

# HARTLAND TOWNSHIP

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2655 Clark Road  
Hartland, Michigan 48353  
[www.hartlandtwp.com](http://www.hartlandtwp.com)



FISCAL YEAR 2022-2023 BUDGET



Annual Township Budget for Fiscal Year 2022-2023

Board of Trustees

William J. Fountain, Supervisor  
Larry N. Ciofu, Clerk  
Kathleen A. Horning, Treasurer

Matthew J. Germane, Trustee  
Summer L. McMullen, Trustee

Denise M. O'Connell, Trustee  
Joseph M. Petrucci, Trustee

Township Manager  
Robert M. West

Finance Director  
Susan Dryden-Hogan

The priorities and strategic goals in the budget are similar to, but also very different from prior years. The priority last year was to ensure economic stability, invest in the Township and provide the highest level of service to our residents during a pandemic. The priorities within the FY2022-23 budget are similar but come with more certainty and less unknown. The budget is a result of a comprehensive and transparent process led by the Township Administrators and Township Board, which provides guidance in the formulation and implementation of the policies that advance our Township's mission and vision. Hartland Township will continue to sustain well balanced value in providing public services to meet the community's current and future needs. The Fiscal Year 2022-2023 Hartland Township Budget reflects a responsible and prudent spending plan that supports and expands service levels within our community.

Vision Statement

*Hartland Township is a place where residents, businesses and civic leaders are partners in building a unique community that is family-oriented, attractive, and inviting. We are a community that proudly invests in enhancing our history, our character, and our natural environment, and serves with fiscal responsibility and excellence.*

Mission Statement

*To provide quality services, to exceed expectations, to steward the resources entrusted to us, and to promote and protect our environment and the health, safety and welfare of all who live, work or visit Hartland Township.*

Values

- Accountability
- Excellence
- Service
- Community
- Integrity
- Stewardship

On behalf of the Hartland Township staff, I am pleased to present this budget to our elected leaders and the residents of the Township, and I look forward to building on the momentum we established last year to make the upcoming year successful for Hartland Township.

Respectfully Submitted,



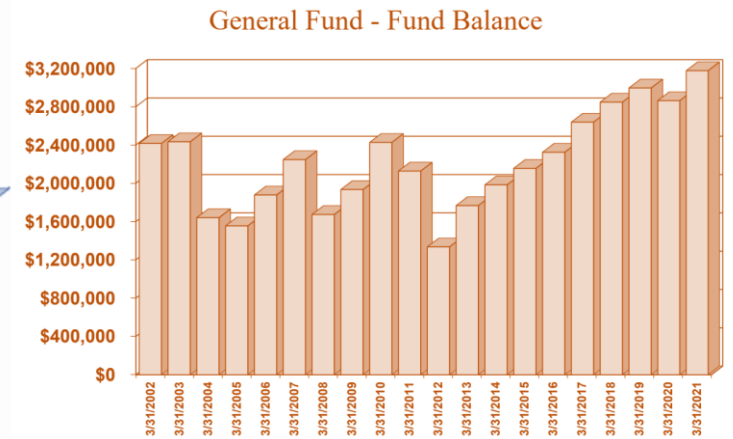
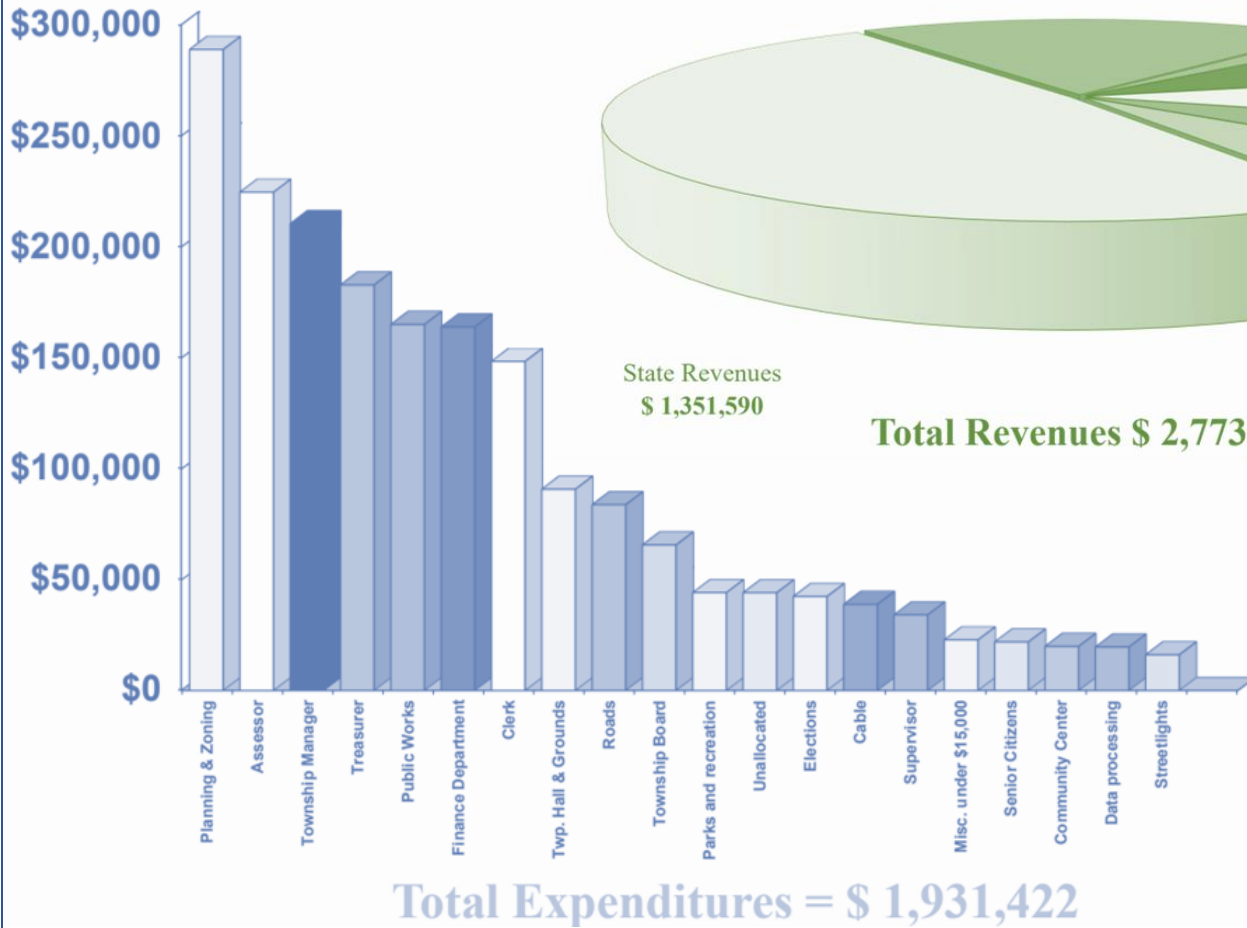
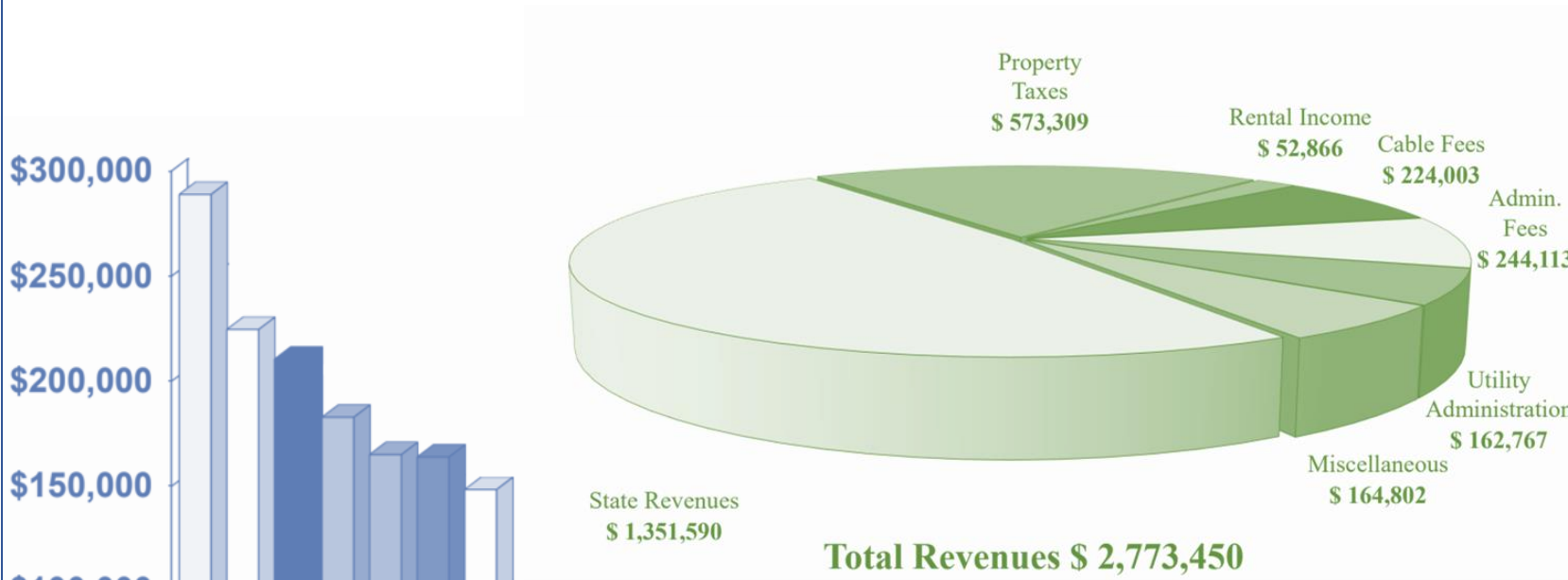
Robert M. West  
Township Manager

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Hartland Township financials as presented in the report on *Audit of Financial Statements* for the year ended March 31, 2021





HARTLAND TOWNSHIP FY2022-2023 BUDGET

03.01.2022

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 PROJECTED ACTIVITY	2022-23 BOARD APPROVED BUDGET	2023-24 MGR. RECOMMENDED BUDGET
<b>ESTIMATED REVENUES</b>						
Dept 000						
101-000-402.000	CURRENT REAL PROP TAX	573,309	587,879	598,746	625,884	623,371
101-000-421.000	MOBILE HOME FEES	3,760	3,180	3,180	3,180	3,180
101-000-445.001	PRE INTEREST	215		188		
101-000-446.000	INTEREST & PENALTY DEL TAX	329	150	157	150	150
101-000-477.000	DOG LICENSES	162	430	300	430	430
101-000-528.000	OTHER FEDERAL GRANTS	13,438				
101-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	1,551	1,500	1,500	1,500	1,500
101-000-574.000	STATE SHARED REVENUE	1,350,039	1,324,989	1,508,927	1,465,124	1,465,124
101-000-608.000	BOARD OF APPEALS		1,400	1,400	1,400	1,400
101-000-609.000	PROPERTY TAX ADMINISTRATION	244,113	253,909	255,507	267,866	269,024
101-000-611.000	SCHOOL COLLECTION FEES	17,673	17,700	17,661	17,724	17,799
101-000-612.000	CABLE FRANCHISE FEES	224,003	221,000	227,500	227,500	229,775
101-000-622.000	ZONING FEES	45,605	41,716	41,716	37,711	38,666
101-000-628.100	PROFESSIONAL REVIEW COSTS	37,417	50,000	60,000	50,000	50,000
101-000-642.000	COLUMBARIUM SALES		2,200	2,200	2,200	2,200
101-000-643.000	LOT SALES		3,300	20,390	3,300	3,300
101-000-645.000	PRINTED MATERIALS	2,830	600	2,250	600	600
101-000-646.000	PASSPORT FEES	3,640	3,500	8,000	5,075	5,250
101-000-651.000	PARKS & REC USE FEES	3,350	3,200	3,200	3,500	3,500
101-000-652.000	FARMERS MARKET REVENUE	3,990	2,500	4,000	3,000	3,000
101-000-655.000	FINES	8		145		
101-000-656.000	TRAFFIC FINES	49				
101-000-665.000	INTEREST EARNINGS	6,925	4,000	4,000	7,000	7,000
101-000-667.001	CELL TOWER LEASE ATT	39,882	41,080	41,080	41,756	42,730
101-000-667.002	CABLE STUDIO RENT	12,984	12,984	12,984	12,984	12,984
101-000-674.100	SPECIAL EVENTS DONATIONS		16,000	23,250	16,000	16,000
101-000-676.000	REIMBURSEMENTS	14,215		336		
101-000-676.536	REIMB ADMIN FEE WATER	83,140	90,383	90,383	146,554	150,950
101-000-676.590	REIMB ADMIN FEE SEWER	79,627	79,612	79,612	112,151	115,516
101-000-687.000	REBATES&REFUNDS	1,480		2,465		
101-000-694.000	OTHER REVENUE	9,716		6,425		
101-000-696.000	RESIDUAL EQUITY TRANSFER			24,382		
Totals for dept 000 -		2,773,450	2,763,212	3,041,884	3,052,589	3,063,449
TOTAL ESTIMATED REVENUES		2,773,450	2,763,212	3,041,884	3,052,589 0.35%	3,063,449

