30,000			

Beginning Capital Project Fund Cash Balance:	539	\$ 3,479,537	\$ 1,788,594	\$ 1,502,213	\$ 657,213	\$ 492,213
Annual Project Totals:	539	\$ 2,910,826	\$ 604,432	\$ 1,445,000	\$ 765,000	\$ 65,000
ARPA Grant	539	\$ 1,000,000				
Connection Fees + 536 Transfers + Other Revenue Less: Non Capital Expenses	539	\$ 219,883	\$ 318,051	\$ 600,000	\$ 600,000	\$ 600,000
EOY Capital Fund Project Balance:	539	\$ 1,788,594	\$ 1,502,213	\$ 657,213	\$ 492,213	\$ 1,027,213

\$1,000,000 ARPA contribution towards Install Water Main (12" & 16") to East M-59