

**HARTLAND TOWNSHIP PLANNING COMMISSION MEETING
NOVEMBER 21, 2013
7:00 P.M.**

1. **CALL TO ORDER:** *Chairman Fox called the meeting to order at 7:00 p.m.*
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL AND RECOGNITION OF VISITORS:**
Present: Chairman Fox, Commissioner Hopkins, Commissioner Newsom, Commissioner Mitchell and Commissioner Voight. Absent: Commissioner Summerfield, Commissioner Mitchell and Commissioner Grissim.

Also Present: David Campbell, Township Planning Director
4. **APPROVAL OF THE MEETING AGENDA:**
Move to approve the November 21, 2013 Planning Commission Meeting Agenda. Motion Newsom. Second Voight. Voice Vote. Motion Carried 4-0-3.
5. **APPROVAL OF THE MEETING MINUTES**
Move to approve the October 10, 2013 Planning Commission Meeting Minutes. Motion Newsom. Second Hopkins. Voice Vote. Motion Carried 4-0-3.
6. **APPROVAL OF THE MEETING MINUTES**
Move to approve the October 24, 2013 Planning Commission Meeting Minutes. Motion Newsom. Second Voight. Voice Vote. Motion Carried 4-0-3.
7. **CALL TO THE PUBLIC:** *No one came forward.*
8. **OLD AND NEW BUSINESS**
 - A. **REVIEW OF THE PROPOSED FIRE PREVENTION ORDINANCE**

Director Campbell: Gave a brief rundown of the process and informed the Commission of some comments submitted by the Township Attorney.

Fire Marshall Bernardin: Explained that the reason for this change is basically bringing the Ordinance up to the 2012 standards, this is usually done about every ten years or so. Went on to highlight some of the more noticeable changes, these included: egress requirements, assembly occupancies and fireworks items. Also the new Ordinance would require not only new buildings but existing ones to install lock boxes and to address their roof top access method.

Chairman Fox: Asked for clarification on the roof top access product that the Fire Marshall is proposing.

Fire Marshall Bernardin: Showed the Commission a spec sheet on the product and explained it is used to secure a fire department ladder to the roof access point. Current cage products are not used by fire department personnel when responding to emergency calls.

Chairman Fox: Asked if the Fire Marshall would now be requiring all currently existing businesses to comply with this new access requirement.

Fire Marshall Bernardin: Answered yes, but explained that it was his intention to have existing businesses look at this product when they need to replace their current cage. This would also enable his office to require buildings that have no access to install one.

It was the consensus of the Planning Commission that the term existing be removed from this section of the Ordinance and that the Fire Marshall could deal with the existing apparatus when he

does their yearly inspections and he notices that is time for them to replace their current access ladder.

Commissioner Hopkins: Asked how many businesses currently do not have lock boxes on their buildings that would now be required to add them.

Fire Marshall Bernardin: Answered that about 50% of the current businesses have them already. He explained how they are used and the advantages for the businesses when they are present.

Commissioner Newsom: Asked if businesses that have them will receive some savings on their insurance costs.

Fire Marshall Bernardin: Explained that some insurance companies do give the businesses that have the lock boxes a slight discount.

Chairman Fox: Asked how many people have access to the Fire Department's lock box key.

Fire Marshall Bernardin: Explained.

Commissioner Hopkins: Asked for an explanation of the record reporting requirement.

Fire Marshall Bernardin: Explained that by requiring the inspection companies to send their reports in an electronic format it allows the department to store them more efficiently and they also receive the report sooner and therefore know of any problems sooner.

Commissioner Newsom: Asked the Fire Marshall to explain the changes to the means of egress requirements.

Fire Marshall Bernardin: Explained that the changes have to deal with the aisle widths, door widths and emergency lighting.

Commissioner Newsom: Asked about the Public Safety Communications for certain buildings requirements.

Fire Marshall Bernardin: Explained that due to certain types of construction it is difficult for fire department personnel to communicate into and out of the structures, this would require these buildings to install an amplifier to make sure communication can be maintained.

It was the consensus of the Planning Commission that the Board move forward with adopting the Fire Protection Ordinance with the one change to the roof access as discussed tonight.

9. CALL TO THE PUBLIC: *No one came forward.*

10. PLANNER'S REPORT:

Director Campbell: Informed the Commission that there would most likely not be a Planning Commission meeting on December 5th. Updated the Commission on the results of the County Planning Department and Commission's review of the recent proposed Zoning Ordinance Changes as well as work being done by the Safer Roads and Pathways Committee.

11. COMMITTEE REPORTS: *None*

12. ADJOURNMENT:

Move to adjourn the Planning Commission Meeting at 8:50 P.M. Motion Voight. Second Newsom. Voice Vote. Motion Carried 4-0-3.

Respectfully submitted by,

Larry J. Hopkins
Hartland Township
Planning Commission Secretary