**GENERAL FUND REVENUE NOTES:**

*Property Tax Revenues: FY23 assumes a moderate growth rate due to new construction, FY24 assumes a small decrease due to increase in personal property tax exemption for small businesses.*

*State Shared Revenue: FY23 estimated based on State's forecast of payments plus 2020 Census increase. FY24 assumes no increase.*

*Administrative Fees from Water & Sewer Funds were previously updated in 2018 and have been revised for accuracy*



HARTLAND TOWNSHIP FY2022-2023 BUDGET

03.01.2022

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 PROJECTED ACTIVITY	2022-23 BOARD APPROVED BUDGET	2023-24 MGR. RECOMMENDED BUDGET
<b>Dept 101 - TOWNSHIP BOARD</b>						
101-101-715.000	EMPLOYERS SOC SEC	1,948	2,448	2,448	2,540	2,617
101-101-718.000	RETIREMENT	3,600	3,600	3,600	3,600	3,600
101-101-725.000	BOARD FEES	25,467	32,000	32,000	33,200	34,208
101-101-727.000	SUPPLIES & POSTAGE	247	500	500	500	500
101-101-801.000	CONTRACTED SERVICES			2,602		
101-101-804.000	MEMBERSHIP & DUES	20,499	22,915	7,457	6,970	6,970
101-101-807.000	AUDIT FEES	9,160	9,500	9,260	9,500	10,000
101-101-826.000	LEGAL FEES	4,907	8,000	8,000	8,000	8,000
101-101-957.000	EDUCATION/TRAINING/CONVENTION	112	4,300	3,073	1,500	1,500
Totals for dept 101 - TOWNSHIP BOARD		65,940	83,263	68,940	65,810	67,395

**NOTES TO TOWNSHIP BOARD:**

*Memberships & Dues are lower due to exiting from SPARK contract.*

**Dept 171 - SUPERVISOR**

101-171-702.000	SUPERVISOR SALARY	31,000	31,000	31,000	32,995	34,109
101-171-715.000	EMPLOYERS SOC SEC	2,372	2,372	2,372	2,522	2,610
101-171-718.000	RETIREMENT	900	900	900	900	900
101-171-727.000	SUPPLIES & POSTAGE	20	100	100	100	100
Totals for dept 171 - SUPERVISOR		34,292	34,372	34,372	36,517	37,719

**NOTES TO SUPERVISOR:**

*Salary increased based upon compensation study.*



HARTLAND TOWNSHIP FY2022-2023 BUDGET

03.01.2022

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 PROJECTED ACTIVITY	2022-23 BOARD APPROVED BUDGET	2023-24 MGR. RECOMMENDED BUDGET
<b>Dept 172 - ADMINISTRATION</b>						
101-172-702.000	MANAGER SALARY	86,484	95,000	95,000	100,000	100,000
101-172-702.100	SALARY IN LIEU OF BENEFITS	2,100	3,600	3,600	3,600	3,600
101-172-702.200	SALARY IN LIEU OF RETIREMENT	3,097				
101-172-703.000	VACATION/PTO PAYOUT	5,717				
101-172-704.000	PROJECT COORDINATOR	38,938				
101-172-706.000	RECEPTIONIST WAGES	20,327	23,030	23,030	24,496	24,496
101-172-709.100	MERIT/BONUS PAY	2,150	250	250		
101-172-715.000	EMPLOYERS SOC SEC	11,973	9,416	9,416	9,892	9,892
101-172-716.000	EMPLOYMENT EXPENSE	12,896				
101-172-718.000	RETIREMENT	9,094	9,500	9,500	10,000	10,000
101-172-724.200	TRAVEL EXP STIPEND	600	1,200	1,200	1,200	1,200
101-172-727.000	SUPPLIES & POSTAGE	1,593	950	950	950	950
101-172-801.000	CONTRACTED SERVICES	12,994				
101-172-804.000	MEMBERSHIP & DUES	534	1,590	1,590	670	670
101-172-900.000	PRINTING & PUBLICATIONS	480				
101-172-956.000	MISCELLANEOUS	1,250				
101-172-957.000	EDUCATION/TRAINING/CONVENTION	327	2,900	2,900	1,500	1,500
101-172-957.002	TRAVEL/MEETING EXPENSES		300	300		
Totals for dept 172 - ADMINISTRATION		210,554	147,736	147,736	152,308	152,308

**NOTES TO ADMINISTRATION:**  
*Project Coordinator position eliminated.*





HARTLAND TOWNSHIP FY2022-2023 BUDGET

03.01.2022

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<u>Dept 191 - ELECTIONS</u>						
101-191-708.000	ELECTION WORKERS WAGES	23,008			32,824	
101-191-715.000	EMPLOYERS SOC SEC	36				
101-191-727.000	SUPPLIES & POSTAGE	9,288	1,000	1,000	24,145	1,000
101-191-801.000	CONTRACTED SERVICES	6,294			5,500	
101-191-900.000	PRINTING & PUBLICATIONS	120			140	
101-191-930.000	REPAIRS & MAINTENANCE			5,542	5,942	5,542
101-191-956.000	MISCELLANEOUS	3,281			2,948	
101-191-970.000	CAPITAL OUTLAY	586	1,150	1,150	17,615	10,000
Totals for dept 191 - ELECTIONS		42,613	2,150	7,692	89,114	16,542
<i>NOTES TO ELECTIONS:</i>						
<i>FY23 mid-term elections. No elections in FY24.</i>						
<i>Additional election equipment may be required in anticipation of 6th precinct.</i>						



HARTLAND TOWNSHIP FY2022-2023 BUDGET

03.01.2022

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 PROJECTED ACTIVITY	2022-23 BOARD APPROVED BUDGET	2023-24 MGR. RECOMMENDED BUDGET
<u>Dept 192 - FINANCE DEPARTMENT</u>						
101-192-702.000	FINANCE DIRECTOR SALARY	78,998	81,332	81,332	86,434	86,434
101-192-704.000	FINANCE CLERK WAGES	40,614	42,887	42,887	45,369	45,369
101-192-715.000	EMPLOYERS SOC SEC	8,748	9,503	9,503	10,083	10,083
101-192-716.000	EMPLOYMENT EXPENSE	18,876	18,887	18,887	19,172	20,606
101-192-718.000	RETIREMENT	11,972	12,422	12,422	13,181	13,181
101-192-727.000	SUPPLIES & POSTAGE	1,209	1,200	1,200	1,225	1,250
101-192-804.000	MEMBERSHIP & DUES	310	475	475	325	350
101-192-930.000	REPAIRS & MAINTENANCE	2,756	2,813	2,813	2,825	2,840
101-192-957.000	EDUCATION/TRAINING/CONVENTION	549	1,350	1,350	1,624	1,624
Totals for dept 192 - FINANCE DEPARTMENT		164,032	170,869	170,869	180,238	181,737

*NOTES TO FINANCE:*

*No notable changes proposed in FY2022-2023*



HARTLAND TOWNSHIP FY2022-2023 BUDGET

03.01.2022

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 PROJECTED ACTIVITY	2022-23 BOARD APPROVED BUDGET	2023-24 MGR. RECOMMENDED BUDGET
<u>Dept 209 - ASSESSOR</u>						
101-209-702.000	ASSESSOR SALARY	70,531	71,508	71,508	77,087	77,087
101-209-704.000	ASST ASSESSOR WAGES	46,533	47,216	47,216	49,796	49,796
101-209-708.000	ASSESSING PERSONNEL WAGES	25,878	28,565	28,182	29,456	29,456
101-209-709.100	MERIT/BONUS PAY		1,950	1,950		
101-209-710.000	WAGES IN LIEU OF BENEFITS	3,600	3,600	3,600	3,600	3,600
101-209-715.000	EMPLOYERS SOC SEC	10,557	11,693	11,663	12,236	12,236
101-209-716.000	EMPLOYMENT EXPENSE	18,958	20,231	20,231	20,953	22,037
101-209-718.000	RETIREMENT	11,698	11,873	11,873	12,689	12,689
101-209-727.000	SUPPLIES & POSTAGE	1,393	1,450	1,450	1,500	1,550
101-209-801.000	CONTRACTED SERVICES	5,500	7,200	550		
101-209-804.000	MEMBERSHIP & DUES	2,417	2,170	2,170	2,535	2,185
101-209-811.000	TAX PREPARATION	3,688	3,800	3,800	4,100	4,200
101-209-826.000	LEGAL FEES	17,826	12,000	12,000	15,000	12,000
101-209-900.000	PRINTING & PUBLICATIONS		375	375	375	375
101-209-930.000	REPAIRS & MAINTENANCE	4,637	5,450	5,518	5,570	5,695
101-209-956.000	MISCELLANEOUS		100	100	100	100
101-209-957.000	EDUCATION/TRAINING/CONVENTION	219	1,887	2,300	2,300	2,300
101-209-970.000	CAPITAL OUTLAY	1,260				
Totals for dept 209 - ASSESSOR		224,695	231,068	224,486	237,297	235,306

**NOTES TO ASSESSOR:**

*Legal fees have historically been a 5-year rolling average related to tax tribunals.*



HARTLAND TOWNSHIP FY2022-2023 BUDGET

03.01.2022

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 PROJECTED ACTIVITY	2022-23 BOARD APPROVED BUDGET	2023-24 MGR. RECOMMENDED BUDGET
<u>Dept 215 - CLERK</u>						
101-215-702.000	CLERK SALARY	62,000	62,000	62,000	65,910	68,547
101-215-704.000	DEPUTY CLERK WAGES	42,454	42,311	42,311	46,542	44,579
101-215-709.100	MERIT/BONUS PAY		500	500		
101-215-712.000	CASH IN LIEU OF BENEFITS	1,200				
101-215-715.000	EMPLOYERS SOC SEC	7,769	8,018	8,018	8,603	8,655
101-215-716.000	EMPLOYMENT EXPENSE	21,798	28,859	28,859	29,226	31,507
101-215-718.000	RETIREMENT	10,433	10,432	10,432	11,246	11,313
101-215-727.000	SUPPLIES & POSTAGE	902	1,110	1,110	1,465	1,465
101-215-804.000	MEMBERSHIP & DUES	271	490	470	490	490
101-215-900.000	PRINTING & PUBLICATIONS	1,598	2,290	1,710	2,290	2,290
101-215-957.000	EDUCATION/TRAINING/CONVENTION	127	2,100	500	2,100	1,750
Totals for dept 215 - CLERK		148,552	158,110	155,910	167,872	170,596

**NOTES TO CLERK:**

*Clerk salary increased based upon compensation study.*

*Deputy Clerk wages include 58 hours of overtime for mid-term elections.*



HARTLAND TOWNSHIP FY2022-2023 BUDGET

03.01.2022

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 PROJECTED ACTIVITY	2022-23 BOARD APPROVED BUDGET	2023-24 MGR. RECOMMENDED BUDGET
<u>Dept 239 - VEHICLE USE</u>						
101-239-740.000	OPERATING SUPPLIES		50	50	50	50
101-239-860.000	GASOLINE	235	1,695	1,695	1,695	1,695
101-239-861.000	MILEAGE		100	100	100	100
101-239-930.000	REPAIRS & MAINTENANCE	131	500	1,011	1,000	1,000
Totals for dept 239 - VEHICLE USE		366	2,345	2,856	2,845	2,845

**NOTES TO VEHICLE USE:**  
*Repairs and maintenance related to general maintenance of Township vehicles.*

<u>Dept 247 - BOARD OF REVIEW</u>						
101-247-715.000	EMPLOYERS SOC SEC	139	172	172	172	172
101-247-725.000	BOARD OF REVIEW FEES	1,820	2,240	2,240	2,380	2,380
101-247-727.000	SUPPLIES & POSTAGE	69	150	150	150	175
101-247-900.000	PRINTING & PUBLICATIONS	817	385	385	385	385
101-247-957.000	EDUCATION/TRAINING/CONVENTION	162	750	750	450	750
Totals for dept 247 - BOARD OF REVIEW		3,007	3,697	3,697	3,537	3,862

