

**HARTLAND TOWNSHIP PLANNING COMMISSION MEETING
JANUARY 27, 2011
7:00 P.M.**

1. **CALL TO ORDER:** *Chairman Fox called the meeting to order at 7:00 p.m.*

2. **PLEDGE OF ALLEGIANCE:**

3. **ROLL CALL AND RECOGNITION OF VISITORS:**

Present: Chairman Fox, Commissioner Hopkins, Commissioner Grissim, Commissioner Crouse, Commissioner Newsom, Commissioner Summerfield and Commissioner Voight.

Also Present: Mardy Stirling, Township Planning Director

4. **APPROVAL OF THE MEETING AGENDA:**

Move to approve the January 27, 2011 Planning Commission Meeting Agenda.
Motion Newsom. Second Crouse. Voice Vote. Motion Carried. 7-0-0.

5. **APPROVAL OF THE MINUTES:**

Move to approve the December 16, 2010 Planning Commission Meeting Minutes.
Motion Hopkins. Second Newsom. Voice Vote. Motion Carried. 7-0-0.

6. **ELECTION OF OFFICERS:**

Move to nominate Larry Fox for the position of Chairperson.
Motion Voight. Second Crouse. Voice Vote. Motion Carried. 7-0-0.
Move to nominate Jeff Newsom for the position of Vice-Chairperson.
Motion Crouse. Second Voight. Voice Vote. Motion Carried. 7-0-0.
Move to nominate Larry Hopkins for the position of Secretary.
Motion Crouse. Second Newsom. Voice Vote. Motion Carried. 7-0-0.

7. **CALL TO THE PUBLIC:** *No one came forward.*

8. **PUBLIC HEARING:** *None*

9. **OLD AND NEW BUSINESS:**

A. **SIGN PERMIT APPLICATION #760**

APPLICANT: MID MICHIGAN NEON

TENANT: SHONA DENTON, SALON 3 WEST

Permit the installation of a wall sign for Salon 3 West located in the Hartland Pointe Plaza retail center at 11337 Highland Road (Parcel ID: 08-22-300-048).

Ms. Stirling: Summarized her review letter dated January 19, 2011. She added that the applicant has provided an updated drawing that each Commissioner will find on their desk. This new drawing is slightly different in size and the panel sign has been removed.

Move to conditionally approve the request for Sign Application #760 to permit the installation of a wall mounted sign for Salon 3 West located at 11337 Highland Road, Hartland (Parcel ID: 08-22-300-048) including Exhibits A and B with the condition that a note be included on the construction documents that no light source shall be visible through the front face of the sign.

Motion Crouse. Second Newsom. Voice Vote. Motion Carried 7-0-0.

B. SIGN PERMIT APPLICATION #762

APPLICANT: HARMON SIGNS

TENANT: LITTLE CAESARS

Permit the installation of a wall sign for Little Caesars located in the Hartland Pointe Plaza retail center at 11345 Highland Road, Hartland (Parcel: 08-22-300-048)

Ms. Stirling: Summarized her review letter dated January 19, 2011 and recommended that the condition regarding light source presented for the previous sign application be added to this application.

Move to conditionally approve the request for Sign Application #762 to permit the installation of a wall mounted sign for Little Caesars located at 11345 Highland Road, Hartland (Parcel ID: 08-22-300-048) including Exhibits A, B and C with the condition that a note be included on the construction documents that no light source shall be visible through the front face of the sign.
Motion Grissim. Second Newsom. Voice Vote. Motion Carried. 7-0-0.

C. HARTLAND TOWNSHIP COMPREHENSIVE/MASTER PLAN AMENDMENT #348

APPLICANT: HARTLAND TOWNSHIP

Review of proposed amendments to replace, modify and supplement the Hartland Township Comprehensive Plan and Future Land Use Map.

Ms. Stirling: Outlined the proposed changes to the township's Master Plan. Ms. Stirling also addressed the need for further amendments once the US Census data is received and the current Livingston County planning initiative is completed.

Commissioner Newsom: Inquired about the Livingston County planning initiative.

Ms. Stirling: Explained the Livingston County Initiative and its effort to position the County to succeed in the New Economy.

It was the consensus of the Planning Commission that this process should be forwarded to the Board as presented.

9. CALL TO THE PUBLIC:

Katie Schlueter, 1575 Shoreline Drive: She distributed information and thanked the Planning Commission for all their hard work on such an important subject as the Master Plan. Ms. Schlueter also wanted to point out the importance of providing for the protection of natural features in the Master Plan as well as stressing the importance of storm water management.

10. PLANNER'S REPORT: *None at this time.*

11. COMMITTEE REPORTS:

Commissioner Hopkins: Pointed out the need to appoint a new member to the Ordinance Review Committee.

12. ADJOURNMENT:

Move to adjourn the Planning Commission Meeting at 7:50 p.m.
Motion Crouse. Second Voight. Voice Vote. Motion Carried. 7-0-0.

This is a Draft until Final Approval.

Respectfully submitted by,

Larry J. Hopkins
Hartland Township
Planning Commission Secretary