

CHECKLIST FOR LAND DIVISION APPLICATION

Incomplete applications will be returned to the applicant and will not be processed by the Township.
A Tax Certificate must be presented with this application as proof of property tax payment status.

Parcel Identification Number:	4708-	4708-
Property Address:		Number of New Parcels: Parent ___ Resulting ___

Intended Use (residential, commercial industrial, etc.):

Survey and Divisions	Submit the Following Documentation:	Answer the Following Questions:
	The survey shall be prepared in compliance with Public Act 132 of 1970, for the parcel or tract of land that is subject to the application. At a minimum, the following information must be provided and attached:	If the parent parcel(s) has a metes and bounds legal description has this parcel(s) transferred ownership since April 1, 1997?
	<ul style="list-style-type: none"> ✓ North Arrow and Scale ✓ Area of parcels ✓ Existing parcel lines & dimensions - Parent ✓ Proposed parcel lines & dimensions - Child ✓ Accurate legal description of each parent parcel or tract of land and for each resulting parcel ✓ Existing or proposed deed covenants or restrictions ✓ Notice to Assessor of Transfer of the Right to Make a Division of Land (Form L-4260a) 	Number of future divisions being transferred from the Parent Parcel to another parcel? Name and address of the transferor and transferee of future divisions?

Existing Conditions	<ul style="list-style-type: none"> ✓ Location and dimensions of all existing buildings and other land improvements on the parent parcel or tract of land. 	Structures currently on the Parcel (Check all that apply)	
		Residential	Commercial/Industrial
		<ul style="list-style-type: none"> <input type="checkbox"/> House <input type="checkbox"/> Garage/Shed <input type="checkbox"/> Porch/Deck <input type="checkbox"/> Shed <input type="checkbox"/> Fence <input type="checkbox"/> Pool <input type="checkbox"/> Barn <input type="checkbox"/> Gazebo <input type="checkbox"/> Other 	<ul style="list-style-type: none"> <input type="checkbox"/> Buildings # _____ <input type="checkbox"/> Storage Lot <input type="checkbox"/> Parking Lot <input type="checkbox"/> Other structures

Access Drives	<ul style="list-style-type: none"> ✓ Location, dimensions and nature of proposed ingress and egress from any existing public/private road or easement. ✓ Compliance with Private Roads and Shared Driveway requirements. If a new public or private road or shared driveway is proposed, a private road/shared driveway must be provided in accordance with Section 30.00. For private roads and shared driveways, a maintenance agreement is required. ✓ Letter or permit from the Livingston County Road Commission and/or Michigan Department of Transportation, if applicable. 	If on an existing road, Name: _____ Width: ____ Surface: _____ Private: ____ Public: ____ If a new road is proposed, Name: _____ Width: ____ Surface: _____ Private: ____ Public: ____ If on a shared driveway , Width: ____ Surface: _____ Is there an existing maintenance agreement: Yes No	
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Utilities and Environmental	<ul style="list-style-type: none"> ✓ Location of wetlands, surface water, lakes, ponds, and streams. ✓ Location and type of public utility easements shall be clearly identified on the survey. ✓ Special assessments on the parent parcel or tract. If so, how such assessments will be allocated to the resulting parcels. 	Is this parcel part of a designated flood plain? Panel No. _____ Yes No Are there any protected wetlands? Is this parcel served by: Water Sewer	
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