**NOTES TO BOARD OF REVIEW:**  
*No notable changes proposed in FY2023.*



HARTLAND TOWNSHIP FY2022-2023 BUDGET

03.01.2022

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 PROJECTED ACTIVITY	2022-23 BOARD APPROVED BUDGET	2023-24 MGR. RECOMMENDED BUDGET
<u>Dept 253 - TREASURER</u>						
101-253-702.000	TREASURER SALARY	62,000	62,000	62,000	65,910	68,547
101-253-704.000	DEPUTY TREASURER WAGES	44,219	49,531	49,281	52,336	52,336
101-253-708.000	CASHIER WAGES	11,925	12,265	11,000	13,232	13,232
101-253-709.100	MERIT/BONUS PAY	600				
101-253-710.000	WAGES IN LIEU OF BENEFITS	1,125	4,500	4,500	4,500	4,500
101-253-712.000	CASH IN LIEU OF BENEFITS	1,200				
101-253-715.000	EMPLOYERS SOC SEC	8,884	9,817	9,817	10,403	10,604
101-253-716.000	EMPLOYMENT EXPENSE	24,189	11,110	11,110	11,067	11,823
101-253-718.000	RETIREMENT	10,677	11,153	11,128	11,825	12,089
101-253-727.000	SUPPLIES & POSTAGE	1,057	1,300	1,300	1,300	1,300
101-253-801.000	CONTRACTED SERVICES	25				
101-253-804.000	MEMBERSHIP & DUES	834	825	825	825	825
101-253-811.000	TAX PREPARATION	9,044	9,280	9,601	9,848	9,848
101-253-811.100	TAX COLLECTION	465	500	500	500	500
101-253-826.000	LEGAL FEES		200	248	200	200
101-253-930.000	REPAIRS & MAINTENANCE	6,306	6,800	6,800	7,200	7,200
101-253-956.250	BANK CHARGES	(10)		4		
101-253-957.000	EDUCATION/TRAINING/CONVENTION	425	3,160	3,160	3,210	3,210
Totals for dept 253 - TREASURER		182,965	182,441	181,274	192,356	196,214

**NOTES TO TREASURER:**

*Treasurer salary increased based upon compensation study.*

*Deputy Treasurer wages increased for additional 20 hours annually; Cashier position shifted to 2-days per week in 2020*



HARTLAND TOWNSHIP FY2022-2023 BUDGET

03.01.2022

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 PROJECTED ACTIVITY	2022-23 BOARD APPROVED BUDGET	2023-24 MGR. RECOMMENDED BUDGET
<b>Dept 258 - DATA PROCESSING</b>						
101-258-801.000	CONTRACTED SERVICES	17,500	23,400	23,650	26,000	26,000
101-258-930.000	REPAIRS & MAINTENANCE		500	500		
101-258-970.102	CAPITAL OUTLAY SOFTWARE	2,200	2,500	2,500	2,500	2,500
Totals for dept 258 - DATA PROCESSING		19,700	26,400	26,650	28,500	28,500

**NOTES TO DATA PROCESSING:**  
*Software subscriptions and IT services increase per contract.*

<b>Dept 265 - TOWNSHIP HALL &amp; GROUNDS</b>						
101-265-704.000	MAINT. WORKER WAGES	2,931	5,862			
101-265-709.100	MERIT/BONUS PAY		200	200		
101-265-715.000	EMPLOYER'S SOC SEC	224	464	15		
101-265-740.000	OPERATING SUPPLIES	5,124	4,457	4,457	4,619	4,619
101-265-801.000	CONTRACTED SERVICES	7,266	11,732	17,500	22,758	24,208
101-265-801.009	CONTRACT SERVICES - WATER SYSTEM	9,023	16,040	22,374	15,136	15,136
101-265-801.010	CONTRACT EQUIPMENT - WATER SYS		3,961	3,961	3,961	3,961
101-265-802.000	LAWN/SNOW MAINTENANCE	12,201	10,500	13,214	10,500	11,500
101-265-802.100	IRRIGATION REPAIRS		500	500	500	500
101-265-851.000	TELEPHONE	8,952	13,715	13,715	13,465	13,465
101-265-920.001	UTILITIES - GAS	4,751	4,705	4,705	4,798	4,798
101-265-920.002	UTILITIES - ELECTRIC	16,651	22,815	22,815	23,272	23,272
101-265-920.003	UTILITIES - SOFTENER		200	200	225	225
101-265-920.004	UTILITIES - SEWER	506	825	825	835	835
101-265-920.005	UTILITIES - WATER	4,168	5,670	5,670	5,670	5,670
101-265-920.006	REU SURCHARGE FEES		2,300	2,300	2,300	2,300
101-265-930.000	REPAIRS & MAINTENANCE	8,527	8,040	8,040	5,290	5,290
101-265-930.001	REPAIRS & MAINT - HERO TEEN CTR	1,302	2,200	2,200	2,200	2,200
101-265-956.100	ASSESSMENTS	245				
101-265-970.000	CAPITAL OUTLAY	9,162				
Totals for dept 265 - TOWNSHIP HALL & GROUNDS		91,033	114,186	122,691	115,529	117,979

**NOTES TO TOWNSHIP HALL & GROUNDS:**  
*Contracted Services related to the contract cleaning of the Township Hall vs. in-house staff.  
 Township Hall carpet cleaning increased to annual expense.*



HARTLAND TOWNSHIP FY2022-2023 BUDGET

03.01.2022

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 PROJECTED ACTIVITY	2022-23 BOARD APPROVED BUDGET	2023-24 MGR. RECOMMENDED BUDGET
<b>Dept 299 - UNALLOCATED</b>						
101-299-702.400	MERIT/BONUS POOL					40,000
101-299-703.000	VACATION/PTO OWED AT YE	12,161	5,000	5,000	5,000	5,000
101-299-715.000	EMPLOYERS SOC SEC					3,060
101-299-718.000	RETIREMENT					4,000
101-299-727.000	SUPPLIES & POSTAGE	4,932	7,100	7,100	7,100	7,100
101-299-850.000	TAX CHARGEBACKS	481	2,000	6,000	5,000	5,000
101-299-890.000	CONTINGENCIES		24,356	15,000	50,000	50,000
101-299-910.000	INSURANCE	22,141	22,810	23,403	24,115	24,840
101-299-930.000	REPAIRS & MAINTENANCE	2,699	4,300	4,300	4,300	4,300
101-299-957.000	EDUCATION/TRAINING/CONVENTION	1,900	200	2,100	2,100	2,100
Totals for dept 299 - UNALLOCATED		44,314	65,766	62,903	97,615	145,400

**NOTES TO UNALLOCATED:**

*Merit/Bonus pool represents Manager's request, with FY24 including both fiscal years.  
Contingencies \$50,000 is standard placeholder for use by Township Manager.*

**Dept 302 - POLICE PROTECTION**

101-302-801.000	CONTRACTED SERVICES				164,000	164,000
Totals for dept 302 - POLICE PROTECTION					164,000	164,000

**NOTES TO POLICE PROTECTION:**

*Placeholder for board discussion, using current contract rate by LCSD.*





HARTLAND TOWNSHIP FY2022-2023 BUDGET

03.01.2022

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 PROJECTED ACTIVITY	2022-23 BOARD APPROVED BUDGET	2023-24 MGR. RECOMMENDED BUDGET
<b>Dept 400 - PLANNING &amp; ZONING</b>						
101-400-702.000	PLANNING DIRECTOR SALARY	78,795	81,127	81,127	86,212	86,212
101-400-702.100	SALARY IN LIEU OF BENEFITS	3,000	3,000	3,000	3,000	3,000
101-400-702.300	PLANNING SPECIALIST	65,720	67,209	67,209	70,761	70,761
101-400-706.000	PLANNING ASSISTANT 2	42,232	43,364	43,364	45,725	45,725
101-400-710.000	WAGES IN LIEU OF BENEFITS	6,600	6,600	6,600	6,600	6,600
101-400-715.000	EMPLOYERS SOC SEC	15,814	16,740	16,740	17,582	17,582
101-400-716.000	EMPLOYMENT EXPENSE	2,571	2,632	3,300	3,644	3,728
101-400-718.000	RETIREMENT	18,646	19,170	19,170	20,270	20,270
101-400-725.000	PLANNING COMMISSION FEES	10,368	17,520	17,520	17,520	17,520
101-400-727.000	SUPPLIES & POSTAGE	828	1,000	1,798	1,000	1,000
101-400-801.000	CONTRACTED SERVICES	1,581	3,500	3,500	3,500	3,500
101-400-801.002	CONSULTING - SITE REVIEWS	3,810	5,800	7,000	5,800	5,800
101-400-801.100	PROFESSIONAL REVIEW COSTS	25,900	50,000	50,000	50,000	50,000
101-400-801.200	LIQUOR LICENSE APPLICATONS			2,063		
101-400-804.000	MEMBERSHIP & DUES	1,853	2,200	2,200	2,200	2,200
101-400-826.000	LEGAL FEES	7,740	7,000	7,000	7,000	7,000
101-400-900.000	PRINTING & PUBLICATIONS	2,250	2,180	2,180	2,180	2,180
101-400-930.000	REPAIRS & MAINTENANCE	316	320	320	320	320
101-400-957.000	EDUCATION/TRAINING/CONVENTION	544	2,500	2,000	2,500	2,500
101-400-957.400	EDUCATION/TRAINING - PC	365	500	500	500	500
Totals for dept 400 - PLANNING & ZONING		288,933	332,362	336,591	346,314	346,398

**NOTES TO PLANNING & ZONING:**

*Professional Reviews expenditures offset equally by Review Fee revenues.*

*Legal fees associated with ordinance enforcement, zoning amendments and PD agreement reviews.*

**Dept 410 - BOARD OF APPEALS**

101-410-715.000	EMPLOYERS SOC SEC		87	87	87	87
101-410-725.000	ZBA FEES		1,135	1,135	1,135	1,135
101-410-900.000	PRINTING & PUBLICATIONS		450	450	450	450
101-410-957.000	EDUCATION/TRAINING/CONVENTION	94	500	500	500	500
Totals for dept 410 - BOARD OF APPEALS		94	2,172	2,172	2,172	2,172

**NOTES TO BOARD OF APPEALS:**

*No notable changes proposed in FY2023.*



HARTLAND TOWNSHIP FY2022-2023 BUDGET

03.01.2022

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 PROJECTED ACTIVITY	2022-23 BOARD APPROVED BUDGET	2023-24 MGR. RECOMMENDED BUDGET
<b>Dept 441 - DEPARTMENT OF PUBLIC WORKS</b>						
101-441-702.000	DPW DIRECTOR SALARY	61,293	78,000	78,000	82,724	82,724
101-441-702.100	SALARY IN LIEU OF BENEFITS	1,500				
101-441-704.000	DPW ASSISTANT WAGES	39,816	42,192	42,192	43,789	43,789
101-441-709.100	MERIT/BONUS PAY	200	300	300		
101-441-712.000	CASH IN LIEU OF BENEFITS	3,600	3,600	3,600	3,600	3,600
101-441-715.000	EMPLOYERS SOC SEC	8,029	9,493	9,493	9,954	9,954
101-441-716.000	EMPLOYMENT EXPENSE	7,293	24,203	24,203	24,394	26,363
101-441-718.000	RETIREMENT	10,119	12,020	12,020	12,652	12,652
101-441-727.000	SUPPLIES & POSTAGE	90	460	460	469	469
101-441-740.000	OPERATING SUPPLIES	959	1,000	1,000	1,013	1,013
101-441-801.000	CONTRACTED SERVICES	19,818	20,000	21,443	23,000	23,000
101-441-801.007	TREATMENT PLANT SAMPLING	11,448	18,660	18,000	18,000	18,000
101-441-804.000	MEMBERSHIP & DUES	233	300	832	300	300
101-441-861.000	MILEAGE		100	100	100	100
101-441-900.000	PRINTING & PUBLICATIONS	156	250	555	250	250
101-441-930.000	SOFTWARE MAINTENANCE	634	700	700	700	700
101-441-957.000	EDUCATION/TRAINING/CONVENTION		1,700	1,700	2,450	2,450
Totals for dept 441 - DEPARTMENT OF PUBLIC WORKS		165,188	212,978	214,598	223,395	225,364

