



JOINT TOWNSHIP BOARD OF TRUSTEES AND PLANNING COMMISSION SPECIAL MEETING

SEPTEMBER 25, 2007 at 7:00 PM

AGENDA

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **APPROVAL OF SEPTEMBER 25, 2007 AGENDA**
5. **CALL TO PUBLIC**

Call to the public participants should proceed to the front desk when addressing the Commission. The Commission will not debate or respond at this time. Please clearly state your name and address for the public record.

3-MINUTE TIME LIMIT

PUBLIC HEARING

OLD AND NEW BUSINESS

6. **INTRODUCTION TO STRATEGIC PLAN**
7. **REVIEW AND DISCUSSION OF GOALS AND OBJECTIVES OF THE COMPREHENSIVE PLAN**
8. **CIP PROCESS UPDATE**
9. **CALL TO PUBLIC**

3-MINUTE TIME LIMIT

10. **ADJOURNMENT**

**HARTLAND TOWNSHIP BOARD OF TRUSTEES AND PLANNING COMMISSION
SPECIAL JOINT MEETING
SEPTEMBER 25, 2007
7:00 P.M.**

1. **CALL TO ORDER:** *Supervisor Rhodes called the meeting to order at 7:00 p.m.*
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL:**
Township Board Members Present: Supervisor Rhodes, Treasurer Horning, Clerk Ulrich, Trustee/Commissioner Hopkins, Trustee Colaianne and Trustee Petrucci.
Absent: **Trustee Fountain.

Planning Commission Members Present: Chairman Fox, Commissioner Killinger, Commissioner Newsom, Commissioner Crouse, Commissioner Voight and **Commissioner Rataj.

*Also Present: James Wickman, Township Manager
Leslie Sauerbrey, Recording Secretary*
4. **APPROVAL OF SEPTEMBER 25, 2007 HARTLAND TOWNSHIP BOARD OF TRUSTEES AND PLANNING COMMISSION SPECIAL JOINT MEETING AGENDA**

Move to approve the September 25, 2007 Special Joint Meeting Agenda.
Motion Ulrich. Second Horning. Voice Vote. Motion Carried. 12-0-1.
5. **CALL TO THE PUBLIC:** *No one came forward.*
6. **INTRODUCTION TO THE STRATEGIC PLAN:**
Manager Wickman: Introduced the "Strategic Plan" to the Planning Commission. He highlighted the specific tasks required for the next year and the Planning Commission's required involvement in the tasks.
Clerk Ulrich: Asked how the plan will be implemented.
Manager Wickman: Explained that his job is to implement this plan.

***Trustee Fountain arrived at 7:10 p.m.*
7. **REVIEW AND DISCUSSION OF GOALS AND OBJECTIVES OF THE COMPREHENSIVE PLAN:**
Manager Wickman: Reviewed the goals and objectives of the Comprehensive Plan
 - **RESIDENTIAL**
Commissioner Newsom: The objectives are right on point.
Trustee Hopkins: Agreed that the objectives are accurate. Asked about the density that would be permitted in Section 31 and 32 of the Township. Do we want this to be built with a higher density as allowed in the Comprehensive Plan or as "CA" on the zoning map?
Trustee Colaianne: Indicated that they don't want that.

***Commissioner Rataj left the meeting at 8:00 p.m.*

Trustee Hopkins: Asked what the best resolution to this issue would be.
Trustee Colaianne: There is "SR" everywhere around this area of the Township.
Trustee Fountain: The biggest flaw with the Comprehensive Plan is this district. This needs to be adjusted.

Chairman Fox: Last year the PC addressed all of the residential districts in the Comprehensive Plan by tying them to a Zoning District in the Zoning Ordinance, including the "SR" district.

Trustee Hopkins: Should a build-out analysis be done at this time?

Treasurer Horning: The Township is deciding whether to hire a Zoning Administrator. It might be wise to wait for the Zoning Administrator to do the build-out analysis versus having McKenna do a build-out analysis.

Commissioner Newsom: Would like to see the analysis done sooner rather than later.

Manager Wickman: Reiterates that there is a consensus of the Board and Planning Commission to get a build-out analysis done sooner rather than later. He will get quotes and present them to the PC who can make a recommendation to the Board.

- **COMMERCIAL**

Trustee Colaianne: He would like to see the goals/objectives to include residential/commercial areas to encourage smaller scale commercial entities mixed in with residential houses.

Discussion of the pros and cons of a residential commercial district.

- **INDUSTRIAL**

The consensus is that the goals and objectives are accurate but current economic conditions indicate there will not be much activity in this area short term.

- **ENVIRONMENTAL ISSUES**

Commissioner Newsom: Gave an update regarding the environmental committee. They are currently on "Step 2" right now. There will be a comprehensive report. There is a draft in circulation and it will be presented to the PC shortly. The committee is comprised of Katie Schlueter, Commissioner Newsom and Commissioner Crouse.

- **COMMUNITY ISSUES**

The consensus is that the goals and objectives are accurate.

- **HISTORIC ISSUES**

Trustee Hopkins: Would like to see a historical committee developed for the commercial areas in the village and for sidewalks in the village.

It is a consensus of the Board and Planning Commission that overall the Goals and Objectives of the Comprehensive Plan are accurate. Minor adjustments may be necessary, but they can be addressed at a future date when the whole Comprehensive Plan is reviewed.

8. **CIP PROCESS UPDATE:**

Manager Wickman: Requested the Board and PC review the projects and score them according to their own personal priority preference. Parks and Recreation projects are not included in this plan because they are being handled by the parks and recreation committee.

Trustee Colaianne: Parks and recreation should be a part of the CIP process.

Discussion of whether the CIP is premature at this time.

Manager Wickman: The parks and recreation plan is already moving forward and will be incorporated into the plan later.

Commissioner Newsom: Even though parks and recreation plan is in place, it should still be included in the CIP process.

Discussion of why the Fire Authority projects do not have a separate Capital Improvement Plan.

The Board and Planning Commission will review and score/rank (according to their own personal priority preference) the "Capital Project Request" forms that were given to them this evening and submit back to Manager Wickman by October 12, 2007.

9. **CALL TO THE PUBLIC:** *No one came forward.*

10. **ADJOURNMENT:**

Move to adjourn the Joint Special Meeting at 9:37 p.m.

Motion Fountain. Second Ulrich. Voice Vote. Motion Carried. 12-0-1.

This is a Draft until Final Approval.

Submitted by,

Leslie M. Sauerbrey
Recording Secretary

Ann Ulrich, CMC
Hartland Township Clerk

Laura J. Killinger
Planning Commission Secretary