**NOTES TO PUBLIC WORKS:**  
*No notable changes proposed in FY2023.*



HARTLAND TOWNSHIP FY2022-2023 BUDGET

03.01.2022

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 PROJECTED ACTIVITY	2022-23 BOARD APPROVED BUDGET	2023-24 MGR. RECOMMENDED BUDGET
<u>Dept 444 - SIDEWALKS</u>						
101-444-801.009	CONTRACT SERVICES - WATER SYSTEM		2,000	2,000	2,000	2,000
101-444-969.005	SIDEWALKS	4,000	4,000	4,000	4,000	4,000
Totals for dept 444 - SIDEWALKS		4,000	6,000	6,000	6,000	6,000

**NOTES TO SIDEWALKS:**  
*No notable changes proposed in FY2023.*

<u>Dept 448 - STREET LIGHTS</u>						
101-448-921.000	STREET LIGHTS	14,983	13,500	18,000	18,000	18,360
101-448-930.000	REPAIRS & MAINTENANCE	1,200	750	750	750	750
Totals for dept 448 - STREET LIGHTS		16,183	14,250	18,750	18,750	19,110

**NOTES TO STREET LIGHTS:**  
*Electric costs have increased moderately.*



HARTLAND TOWNSHIP FY2022-2023 BUDGET

03.01.2022

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 PROJECTED ACTIVITY	2022-23 BOARD APPROVED BUDGET	2023-24 MGR. RECOMMENDED BUDGET
<b>Dept 463 - ROADS &amp; M59 MEDIAN</b>						
101-463-727.000	SUPPLIES & POSTAGE		170	170	170	20
101-463-801.000	CONTRACTED SERVICES	950				
101-463-801.009	CONTRACT SERVICES - WATER SYSTEM	2,370				
101-463-802.000	LAWN/SNOW MAINTENANCE	7,143	20,000	20,402	30,000	32,000
101-463-802.100	IRRIGATION REPAIRS		1,500	1,500	1,500	1,500
101-463-900.000	PRINTING & PUBLICATIONS		500	500	500	
101-463-920.005	UTILITIES - WATER	6,292	6,000	6,000	6,000	6,000
101-463-920.006	REU SURCHARGE FEES		4,191	4,191	4,191	4,191
101-463-969.002	ROAD CHLORIDE	67,294	80,000	80,000	78,750	80,000
Totals for dept 463 - ROADS & M59 MEDIAN		84,049	112,361	112,763	121,111	123,711

**NOTES TO ROADS & M59 MEDIAN**

*M-59 median maintenance to include fresh mulch application in FY2023.*

*Road Chloride costs have increased slightly; 25% of all chloride costs are funded from Road Millage funds*

**Dept 465 - DRAINS, PUBLIC BENEFIT**

101-465-956.000	MISCELLANEOUS	2,195	3,300	3,300	3,300	3,300
101-465-963.000	DRAINS AT LARGE	6,969	7,500	7,500	7,500	7,500
Totals for dept 465 - DRAINS, PUBLIC BENEFIT		9,164	10,800	10,800	10,800	10,800

**NOTES TO DRAINS, PUBLIC BENEFIT**

*Misc. fees for state compliance of MS4 permit*

*Annual costs determined by Livingston County Drain Commission for Township Owned properties within drainage districts*



HARTLAND TOWNSHIP FY2022-2023 BUDGET

03.01.2022

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 PROJECTED ACTIVITY	2022-23 BOARD APPROVED BUDGET	2023-24 MGR. RECOMMENDED BUDGET
<b>Dept 567 - CEMETERIES</b>						
101-567-727.000	SUPPLIES & POSTAGE		2,200	2,200	2,200	2,200
101-567-801.009	CONTRACT SERVICES - WATER SYSTEM		10,404	10,404	10,404	10,404
101-567-801.010	CONTRACT EQUIPMENT - WATER SYS		4,307	4,307	4,307	4,307
101-567-920.000	UTILITIES		175	175	175	175
101-567-930.000	REPAIRS & MAINTENANCE		3,780	3,889	12,000	12,000
101-567-956.250	BANK CHARGES		100	100	100	100
Totals for dept 567 - CEMETERIES			20,966	21,075	29,186	29,186

**NOTES TO CEMETERIES:**  
*\$10,000 placeholder for property maintenance associated with trees, fences and other issues.*

<b>Dept 577 - COMMUNICATIONS</b>						
101-577-702.000	COMMUNICATION WAGES (PT)	29,942	37,842	37,842	33,551	33,551
101-577-704.000	CABLE OPERATOR WAGES	1,033	2,684	2,684	2,684	2,684
101-577-709.100	MERIT/BONUS PAY		250	250		
101-577-715.000	EMPLOYERS SOC SEC	2,394	3,119	3,119	2,772	2,772
101-577-727.000	SUPPLIES & POSTAGE	60	500	500	500	500
101-577-740.000	OPERATING SUPPLIES		1,000	1,000	1,000	1,000
101-577-801.000	CONTRACTED SERVICES	1,216	4,250	4,250	18,000	2,000
101-577-804.000	MEMBERSHIP & DUES			1,175	2,000	2,000
101-577-900.000	PRINTING & PUBLICATIONS	4,351	6,550	6,550	6,550	6,550
101-577-956.000	SPECIAL EVENTS	66	500	500	500	500
101-577-957.000	EDUCATION/TRAINING/CONVENTION		500	500	500	500
Totals for dept 577 - COMMUNICATIONS			39,062	57,195	68,057	52,057

**NOTES TO COMMUNICATIONS:**  
*Contracted Services related to potential 2022 Citizen Survey (generally every 4-5 years).*



HARTLAND TOWNSHIP FY2022-2023 BUDGET

03.01.2022

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 PROJECTED ACTIVITY	2022-23 BOARD APPROVED BUDGET	2023-24 MGR. RECOMMENDED BUDGET
<b>Dept 722 - ZONING CODE ENFORCEMENT</b>						
101-722-704.000	ENFORCEMENT WAGES	5,752	19,000	19,000	14,931	14,931
101-722-715.000	EMPLOYERS SOC SEC	440	1,454	1,454	1,143	1,143
101-722-725.000	FEES/PER DIEMS		500	500		
101-722-826.000	LEGAL FEES			2,000	5,000	5,000
101-722-900.000	PRINTING & PUBLICATIONS	126				
Totals for dept 722 - ZONING CODE ENFORCEMENT		6,318	20,954	22,954	21,074	21,074

**NOTES TO ZONING CODE ENFORCEMENT:**  
*Legal fees budgeted for assistance in enforcement.*

<b>Dept 751 - PARKS &amp; RECREATION</b>						
101-751-740.000	OPERATING SUPPLIES	260	2,400	2,400	2,400	2,400
101-751-801.000	CONTRACTED SERVICES	30,123	87,700	87,700	88,000	30,000
101-751-801.009	CONTRACT SERVICES - WATER SYSTEM	4,541	20,492	20,492	20,492	20,492
101-751-801.010	CONTRACT EQUIPMENT - WATER SYS		2,284	2,284	2,284	2,284
101-751-802.000	LAWN/SNOW MAINTENANCE		3,200	3,200	3,200	1,700
101-751-920.002	UTILITIES - ELECTRIC	3,297	5,300	5,300	5,300	5,300
101-751-920.004	UTILITIES - SEWER	531	1,500	1,500	1,500	1,500
101-751-920.006	REU SURCHARGE FEES		22	22	1,000	1,000
101-751-930.000	REPAIRS & MAINTENANCE	5,028	14,050	21,327	12,400	11,200
101-751-955.000	PARKS - SPECIAL EVENTS		16,000	22,500	16,000	16,000
101-751-956.000	FARMERS MARKET	596	3,000	6,000	3,000	3,000
Totals for dept 751 - PARKS & RECREATION		44,376	155,948	172,725	155,576	94,876

**NOTES TO PARKS & RECREATION:**  
*Contracted Services with Plantwise for invasive species mitigation approved in FY22 (carryover).*



HARTLAND TOWNSHIP FY2022-2023 BUDGET

03.01.2022

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 PROJECTED ACTIVITY	2022-23 BOARD APPROVED BUDGET	2023-24 MGR. RECOMMENDED BUDGET
<u>Dept 901 - APPROPRIATIONS-TRANSFER OUT</u>						
101-901-999.000	APPROPRIATIONS SENIOR CITIZENS	22,000	22,000	22,000	22,000	22,000
101-901-999.002	APPROPRIATIONS COMMUNITY CENTER	20,000	22,000	22,000	22,000	22,000
101-901-999.401	TRANSFER OUT CAPITAL IMP	513,148	886,229	886,229	472,616	568,298
Totals for dept 901 - APPROPRIATIONS-TRANSFER OUT		555,148	930,229	930,229	516,616	612,298
<i>NOTES TO TRANSFERS OUT:</i>						
<i>Transfers out to 401 Capital Projects are estimated until final budget is adopted.</i>						
TOTAL APPROPRIATIONS		2,444,578	3,099,020	3,117,778	3,052,589	3,063,449
NET OF REVENUES/APPROPRIATIONS - FUND 101		328,872	(335,808)	(75,894)	-2.09%	
BEGINNING FUND BALANCE		2,862,598	3,191,477	3,191,477	3,115,583	3,115,583
ENDING FUND BALANCE		3,191,470	2,855,669	3,115,583	3,115,583	3,115,583



HARTLAND TOWNSHIP FY2022-2023 BUDGET

03.01.2022

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 PROJECTED ACTIVITY	2022-23 BOARD APPROVED BUDGET	2023-24 MGR. RECOMMENDED BUDGET
<b>Fund 204 - MUNICIPAL STREET FUND</b>						
ESTIMATED REVENUES						
Dept 000						
204-000-402.000	CURRENT REAL PROP TAX	1,074,712	1,101,997	1,114,317	1,164,798	1,160,120
204-000-446.000	INT.&PEN DEL TAX	21		7		
204-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	2,908	2,500	2,500	2,000	2,000
204-000-665.000	INTEREST EARNINGS	1,578	3,200	1,300	1,100	1,250
Totals for dept 000 -		1,079,219	1,107,697	1,118,124	1,167,898	1,163,370
TOTAL ESTIMATED REVENUES		1,079,219	1,107,697	1,117,924	1,167,898	1,163,370
APPROPRIATIONS						
Dept 000						
204-000-826.000	LEGAL FEES	367				
204-000-850.000	TAX CHARGEBACKS		2,500	2,500	2,500	2,500
204-000-969.002	ROAD CHLORIDE		21,000		20,000	20,000
204-000-969.100	GRAVEL ROAD IMPROVEMENTS		479,000	479,000		204,000
204-000-969.200	PAVED ROAD IMPROVEMENTS		228,750	228,750	1,964,000	
204-000-969.300	OTHER ROAD IMPROVEMENTS	74,716				
204-000-994.001	BOND PRINCIPAL ROAD 2015	185,000	190,000	190,000	195,000	205,000
204-000-994.002	BOND PRINCIPAL ROADS 2016	350,000	350,000	350,000	375,000	375,000
204-000-996.000	BOND FEES	1,000	1,000	1,000	1,000	1,000
204-000-997.001	BOND INTEREST ROADS 2015	23,250	17,700	17,700	12,000	6,150
204-000-997.002	BOND INTEREST ROADS 2016	43,500	33,000	33,000	22,500	11,250
Totals for dept 000 -		677,833	1,322,950	1,301,950	2,592,000	824,900
TOTAL APPROPRIATIONS		677,833	1,322,950	1,301,950	2,592,000	824,900
NET OF REVENUES/APPROPRIATIONS - FUND 204		401,386	(215,253)	(183,826)	(1,424,102)	338,470
BEGINNING FUND BALANCE		1,588,023	1,989,408	1,989,408	1,805,582	381,480
ENDING FUND BALANCE		1,989,409	1,774,155	1,805,582	381,480	719,950

**NOTES TO ROAD FUND:**

Road millage through 2024

Property Tax Revenues: FY23 assumes a moderate growth rate due to new construction, FY24 assumes a small decrease due to increase in personal property tax exemption for small businesses.

See Road Capital Projects appendix for project details.





HARTLAND TOWNSHIP FY2022-2023 BUDGET

03.01.2022

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 PROJECTED ACTIVITY	2022-23 BOARD APPROVED BUDGET	2023-24 MGR. RECOMMENDED BUDGET
<b>Fund 206 - FIRE OPERATING</b>						
<b>ESTIMATED REVENUES</b>						
Dept 000						
206-000-402.000	CURRENT REAL PROP TAX	1,348,312	1,572,973	1,590,661	1,662,707	1,656,029
206-000-446.000	INT.&PEN DEL TAX	27		9		
206-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	3,648	3,500	3,500	3,250	2,250
206-000-665.000	INTEREST EARNINGS	902	1,000	400	380	500
206-000-694.000	OTHER REVENUE			162		
Totals for dept 000 -		1,352,889	1,577,473	1,594,732	1,666,337	1,658,779
<b>TOTAL ESTIMATED REVENUES</b>		1,352,889	1,577,473	1,594,712	1,666,337	1,658,779
<b>APPROPRIATIONS</b>						
Dept 000						
206-000-801.000	CONTRACTED SERVICES	984	984	984	984	984
206-000-801.009	CONTRACT SERVICES - WATER SYSTEM		904	904	904	904
206-000-801.010	CONTRACT EQUIPMENT - WATER SYS		1,802	1,802	1,802	1,802
206-000-802.000	LAWN/SNOW MAINTENANCE	3,936	6,000	6,866	7,075	7,290
206-000-807.000	AUDIT FEES	850	850	850	850	850
206-000-826.000	LEGAL FEES	1,553				
206-000-850.000	TAX CHARGEBACKS		2,000	2,000	2,000	2,000
206-000-920.002	UTILITIES - ELECTRIC	742	902	902	930	957
206-000-930.000	SOFTWARE MAINTENANCE	3,078	157	157	160	160
206-000-930.001	REPAIRS & MAINT. EQUIPMENT	1,470	6,100	6,100	6,100	6,100
206-000-930.003	REPAIRS & MAINTENANCE BLD&GRDS	8,722	2,500	4,000	91,500	13,500
206-000-956.100	ASSESSMENTS	245				
206-000-957.000	EDUCATION/TRAINING/CONVENTION				25,250	
206-000-970.001	CAPITAL OUTLAY - EQUIPMENT		20,000	20,000	20,000	
206-000-970.003	CAPITAL OUTLAY - BLDG GRDS	48,950	42,000	42,000	140,000	
206-000-999.336	CONTRIBUTION TO FIRE AUTHORITY	1,200,038	1,237,344	1,237,344	1,296,190	1,335,076
Totals for dept 000 -		1,270,568	1,321,543	1,323,909	1,593,745	1,369,623
<b>TOTAL APPROPRIATIONS</b>		1,270,568	1,321,543	1,323,909	1,593,745	1,369,623
<b>NET OF REVENUES/APPROPRIATIONS - FUND 206</b>		82,321	255,930	270,823	72,592	289,156
BEGINNING FUND BALANCE		1,290,072	1,372,393	1,372,393	1,643,216	1,715,808
ENDING FUND BALANCE		1,372,393	1,628,323	1,643,216	1,715,808	2,004,964

**NOTES TO FIRE FUND:**

Fire millage through 2025

Property Tax Revenues: FY23 assumes a moderate growth rate due to new construction, FY24 assumes a small decrease due to increase in personal property tax exemption for small businesses.

See Fire Capital Projects appendix for project details.

Contribution to Fire Authority FY24 assumes a 3% increase over FY23 request.



HARTLAND TOWNSHIP FY2022-2023 BUDGET

03.01.2022

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 PROJECTED ACTIVITY	2022-23 BOARD APPROVED BUDGET	2023-24 MGR. RECOMMENDED BUDGET
<b>Fund 212 - LIQUOR LAW ENFORCEMENT</b>						
ESTIMATED REVENUES						
Dept 000						
212-000-575.000	LIQUOR LICENSE FEES	12,120	12,500	13,473	14,147	14,854
212-000-665.000	INTEREST EARNINGS	53	70	55	70	70
Totals for dept 000 -		12,173	12,570	13,528	14,217	14,924
TOTAL ESTIMATED REVENUES		12,173	12,570	13,528	14,217	14,924
APPROPRIATIONS						
Dept 000						
212-000-704.000	ENFORCEMENT WAGES		3,840	3,840	4,096	4,096
212-000-715.000	EMPLOYERS SOC SEC		294	294	314	314
212-000-801.000	CONTRACTED SERVICES		8,436		9,807	10,514
Totals for dept 000 -			12,570	4,134	14,217	14,924
TOTAL APPROPRIATIONS			12,570	4,134	14,217	14,924
NET OF REVENUES/APPROPRIATIONS - FUND 212		12,173		9,394		
BEGINNING FUND BALANCE		61,535	73,708	73,708	83,102	83,102
ENDING FUND BALANCE		73,708	73,708	83,102	83,102	83,102

**NOTES TO LIQUOR LAW ENFORCEMENT:**

*Manager is recommending contracting with alternate providers to perform educational inspections*



HARTLAND TOWNSHIP FY2022-2023 BUDGET

03.01.2022

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 PROJECTED ACTIVITY	2022-23 BOARD APPROVED BUDGET	2023-24 MGR. RECOMMENDED BUDGET
<u>Fund 354 - 2009 M-59 ROAD IMPROVEMENTS BOND</u>						
ESTIMATED REVENUES						
Dept 000						
354-000-404.000	2009 M-59 ROAD SAD REVENUE	172,679	172,679	172,679	172,679	172,679
354-000-404.001	HROAD SPEC ASSESS REVENUE	58,179	58,179	58,179	58,179	58,179
354-000-447.001	2009 M-59 ROAD SAD INTEREST	78,124	72,115	72,115	66,105	60,096
354-000-447.002	HROAD SPEC ASSESS INTEREST	26,321	24,297	24,297	22,272	20,248
354-000-665.000	INTEREST EARNINGS	279	450	150	150	150
Totals for dept 000 -		335,582	327,720	327,420	319,385	311,352
TOTAL ESTIMATED REVENUES		335,582	327,720	327,420	319,385	311,352
APPROPRIATIONS						
Dept 000						
354-000-991.001	2019 M59/HTLND BOND PRINCIPAL	250,000	240,000	240,000	230,000	225,000
354-000-996.000	BOND FEES	500	500	500	500	500
354-000-997.010	2019 REFUNDING BOND INTEREST	65,233	65,100	65,110	62,463	57,063
Totals for dept 000 -		315,733	305,600	305,610	292,963	282,563
TOTAL APPROPRIATIONS		315,733	305,600	305,610	292,963	282,563
NET OF REVENUES/APPROPRIATIONS - FUND 354		19,849	22,120	21,810	26,422	28,789
BEGINNING FUND BALANCE		417,880	437,730	437,730	459,540	485,962
ENDING FUND BALANCE		437,729	459,850	459,540	485,962	514,751

**NOTES TO M59 ROAD IMPROVEMENT:**  
*Assessment through 2032*  
*No notable or significant changes to budget for FY2023*



HARTLAND TOWNSHIP FY2022-2023 BUDGET

03.01.2022

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 PROJECTED ACTIVITY	2022-23 BOARD APPROVED BUDGET	2023-24 MGR. RECOMMENDED BUDGET
<u>Fund 358 - MILLPOINTE ROAD DEBT SERVICE FUND</u>						
ESTIMATED REVENUES						
Dept 000						
358-000-451.000	SPECIAL ASSESSMENT PRINCIPAL	95,309	78,750	86,424	77,135	77,135
358-000-451.001	SPECIAL ASSESSMENT INTEREST	23,664	19,934	19,730	16,272	13,017
358-000-665.000	INTEREST EARNINGS	161	200	100	100	100
358-000-696.000	RESIDUAL EQUITY TRANSFER	6,637				
Totals for dept 000 -		125,771	98,884	106,254	93,507	90,252
TOTAL ESTIMATED REVENUES		125,771	98,884	106,254	93,507	90,252
APPROPRIATIONS						
Dept 000						
358-000-991.000	BOND - PRINCIPAL	85,000	90,000	90,000	90,000	95,000
358-000-996.000	BOND FEES	500	500	500	500	500
358-000-997.000	BOND INTEREST PAYMENT	22,113	19,488	19,488	16,788	14,013
Totals for dept 000 -		107,613	109,988	109,988	107,288	109,513
TOTAL APPROPRIATIONS		107,613	109,988	109,988	107,288	109,513
NET OF REVENUES/APPROPRIATIONS - FUND 358		18,158	(11,104)	(3,734)	(13,781)	(19,261)
BEGINNING FUND BALANCE		251,385	269,543	269,543	265,809	252,028
ENDING FUND BALANCE		269,543	258,439	265,809	252,028	232,767

**NOTES TO MILLPOINTE ROAD SAD:**  
*Assessment through 2026*  
*No notable or significant changes to budget for FY2023*



HARTLAND TOWNSHIP FY2022-2023 BUDGET

03.01.2022

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 PROJECTED ACTIVITY	2022-23 BOARD APPROVED BUDGET	2023-24 MGR. RECOMMENDED BUDGET
<u>Fund 359 - BULLARD LAKE ROAD SAD</u>						
ESTIMATED REVENUES						
Dept 000						
359-000-451.000	SPECIAL ASSESSMENT REVENUE	16,124	16,124	16,124	16,124	16,124
359-000-451.001	SPECIAL ASSESSMENT INTEREST	4,789	4,489	4,257	3,928	3,193
359-000-665.000	INTEREST EARNINGS	23		25		
359-000-696.000	RESIDUAL EQUITY TRANSFER	912				
Totals for dept 000 -		21,848	20,613	20,406	20,052	19,317
TOTAL ESTIMATED REVENUES		21,848	20,613	20,406	20,052	19,317
APPROPRIATIONS						
Dept 000						
359-000-999.401	TRANSFER TO CAPITAL PROJECTS		20,912	20,912	20,613	20,052
Totals for dept 000 -			20,912	20,912	20,613	20,052
TOTAL APPROPRIATIONS			20,912	20,912	20,613	20,052
NET OF REVENUES/APPROPRIATIONS - FUND 359		21,848	(299)	(506)	(561)	(735)
BEGINNING FUND BALANCE		26,212	48,059	48,059	47,553	46,992
ENDING FUND BALANCE		48,060	47,760	47,553	46,992	46,257

**NOTES TO BULLARD LAKE ROAD SAD:**  
*Assessment through 2028*  
*No notable or significant changes to budget for FY2023*



HARTLAND TOWNSHIP FY2022-2023 BUDGET

03.01.2022

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 PROJECTED ACTIVITY	2022-23 BOARD APPROVED BUDGET	2023-24 MGR. RECOMMENDED BUDGET
<u>Fund 401 - CAPITAL PROJECTS FUND</u>						
ESTIMATED REVENUES						
Dept 000						
401-000-627.000	RIGHT OF WAY FEES	14,248	10,000	21,150	21,000	21,000
401-000-665.000	INTEREST EARNINGS	456	2,500	330	2,500	2,500
401-000-674.150	DONATIONS	2,500				
401-000-676.000	REIMBURSEMENTS	9,450				
401-000-696.000	RESIDUAL EQUITY TRANSFER	14,900	22,226			
401-000-699.101	TRANSFER IN GF	513,148	886,229	886,229	472,616	568,298
Totals for dept 000 -		554,702	920,955	907,709	496,116	591,798
TOTAL ESTIMATED REVENUES		554,702	920,955	907,709	496,116	591,798
APPROPRIATIONS						
Dept 000						
401-000-890.000	CONTINGENCIES		20,000	20,000	20,000	20,000
401-000-970.000	CAPITAL OUTLAY - GENERAL	22,712				
Totals for dept 000 -		22,712	20,000	20,000	20,000	20,000
<u>Dept 265 - TOWNSHIP HALL &amp; GROUNDS</u>						
401-265-970.000	CAPITAL OUTLAY		8,500		299,600	8,500
Totals for dept 265 - TOWNSHIP HALL & GROUNDS			8,500		299,600	8,500
<u>Dept 444 - SIDEWALKS</u>						
401-444-826.000	LEGAL FEES	26,912		538		
401-444-956.200	PROPERTY TAXES			21		
401-444-969.005	SIDEWALKS	40,069	354,369	354,369	175,000	
401-444-970.000	CAPITAL OUTLAY	15,600				
Totals for dept 444 - SIDEWALKS		82,581	354,369	354,928	175,000	
<u>Dept 463 - ROADS &amp; M59 MEDIAN</u>						
401-463-969.011	WAYFINDING/GATEWAY SIGNS				25,000	
401-463-969.012	M59 IMPROVEMENTS				46,200	121,520
Totals for dept 463 - ROADS & M59 MEDIAN					71,200	121,520
<u>Dept 751 - PARKS &amp; RECREATION</u>						
401-751-956.200	PROPERTY TAXES			1,690		
401-751-970.000	CAPITAL OUTLAY				305,000	20,000
401-751-970.006	SPRANGER FIELD	84,793		645		
401-751-970.009	SETTLERS PARK	132,723	185,150	179,000		
Totals for dept 751 - PARKS & RECREATION		217,516	185,150	181,335	305,000	20,000
TOTAL APPROPRIATIONS		322,809	597,759	535,575	870,800	170,020
NET OF REVENUES/APPROPRIATIONS - FUND 401		231,893	323,196	372,134	(374,684)	421,778
BEGINNING FUND BALANCE		672,548	904,442	904,442	1,276,576	901,892
ENDING FUND BALANCE		904,441	1,227,638	1,276,576	901,892	1,323,670

NOTES TO CAPITAL PROJECTS FUND:  
 See Capital Projects Fund appendix for project details.  
 Transfer in from General Fund are estimated until final budgets are approved.



HARTLAND TOWNSHIP FY2022-2023 BUDGET

03.01.2022

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 PROJECTED ACTIVITY	2022-23 BOARD APPROVED BUDGET	2023-24 MGR. RECOMMENDED BUDGET
<b>Fund 536 - WATER SYSTEM FUND</b>						
<b>ESTIMATED REVENUES</b>						
Dept 000						
536-000-600.400	WATER USAGE METERED	292,694	269,500	269,500	151,535	152,767
536-000-600.500	WATER READINESS TO SERVE	321,257	416,960	403,000	765,238	769,840
536-000-601.000	USER FEES	1,600	2,500	2,500	2,500	2,500
536-000-601.001	PENALTIES ON USER FEES	5,647	5,000	5,000	5,000	5,000
536-000-605.000	METER SALES	7,970	20,000	20,000	20,000	20,000
536-000-665.000	INTEREST EARNINGS	802	1,000	1,000	1,000	1,000
536-000-676.000	REIMBURSEMENTS	35,921				
536-000-676.101	REIMB. CONTRACT SERVICES	15,934	47,840	47,840	47,840	47,840
536-000-676.102	REIMB - CONTRACT EQUIPMENT		10,552	10,552	10,552	10,552
Totals for dept 000 -		681,825	773,352	759,392	1,003,665	1,009,499
<b>TOTAL ESTIMATED REVENUES</b>		<b>681,825</b>	<b>773,352</b>	<b>759,392</b>	<b>1,003,665</b>	<b>1,009,499</b>
<b>APPROPRIATIONS</b>						
Dept 000						
Dept 000						
536-000-702.100	SALARY IN LIEU OF BENEFITS	3,600	3,600	3,600		
536-000-702.400	MERIT/BONUS POOL	100	500	500		2,000
536-000-703.000	VAC/PTO OWED AT YE	3,529	2,000	2,000	2,000	2,000
536-000-704.000	OPERATOR II WAGES	48,133	48,175	48,175	50,877	50,877
536-000-706.000	OPERATOR I WAGES	38,333	43,272	43,272	79,040	79,040
536-000-707.000	SEASONAL WAGES	16,963	20,638	20,638	25,000	25,000
536-000-709.000	OVERTIME WAGES	9,762	13,292	13,292	13,943	13,943
536-000-715.000	EMPLOYERS SOC SEC	8,796	10,586	10,586	12,918	12,918
536-000-716.000	EMPLOYMENT EXPENSE	9,160	9,828	9,828	58,201	62,849
536-000-718.000	RETIREMENT	9,529	9,973	9,973	14,386	14,386
536-000-719.100	UNIFORMS/CLOTHING ALLOWANCE	1,202	1,159	1,159	2,950	2,100
536-000-720.000	ADMINISTRATIVE FEES	83,140	90,383	90,383	146,553	150,950
536-000-727.000	SUPPLIES/POSTAGE	1,510	2,141	2,141	2,200	2,250
536-000-740.000	OPERATING SUPPLIES	20,032	12,592	12,592	12,910	13,555
536-000-740.001	WATER TREAT. CHEMICALS	10,049	12,500	12,500	12,875	13,261
536-000-741.000	METER COSTS	103,815	37,500	75,000	30,000	30,000
536-000-742.000	CROSS CONNECTION CONTROL FEES		2,500			
536-000-801.000	CONTRACTED SERVICES	2,555	5,017	5,017	5,000	5,000
536-000-802.000	LAWN/SNOW MAINTENANCE		1,500	1,500	1,500	1,500
536-000-804.000	MEMBERSHIP & DUES	2,185	350	350	350	350
536-000-805.000	INTERNET	1,662	1,500	3,000	3,100	3,100
536-000-807.000	AUDIT FEES	4,000	4,500	4,000	14,100	6,100
536-000-816.000	ENGINEERING FEES	1,732	6,000	6,382	6,000	6,000
536-000-826.000	LEGAL FEES	3,697	5,000	5,000	5,000	5,000
536-000-851.000	TELEPHONE	792	3,678	3,678	3,752	3,827



HARTLAND TOWNSHIP FY2022-2023 BUDGET

03.01.2022

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 PROJECTED ACTIVITY	2022-23 BOARD APPROVED BUDGET	2023-24 MGR. RECOMMENDED BUDGET
536-000-860.000	GASOLINE	2,071	8,089	4,000	4,500	4,500
536-000-861.000	MILEAGE	3	300			
536-000-890.000	CONTINGENCIES		10,750	8,000	15,000	15,000
536-000-900.000	PRINTING & PUBLICATIONS	250	331	250	100	100
536-000-910.000	INSURANCE	9,096	10,490	9,634	10,805	11,129
536-000-920.001	UTILITIES - GAS	1,234	1,808	1,808	2,000	2,100
536-000-920.002	UTILITIES - ELECTRIC	32,634	37,419	37,419	38,000	38,100
536-000-920.004	UTILITIES - SEWER	3,338	3,500	3,500	3,500	3,500
536-000-922.000	MISS DIG	2,132	2,700	2,700	3,500	3,500
536-000-930.000	SOFTWARE MAINTENANCE	2,037	9,082	2,719	2,773	2,829
536-000-930.001	REPAIRS & MAINTENANCE SYSTEM	82,716	38,250	50,000	50,000	50,000
536-000-930.002	REPAIRS & MAINTENANCE TRUCKS	4,512	4,015	5,912	3,500	3,500
536-000-930.003	REPAIRS & MAINTENANCE BLD&GRDS	12,085	7,750	7,750	7,750	7,750
536-000-956.000	MISCELLANEOUS	1,590	2,500	2,500	2,500	2,500
536-000-957.000	EDUCATION/TRAINING/CONVENTION	820	3,000	2,000	2,500	2,500
536-000-964.002	UNCOLLECTIBLE UB FEES	12,500	1,000	1,000	1,000	1,000
536-000-968.000	DEPRECIATION		4,020			
536-000-999.539	TRANSFER TO WATER REPLACEMENT FUND		200,000	200,000	300,000	300,000
Totals for dept 000 -		551,294	693,188	723,758	950,083	954,014
TOTAL APPROPRIATIONS		551,294	693,188	723,758	950,083	954,014
NET OF REVENUES/APPROPRIATIONS - FUND 536		130,531	80,164	36,287	53,582	55,485
BEGINNING FUND BALANCE		1,573,182	1,703,710	1,703,710	1,739,997	1,793,579
ENDING FUND BALANCE		1,703,713	1,783,874	1,739,997	1,793,579	1,849,064

**NOTES TO WATER O&M FUND:**

*Commodity and fixed charges are from the 2021 Water Rate Study. Fixed charges are now allocated based on REUs owned.*

*Additional new staff person to be added in FY23 due to water system expansion.*

*Transfer to Water Replacement Fund was included in the 2021 Water Rate Study and will be used to pay for water system expansion and improvements.*





HARTLAND TOWNSHIP FY2022-2023 BUDGET

03.01.2022

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 PROJECTED ACTIVITY	2022-23 BOARD APPROVED BUDGET	2023-24 MGR. RECOMMENDED BUDGET
<b>Fund 539 - WATER REPLACEMENT FUND</b>						
ESTIMATED REVENUES						
Dept 000						
539-000-602.000	CONNECTION FEES		2,503,960	2,533,243	116,320	116,320
539-000-602.100	SURCHARGE FEES		26,295	26,295	24,980	23,731
539-000-665.000	INTEREST EARNINGS	1,699	2,500	1,000	1,500	1,500
539-000-669.536	TRANSFER FROM WATER O&M FUND		200,000	200,000	300,000	300,000
539-000-669.537	TRANSFER IN FROM WATER DSF		448,000	448,000		
539-000-696.000	RESIDUAL EQUITY TRANSFER		451,441			
Totals for dept 000 -		1,699	3,632,196	3,208,538	442,800	441,551
TOTAL ESTIMATED REVENUES		1,699	3,632,196	3,208,538	442,800	441,551
APPROPRIATIONS						
Dept 000						
539-000-816.000	ENGINEERING FEES		22,000	24,171	45,000	
539-000-826.000	LEGAL FEES	4,028		3,375		
539-000-930.000	REPAIRS & MAINTENANCE	6,180	15,000	8,704	15,000	15,000
539-000-968.000	DEPRECIATION	252,209	345,898	260,000	262,000	340,000
Totals for dept 000 -		262,417	382,898	296,250	322,000	355,000
TOTAL APPROPRIATIONS		262,417	382,898	296,250	322,000	355,000
NET OF REVENUES/APPROPRIATIONS - FUND 539		(260,718)	3,249,298	2,912,288	120,800	86,551
BEGINNING FUND BALANCE		5,973,841	5,713,124	5,713,124	8,625,412	8,746,212
ENDING FUND BALANCE		5,713,123	8,962,422	8,625,412	8,746,212	8,832,763

**NOTES TO WATER REPAIR & REPLACEMENT FUND:**

Connection fees assumes 20 new REUs purchased on District 1 annually.

See Water Capital Projects appendix for more project details.



HARTLAND TOWNSHIP FY2022-2023 BUDGET

03.01.2022

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 PROJECTED ACTIVITY	2022-23 BOARD APPROVED BUDGET	2023-24 MGR. RECOMMENDED BUDGET
<b>Fund 577 - CABLE TV FUND</b>						
ESTIMATED REVENUES						
Dept 000						
577-000-607.000	PEG FEES	89,908	88,000	91,218	90,000	90,000
577-000-665.000	INTEREST EARNINGS	107		70		
Totals for dept 000 -		90,015	88,000	91,288	90,000	90,000
TOTAL ESTIMATED REVENUES		90,015	88,000	91,288	90,000	90,000
APPROPRIATIONS						
Dept 000						
577-000-740.000	OPERATING SUPPLIES	1,415	2,100	2,100	2,100	2,100
577-000-801.000	CONTRACTED SERVICES & RENTALS	14,775	26,000	26,000	26,000	26,000
577-000-805.000	INTERNET	2,318	8,400	11,000	10,260	10,260
577-000-806.000	CABLE TV FEES	1,152	1,100	1,440	1,440	1,440
577-000-930.000	REPAIRS & MAINTENANCE		1,500	1,500	1,500	1,500
577-000-932.000	REPAIRS & MAINTENANCE - TRUCKS		500	500	500	500
577-000-941.000	RENT	12,984	12,984	12,984	12,984	12,984
577-000-946.000	PEG SERVER & SOFTWARE RENTAL	12,512	11,935	15,212	18,112	18,512
577-000-970.000	CAPITAL OUTLAY	90,947	25,806	25,806	17,104	16,704
Totals for dept 000 -		136,103	90,325	96,542	90,000	90,000
TOTAL APPROPRIATIONS		136,103	90,325	96,542	90,000	90,000
NET OF REVENUES/APPROPRIATIONS - FUND 577		(46,088)	(2,325)	(5,254)		
BEGINNING FUND BALANCE		183,872	137,785	137,785	132,531	132,531
ENDING FUND BALANCE		137,784	135,460	132,531	132,531	132,531

**NOTES TO CABLE PEG FUND:**

*NearMap annual service has been added to the budget under PEG Server & Software Rental.*

*Partners in progress funded from PEG for public education*



HARTLAND TOWNSHIP FY2022-2023 BUDGET

03.01.2022

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 PROJECTED ACTIVITY	2022-23 BOARD APPROVED BUDGET	2023-24 MGR. RECOMMENDED BUDGET
<b>Fund 590 - SEWER OPERATIONS &amp; MAINTENANCE FUND</b>						
ESTIMATED REVENUES						
Dept 000						
590-000-600.100	SEWER USAGE FLAT RATE	676,231	637,290	647,900	585,663	585,663
590-000-600.200	SEWER USAGE METERED	610,875	842,756	576,000	515,000	525,300
590-000-600.300	SEWER CAPITAL CHARGES	221,667	232,787	222,500	227,240	228,300
590-000-600.600	SEWER RTS CHARGE	919,175	1,257,133	1,090,800	1,177,550	1,182,700
590-000-601.000	USER FEES			85		
590-000-601.001	PENALTIES ON USER FEES	24,914	30,000	32,418	30,000	30,000
590-000-602.000	CONNECTION FEES	9,439	188,780	285,666	188,780	188,780
590-000-602.100	SURCHARGE FEES	44,063	77,933	77,933	83,850	83,850
590-000-605.000	METER SALES		2,500		2,500	2,500
590-000-650.000	REFUND			(351)		
590-000-665.000	INTEREST EARNINGS	19,646	23,000	13,000	13,300	13,300
590-000-668.000	SEPTAGE STATION REVENUES	357,944	325,000	325,000	350,000	375,000
590-000-676.000	REIMBURSEMENTS	463		385		
Totals for dept 000 -		2,884,417	3,617,179	3,271,336	3,173,883	3,215,393
TOTAL ESTIMATED REVENUES		2,884,417	3,617,179	3,271,336	3,173,883	3,215,393
APPROPRIATIONS						
Dept 000						
590-000-720.000	ADMINISTRATIVE FEES	79,627	79,613	79,612	112,151	115,516
590-000-727.000	SUPPLIES & POSTAGE	1,590	1,750	1,750	2,000	2,000
590-000-741.000	METER COSTS		2,500	2,500	2,500	2,500
590-000-801.000	CONTRACTED SERVICES	6,118	1,000	5,775		
590-000-801.008	LCDC CONTRACT SERVICES	2,029,558	2,811,223	2,811,223	2,026,200	2,047,200
590-000-807.000	AUDIT FEES	4,990	5,000	4,990	5,000	5,100
590-000-826.000	LEGAL FEES	6,602	1,000	1,000	1,000	1,000
590-000-910.000	INSURANCE	10,310	10,350	10,830	11,300	11,800
590-000-930.000	SOFTWARE MAINTENANCE	1,056	1,152	1,152	1,100	1,100
590-000-964.002	UNCOLLECTIBLE UB FEES	12,500				
590-000-968.000	DEPRECIATION	436,670	436,670	436,670	436,670	436,670
590-000-999.595	TRANSFER TO SEWER EXP BOND FUND	1,560,000	1,239,800	1,239,800		
Totals for dept 000 -		4,149,021	4,590,058	4,595,302	2,597,921	2,622,886
Dept 595 - 2005 SEWER BONDS						
590-595-801.000	2005 BONDS CONTRACT SERVICES			38		
590-595-826.000	LEGAL FEES	11,024	5,000	402,000	10,000	10,000
Totals for dept 595 - 2005 SEWER BONDS		11,024	5,000	402,038	10,000	10,000
TOTAL APPROPRIATIONS		4,160,045	4,595,058	4,997,340	2,607,921	2,632,886
NET OF REVENUES/APPROPRIATIONS - FUND 590		(1,275,628)	(977,879)	(1,726,004)	565,962	582,507
BEGINNING FUND BALANCE		25,827,085	24,551,457	24,551,457	22,825,453	23,391,415
ENDING FUND BALANCE		24,551,457	23,573,578	22,825,453	23,391,415	23,973,922

**NOTES TO SEWER O&M FUND:**

*Sewer revenues are updated based on the LCDC 2021 rate study. Readiness to serve charges are now based on REUs, instead of connection counts. FY2023 transfers to the 595 Sewer Expansion Fund will depend on Mayberry's repayments.*



HARTLAND TOWNSHIP FY2022-2023 BUDGET

03.01.2022

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 PROJECTED ACTIVITY	2022-23 BOARD APPROVED BUDGET	2023-24 MGR. RECOMMENDED BUDGET
<u>Fund 591 - LAKE TYRONE 2015 SEWER SAD</u>						
ESTIMATED REVENUES						
Dept 000						
591-000-404.000	SPECIAL ASSESSMENT REVENUE	44,297	41,310	40,097	35,974	33,206
591-000-665.000	INTEREST EARNINGS	666	500	350	350	100
Totals for dept 000 -		44,963	41,810	40,447	36,324	33,306
TOTAL ESTIMATED REVENUES		44,963	41,810	40,447	36,324	33,306
APPROPRIATIONS						
Dept 000						
591-000-997.000	BOND INTEREST PAYMENT	25,359	23,967	23,967	22,502	21,037
Totals for dept 000 -		25,359	23,967	23,967	22,502	21,037
TOTAL APPROPRIATIONS		25,359	23,967	23,967	22,502	21,037
NET OF REVENUES/APPROPRIATIONS - FUND 591		19,604	17,843	16,480	13,822	12,269
BEGINNING FUND BALANCE		191,582	211,186	211,186	227,666	241,488
ENDING FUND BALANCE		211,186	229,029	227,666	241,488	253,757

*NOTES TO LAKE TYRONE 2015 SEWER SAD:  
Assessment through 2034  
No notable or significant changes to budget for FY2023*



HARTLAND TOWNSHIP FY2022-2023 BUDGET

03.01.2022

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 PROJECTED ACTIVITY	2022-23 BOARD APPROVED BUDGET	2023-24 MGR. RECOMMENDED BUDGET
<b>Fund 595 - 2005 SEWER EXP BONDS</b>						
<b>ESTIMATED REVENUES</b>						
Dept 000						
595-000-404.000	SPECIAL ASSESSMENTS INTEREST	19,795	15,836	15,836	11,877	7,918
595-000-404.004	SAD DISTRICT 4 INTEREST	71,888	126,572	21,366	15,893	10,595
595-000-404.005	SAD DISTRICT 5 INTEREST	4,508	3,612	3,583	2,687	1,791
595-000-404.006	SAD DISTRICT 6 INTEREST	8,473	6,836	6,658	4,965	3,310
595-000-404.007	SAD DISTRICT #7 INTEREST	3,583	2,866	2,866	2,150	1,433
595-000-404.008	SAD #4 SUPPLEMENTAL INCOME	7,373	12,353	2,405	1,909	1,432
595-000-665.000	INTEREST EARNINGS	4,283	3,764	584,922	73,156	37,123
595-000-699.590	TRANSFER IN SEWER	1,560,000	1,239,800	1,239,800		
Totals for dept 000 -		1,679,903	1,411,639	1,877,436	112,637	63,602
<b>TOTAL ESTIMATED REVENUES</b>		1,679,903	1,411,639	1,877,436	112,637	63,602
<b>APPROPRIATIONS</b>						
Dept 000						
595-000-995.100	AMORTIZATION - BOND FEES	4,100	4,100	4,100	4,100	4,100
595-000-996.000	BOND FEES	1,250	1,250	1,250	1,250	1,250
595-000-996.001	BOND ISSUANCE COSTS			(2,157)		
595-000-997.006	BOND INTEREST 2011 REFUNDING	262,150	262,150	262,150		
595-000-997.007	SERIES 2016 REFUNDING BOND INTEREST	193,308	170,017	170,017	147,267	125,075
595-000-997.008	INTEREST CREDIT - PREMIUM AMORTIZATION	(27,784)				
595-000-997.011	2021 SEWER REFUNDING INTEREST				192,934	179,600
595-000-998.000	UNCOLLECTABLE SAD RECEIVABLE			63,077		
Totals for dept 000 -		433,024	437,517	498,437	345,551	310,025
<b>TOTAL APPROPRIATIONS</b>		433,024	437,517	498,437	345,551	310,025
<b>NET OF REVENUES/APPROPRIATIONS - FUND 595</b>		1,246,879	974,122	1,379,074	(232,914)	(246,423)
BEGINNING FUND BALANCE		(11,051,984)	(9,805,105)	(9,805,105)	(8,426,031)	(8,658,945)
ENDING FUND BALANCE		(9,805,105)	(8,830,983)	(8,426,031)	(8,658,945)	(8,905,368)

**NOTES TO 595 SEWER EXPANSION FUND:**

*Assessment for SAD 4-7 through 2024*

*Assessment for SAD 4 supplemental through 2025*

*SAD revenue significantly reduced due to write off of Hartland Glen assessments. Future repayments by Mayberry are assumed.*

*FY2023 transfers from the 590 Sewer Fund will depend on Mayberry's repayments.*



HARTLAND TOWNSHIP FY2022-2023 BUDGET

03.01.2022

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 PROJECTED ACTIVITY	2022-23 BOARD APPROVED BUDGET	2023-24 MGR. RECOMMENDED BUDGET
<b>Fund 596 - FORESTBROOK HILLS SEWER SAD#1</b>						
ESTIMATED REVENUES						
Dept 000						
596-000-404.000	SPECIAL ASSESSMENTS	3,992	3,685	3,708	3,378	3,071
596-000-665.000	INTEREST EARNINGS	86	50	75	50	50
Totals for dept 000 -		4,078	3,735	3,783	3,428	3,121
TOTAL ESTIMATED REVENUES		4,078	3,735	3,783	3,428	3,121
NET OF REVENUES/APPROPRIATIONS - FUND 596		4,078	3,735	3,783	3,428	3,121
BEGINNING FUND BALANCE		31,216	35,293	35,293	39,076	42,504
ENDING FUND BALANCE		35,294	39,028	39,076	42,504	45,625

**NOTES TO FORESTBROOK SEWER SAD FUND:**  
*Assessment through 2032*  
*No notable or significant changes to budget for FY2023*

<b>Fund 597 - HARTLAND TWP SEWER SAD 200</b>						
ESTIMATED REVENUES						
Dept 000						
597-000-404.000	SPECIAL ASSESSMENTS	4,430	4,135	3,830	3,557	3,283
597-000-665.000	INTEREST EARNINGS	116	50	90	50	50
Totals for dept 000 -		4,546	4,185	3,920	3,607	3,333
TOTAL ESTIMATED REVENUES		4,546	4,185	3,920	3,607	3,333
NET OF REVENUES/APPROPRIATIONS - FUND 597		4,546	4,185	3,920	3,607	3,333
BEGINNING FUND BALANCE		22,243	26,789	26,789	30,709	34,316
ENDING FUND BALANCE		26,789	30,974	30,709	34,316	37,649

**NOTES TO SEWER SAD 200 FUND:**  
*Assessment through 2034*  
*No notable or significant changes to budget for FY2023*



HARTLAND TOWNSHIP FY2022-2023 BUDGET

03.01.2022

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 PROJECTED ACTIVITY	2022-23 BOARD APPROVED BUDGET	2023-24 MGR. RECOMMENDED BUDGET
<b>ESTIMATED REVENUES - ALL FUNDS</b>		<b>11,647,080</b>	<b>16,401,220</b>	<b>16,386,925</b>	<b>11,696,445</b>	<b>11,773,046</b>
<b>APPROPRIATIONS - ALL FUNDS</b>		<b>10,707,376</b>	<b>13,013,295</b>	<b>13,356,150</b>	<b>12,882,272</b>	<b>10,218,006</b>
<b>NET OF REVENUES/APPROPRIATIONS - ALL FUNDS</b>		<b>939,704</b>	<b>3,387,925</b>	<b>3,030,775</b>	<b>(1,185,827)</b>	<b>1,555,040</b>
<b>BEGINNING FUND BALANCE - ALL FUNDS</b>		<b>29,921,290</b>	<b>30,860,999</b>	<b>30,860,999</b>	<b>33,891,774</b>	<b>32,705,947</b>
<b>ENDING FUND BALANCE - ALL FUNDS</b>		<b>30,860,994</b>	<b>34,248,924</b>	<b>33,891,774</b>	<b>32,705,947</b>	<b>34,260,987</b>

*NOTES TO TOWNSHIP-WIDE FUND BALANCES:  
Net of Revenues/Expenditures reflects \$1.9 Million in Paved Road Projects  
ARPA revenues are not reflected in the adopted budget*

# CAPITAL IMPROVEMENT PLAN

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Capital improvement planning has proven to be a year-round process, with Township Administrators continually re-evaluating and prioritizing their capital needs. During the budget planning process, Township Administrators identify and prioritize projects, estimate project costs, determine available resources, and balance project timelines within the available resources.

Collaboration between the Township Staff, Administrators and Township Board result in coordination in developing the annual updates to the Capital Improvement Plan (CIP) as part of the annual budget process. The collaboration includes forecasting revenues for the various funds used to finance capital projects and identifies the financial parameters associated with the proposed projects. Capital projects originate in the operating departments where subject matter experts identify needs based on technical criteria, future growth within the community and residential feedback. All requests are submitted, and the financial parameters established to prepare for the Township Board budget presentation annually.







**GENERAL FUND CIP**

2021-2025

Funding Source	Actual FY 20-21	Proposed FY 21-22	Proposed FY 22-23	Proposed FY 23-24	Proposed FY 24-25	Future TBD
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**Pathways**

Hartland Road Sidewalks (incl. easement)	401	\$ 42,512				
M59 South Pathway Connector	401	\$ 40,069	\$ 353,681			
Dunham Road Crosswalk (Settlers Park)	401		\$ 137,000			
<i>Hartland Schools Connector</i>	<i>401</i>			\$ 175,000		
San Marino Extension	401				\$ 225,000	

**Township Hall and Grounds**

Township Hall HVAC (placeholder)	401			\$ 8,500	\$ 8,500	\$ 8,500	\$ 8,500
Township Hall Landscaping	401			\$ 30,000			
Township Hall Parking Lot Rehab	401			\$ 191,100			
<i>HERO Center Improvements</i>	<i>401</i>			\$ 50,000			
Township Hall Lobby/Board Room Improvements	401			\$ 20,000			

**Parks**

Spranger Field Upgrades	401	\$ 84,793					
Settlers Expansion Land Purchase	401	\$ 132,723					
Settlers Pathway Sealcoat	401		\$ 42,000				
Settlers Park Plant Management	401			\$ 58,000			
Phragmite Educational Site	401			\$ 5,000	\$ 20,000	\$ 20,000	
<i>Picnic Tables and Trash Recepticles</i>	<i>401</i>			\$ 20,000			
<i>Utility Vehicle</i>	<i>401</i>			\$ 22,000			
<i>Mobile Stage Trailer (requires further discussion)</i>	<i>401</i>			\$ 200,000			

**Miscellaneous Projects**

Contingencies	401	\$ -	\$ -	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
RAM 1500 Truck	401	\$ 22,712					
M-59 Median Improvements	401			\$ 46,200	\$ 121,520	\$ 106,700	
Gateway Signs	401			\$ 25,000			
<i>Election Equipment (projected in year 2027)</i>	<i>401</i>						\$ 100,000

Beginning Capital Project Fund Balance:	401	\$ 672,546	\$ 904,440	\$ 1,257,988	\$ 859,804	\$ 1,279,582	\$ 1,320,882
Annual Project Totals:	401	\$ 322,809	\$ 532,681	\$ 870,800	\$ 170,020	\$ 380,200	\$ 128,500
Other Misc Revenues	401	\$ 41,555	\$ 21,500	\$ 21,500	\$ 21,500	\$ 21,500	\$ 21,500
Annual Capital Fund Transfer Projection:	401	\$ 513,148	\$ 886,229	\$ 472,616	\$ 568,298	\$ 400,000	\$ 400,000
EOY Capital Fund Project Balance:	401	\$ 904,440	\$ 1,257,988	\$ 859,804	\$ 1,279,582	\$ 1,320,882	\$ 1,592,382

*Items in red are potentially eligible for ARPA funding \$ 467,000*



**FIRE AUTHORITY CIP**

2021-2025

Funding Source	Actual FY 20-21	Proposed FY 21-22	Proposed FY 22-23	Proposed FY 23-24	Proposed FY 24-25	Future TBD
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**Fire Fund**

Station 61 replacement roof	206	\$ 48,950					
Station 61 drain repair	206			\$ 6,500			
Station 62 interior light replacement project	206			\$ 5,500			
Lexipol Policy & Training Program (ARPA request)	206			\$ 25,250			
Radiant Heater replacement	206			\$ 3,500	\$ 3,500		\$ 3,500
Station 61 carpet replacement	206			\$ 12,000			
Station 61 parking lot replacement	206			\$ 140,000			
Station 61 addition/remod design/engineering	206			\$ 20,000			
Tornado Sirens per new siren	206			\$ 20,000		\$ 20,000	\$ 20,000
Station 62 parking lot sealcoating	206			\$ 40,000			
Station 62 water softener	206			\$ 4,000			
Station 62 exhaust removal system repair/update	206				\$ 10,000		
Station 62 interior remodel	206					\$ 40,000	
Station 62 HVAC replacement unit	206						\$ 10,000
Station 62 replacement roof	206						\$ 45,000
Station 61 addition/remod (\$3.8M)	206						Explore Financing
Station 64 without property (\$2.9M)	206						Explore Financing

Beginning Cash Balance	206	\$ 1,289,455	\$ 1,371,775	\$ 1,689,705	\$ 1,762,297	\$ 2,051,453	\$ 2,270,013
Annual Expenses excluding Capital Projects	206	\$ 1,221,619	\$ 1,259,543	\$ 1,316,995	\$ 1,356,123	\$ 1,396,807	\$ 1,438,711
Total Cash Balance before CIP	206	\$ 67,836	\$ 112,232	\$ 372,710	\$ 406,174	\$ 654,646	\$ 831,302
Total Project Costs	206	\$ 48,950	\$ -	\$ 276,750	\$ 13,500	\$ 60,000	\$ 78,500
Cash Balance after CIP (goal of \$100K Min.)	206	\$ 18,886	\$ 112,232	\$ 95,960	\$ 392,674	\$ 594,646	\$ 752,802
Annual Taxes & Revenues designated for Fire	206	\$ 1,352,889	\$ 1,577,473	\$ 1,666,337	\$ 1,658,779	\$ 1,675,367	\$ 1,692,120
EOY Cash Balance:	206	\$ 1,371,775	\$ 1,689,705	\$ 1,762,297	\$ 2,051,453	\$ 2,270,013	\$ 2,444,923



**ROAD MILLAGE**

2021-2025

Funding Source	Actual FY 20-21	Proposed FY 21-22	Proposed FY 22-23	Proposed FY 23-24	Millage Over
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**Road Fund**

Maxfield/Blaine Road (with Brighton TWP.)	204					
Crack seal Clyde,Hibner,Read,Bergin	204					
Tree Removal	204	\$ 1,250				
Bergin Road Design Engineering	204	\$ 73,466	\$ 2,842			
Road Chloride - 1 application	204		\$ -	\$ 20,000	\$ 20,000	
2021 construction projects	204		\$ 271,532			
Cundy Road/Maxfield Road	204			\$ 660,000		
Old US-23 Paving cost sharing	204			\$ 1,304,000		
Bergin Limestone (no millage renewal)	204				\$ 96,000	
Pleasant Valley Rd limestone (no millage renewal)	204				\$ 108,000	

Beginning Road Fund Cash Balance	204	\$ 1,587,585	\$ 1,988,970	\$ 2,235,545	\$ 811,443	\$ 1,149,913
Annual Project Totals:	204	\$ 74,716	\$ 274,374	\$ 1,984,000	\$ 224,000	\$ -
Annual Bond Payments (P&I) & Non capital expenses	204	\$ 603,117	\$ 594,200	\$ 608,000	\$ 600,900	
Annual Taxes & Revenues designated for Roads	204	\$ 1,079,218	\$ 1,115,149	\$ 1,167,898	\$ 1,163,370	
EOY Road Fund Project Balance:	204	\$ 1,988,970	\$ 2,235,545	\$ 811,443	\$ 1,149,913	\$ 1,149,913

\*FY24 last year of collections



**WATER SYSTEM CIP**

2021-2025

Funding Source	Actual FY 20-21	Proposed FY 21-22	Proposed FY 22-23	Proposed FY 23-24	Proposed FY 24-25	Future TBD
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**Water Fund**

Engineering Water Extension to Fenton Road	539	\$ 197,747					
Booster Station	539	\$ 13,128					
Pole Barn	539						
Mowers, Trailer	539						
Annual Repairs	539	\$ 6,180	\$ 9,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
Fixed Network Meter Reading System	539	\$ 48,400					
Well #1 Replacement	539		\$ 40,000				
Updated Water Master Plan	539		\$ 25,000	\$ 25,000			
New Supply Well Engineering	539		\$ 9,000	\$ 45,000			
Install Water Main (12" & 16") to East M-59	539			\$ 3,200,000			
Water Plant Filter Improvements with media	539				\$ 775,000		
New Supply Well Construction	539				\$ 215,000		
Driveway Improvements for well access	539				\$ 50,000		
New PRV (additional to existing)	539				\$ 300,000		
Generator Garage Door	539				\$ 30,000		

Beginning Capital Project Fund Balance:	539	\$ 667,326	\$ 399,543	\$ 3,499,115	\$ 1,655,415	\$ 710,466	\$ 1,130,466
Annual Project Totals:	539	\$ 265,455	\$ 83,000	\$ 3,285,000	\$ 1,385,000	\$ 15,000	\$ 15,000
Connection Fees + 536 Transfers + Other Revenue Less: Non Capital Expenses	539	\$ (2,328)	\$ 3,182,572	\$ 1,441,300	\$ 440,051	\$ 435,000	\$ 430,000
EOY Capital Fund Project Balance:	539	\$ 399,543	\$ 3,499,115	\$ 1,655,415	\$ 710,466	\$ 1,130,466	\$ 1,545,466

# STRATEGIC PLANNING

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Strategic planning is a tool that facilitates achieving predetermined goals through specific tasks. The process involves the Hartland Township Board articulating a vision of what the community looks like in the future, as well as creating a plan for how to get there. It is a forward-looking process that produces tangible, measurable and meaningful results.

The staff of Hartland Township is guided in its decision-making by Township ordinances, resolutions, budgets, comprehensive plan, policies, and capital improvement planning. These resources provide reassurance the decisions made on a staff level align with the goals of our elected officials. Effective strategic planning identifies the goals of the Township Board and identifies key tasks associated with each of them.

The Township Strategic Plan provides a true north that all Township departments can move toward for the good of the community. The following document identifies the key tasks targeted as goals for the FY2022-2023 budget cycle.

## GOAL AREAS FOR FY2022-23

Connecting the  
Community

Community  
Attractiveness  
and Livability

Infrastructure



## 2022 Hartland Township Strategic Action Plan

Department / Objective / Task		Started	Quarter of 2022				Status
			1	2	3	4	
<b>Connecting the Community</b>							
Comm	Identify Hartland Living promotion opportunities	<input type="radio"/>					
Comm	Research options to host school video content on Township channel	<input type="radio"/>					
Comm	Explore developing a Community Resource Guide	<input type="radio"/>					
Comm	Research additional print media options for Township news	<input type="radio"/>					
Comm	Facilitate citizen survey if project is supported by Board	<input type="radio"/>					
Comm	Explore probable entertainment options for Settlers Park	<input type="radio"/>					
Finance	Develop user friendly budget book for public	<input type="radio"/>					
Manager	Explore the feasibility of developing a Township gathering spot	<input type="radio"/>					
Manager	Update Parks Master Plan	<input type="radio"/>					
Manager	Develop non-motorized Master Plan	<input type="radio"/>					
<b>Community Attractiveness and Livability</b>							
DPW	Facilitate M-59 streetscape committee if desired by Township Board	<input type="radio"/>					
DPW	Install gateway signs upon Board approval	<input type="radio"/>					
Planning	Identify joint meeting objectives for Board and Planning Commission	<input type="radio"/>					
Planning	Review most recent housing study with possible joint meeting	<input type="radio"/>					
Planning	Explore if chamber would like to conduct business survey cooperatively	<input type="radio"/>					
Planning	Identify Ordinance Amendments shifting authority to Planning Director	<input type="radio"/>					
Planning	Develop proposed "master plan" updates from joint meet	<input type="radio"/>					
Manager	Schedule facilitated joint meeting with Board and Planning Commission	<input type="radio"/>					
Manager	Explore Township broadband improvement opportunities	<input type="radio"/>					
<b>Infrastructure &amp; Internal Advancement</b>							
Finance	Submit new Chart of Accounts to BS&A for implementation	<input type="radio"/>					
Finance	Identify ARPA funding opportunities and manage expenditures	<input type="radio"/>					
Finance	Model proposed road millage renewal financials	<input type="radio"/>					
DPW	Update parks maintenance plan with legacy costs	<input type="radio"/>					
DPW	Install new water system well	<input type="radio"/>					
DPW	Install new water system filter	<input type="radio"/>					
DPW	Manage M-59 east water extension project	<input type="radio"/>					
DPW	Develop revised Park CIP based upon Parks Master Plan Update	<input type="radio"/>					
DPW	Complete pathway improvement connecting Settlers to High School	<input type="radio"/>					
Planning	Develop proposed "master plan" updates from joint meet	<input type="radio"/>					
Manager	Consider Livingston County ARPA cost sharing opportunities	<input type="radio"/>					
Manager	Maintain accurate police protection option models	<input type="radio"/>					
Manager	Submit proposed road millage renewal plan for Board discussion	<input type="radio"/>					
Clerk	Codification of ordinances (excluding clear zoning)	<input type="radio"/>					

**Key**

- Task has not started
- Task is progressing forward
- Task completed
- Task anomaly and/or canceled

*Detailed task updates will be incorporated in the Operational Report narrative by each Department. As a reminder, tasks are progressive and related schedule and feasibility for each task may change during the calendar year.*